

**OCTORARA AREA SCHOOL DISTRICT**  
**PUBLIC SCHOOL BOARD MEETING**  
**June 17, 2024 – 7:00 p.m.**  
**Jr. High School Multi-Purpose Room**

**AGENDA**

1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes of the Policy Committee Meeting, the Facility Committee Meeting and the Work Session of May 13, 2024 and the Finance Committee Meeting and the Regular Meeting of May 20, 2024.
5. Visitors' Comments - Agenda Items Only
6. Presentations/Discussions
  - A. Budget Update
7. Information Items
  - A. The following Administrative Regulations have been added to policy 706 *Property Records*:  
706-AR-4 *Disposal of Capital Assets*  
706-AR-5 *Capital Assets Disposal Form*  
706-AR-6 *Disposal of Books/Media Materials*  
706-AR-7 *Books/Media Materials Disposal Form*
8. Treasurer's Report
  - A. That the Octorara Board of School Directors approve the General Fund Report for period ending May 31, 2024.
9. Business Manager's Report
  - A. That the Octorara Board of School Directors approve the list of bills for payment.
10. Recommended Action Items:
  - A. That the Octorara Board of School Directors approve the resolution adopting the 2024-2025 General Fund Budget Expenditures in the amount of \$63,574,622.
  - B. That the Octorara Board of School Directors approve the resolution establishing a real estate millage rate of 42.54 mills in Chester County and 25.63 mills in Lancaster County.
  - C. That the Octorara Board of School Directors approve the resolution for the 2024-2025 Homestead and Farmstead Exclusion.
  - D. That the Octorara Board of School Directors approve the election of Mrs. Jill Hardy as School Board Secretary for the term July 1, 2024 through June 30, 2028.

- E. That the Octorara Board of School Directors approve the following financial institutions and investment firms for financial services during the 2024-2025 school year, in accordance with Section 621 of the School Code:
1. Fulton Bank-depository and investment
  2. PA School District Liquid Asset Fund – depository and investment
  3. RBC Dain Rauscher, Inc.-investment only
- F. That the Octorara Board of School Directors approve the following list of signatories for the designated bank accounts effective July 1, 2024:
- General Fund: – President, Vice President, Treasurer, Secretary  
Cafeteria Fund: – President, Vice President, Treasurer, Secretary  
School Activity Fund: - Building Principal, Building Asst. Principal, Business Manager, Board Secretary (Required Business Manager signature with one counter signature)
- G. That the Octorara Board of School Directors approve the appropriate budget transfers for the year ending 2023-2024 as a result of the annual financial audit. (Note: This is a requirement for the school code to be done prior to June 30<sup>th</sup> of each fiscal year.)
- H. That the Octorara Board of School Directors approve Dr. Jeffrey Blair as the school dental consultant for the 2024-2025 school year.
- I. That the Octorara Board of School Directors approve the Services Agreement with The Devereux Foundation for extended school year services effective July 1, 2024 through August 31, 2024.
- J. That the Octorara Board of School Directors approve the Addendum with ESS Northeast, LLC for substitute staffing services.
- K. That the Octorara Board of School Directors approve the Agreement with General Healthcare Resources, LLC for PCA services.
- L. That the Octorara Board of School Directors approve the following Class of 2024 seniors of the Octorara Area Sr. High School to be considered for graduation:
- Justice Lynn Glassco  
Mackenzie Rose Wilds
- M. That the Octorara Board of School Directors approve the Memorandum of Understanding between the Octorara Area School District and the Octorara Education Association regarding the use of Flexible Instructional Days.

Resignation Approvals:

- N. That the Octorara Board of School Directors accept, with regret, the resignation of Ms. Joan McDermott as a Fourth Grade Teacher and Envirothon Coach at the Octorara Elementary School effective the end of the 2023-2024 school year. (Hired March 8, 2011)
- O. That the Octorara Board of School Directors accept the resignation of Mr. David Thaler as Varsity Cross Country Coach at the Octorara Jr./Sr. High School effective June 3, 2024. (Hired for the 2020-2021 school year)
- P. That the Octorara Board of School Directors accept the resignation of Mr. Jesse Koehn as Jr. High Girls' Soccer Coach at the Octorara Jr./Sr. High School effective April 6, 2024. (Hired for the 2021-2022 school year)

- Q. That the Octorara Board of School Directors accept the resignation of Ms. Holly Hayes as Assistant Jr. High Field Hockey Coach at the Octorara Jr./Sr. High School effective April 18, 2024. (Hired for the 2023-2024 school year)

Hiring Approvals:

- R. That the Octorara Board of School Directors approve Mr. Sidney Eachus as Law Enforcement/Criminal Justice Instructor at the Octorara Jr./Sr. High School effective August 20, 2024 pending completion of employee related documents required by law and the District. Mr. Eachus' salary will be \$63,676 which is Step 10 to MAX of the Bachelor's scale.
- S. That the Octorara Board of School Directors approve Nicole Budzik as a student Agricultural Summer Intern effective June 6, 2024 pending completion of employee related documents required by law and the District. Ms. Budzik's rate will be \$12.50 per hour.
- T. *That the Octorara Board of School Directors accept the resignation of Mr. Charles Graydus as Middle School Girls' Volleyball Coach effective June 6, 2024. (Hired for the 2022-2023 school year)*
- U. *That the Octorara Board of School Directors approve Dr. Audrey Flojo Colletti as Assistant Superintendent effective July 1, 2024. Ms. Flojo Colletti's salary will be \$143,000.*
- V. *That the Octorara Board of School Directors approve Dr. Dennis Perry as Octorara Middle School Principal effective September 1, 2024. Dr. Perry's salary will be \$140,000.*
- W. *That the Octorara Board of School Directors approve the Act 93 Agreement effective July 1, 2024 through June 30, 2027.*
- X. *That the Octorara Board of School Directors approve the list of salaries for District employees for the 2024-2025 school year.*
- Y. *That the Octorara Board of School Directors approve salary adjustments to the following administrators based on the 2018-2019 salary study that has been updated for 2024-2025:*  
*Jon Propper - \$5,174*  
*Rob Czetli - \$4,634*  
*Krista Lease - \$4,875*  
*Matt Furlong - \$6,733*
- Z. *That the Octorara Board of School Directors approve the list of personnel changes for the Summer Literacy/Math/Science and Extended School Year Programs.*
- AA. *That the Octorara Board of School Directors approve the Transportation Agreement with Althouse Transportation effective through the 2030-2031 school year.*
- BB. *That the Octorara Board of School Directors approve the Chester County Intermediate Unit Marketplace Programs Agreement effective July 1, 2024 through June 30, 2025.*
- CC. *That the Octorara Board of School Directors approve the Resolution in Support of Constitutional Funding of Public Schools and Opposed to Public Funding of Non-Public Schools.*
- DD. *That the Octorara Board of School Directors extend the Human Resources Internship of Ms. Elisa Van Zyl through October 31, 2024. Ms. Van Zyl's rate will be \$15.00 per hour for 29.5 hours per week. (Originally approved through June 28, 2024)*

*EE. That the Octorara Board of School Directors approve the following policies, first reading:*  
*218 Student Discipline*  
*803 School Calendar*

11. Policy Committee Report
12. Finance Committee Report
13. CCIU Board Representative's Report
14. Old Business
15. New Business
16. Other Items and Announcements
17. Visitors' Comments – General
18. Administrator Comments/Announcements
19. Board Comments
20. Adjournment

Policy/Finance Committee Meeting – Monday, June 17, 2024 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Executive Session for Personnel and Safety/Security- Monday, June 17, 2024 – Prior to the Regular Meeting in room 102 at the Jr. High School

Facility, Policy, Finance Committee Meeting – Monday, July 15, 2024 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Next regularly scheduled Board Meeting – Monday, July 15, 2024 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

**OCTORARA AREA SCHOOL DISTRICT  
POLICY COMMITTEE MEETING MINUTES  
May 13, 2024 – 6:00 PM  
Jr. High School Multi-Purpose Room**

Policy Committee members in attendance: Mr. Hurley, chair; Ms. Metzler, Mr. Zimmerman. Other members present were Mr. Jurich, Mr. Koennecker, Mr. Lusby, Mr. Norris, and Ms. Williamson. Also in attendance were Mrs. Hardy, Secretary; Dr. Leever, Superintendent; Ms. Redden, Human Resources; members of the administrative team; and presenters from Schneider Electric and Architerra. There were no visitors.

The following policies were discussed, second reading:

103 *Discrimination/Title IX Sexual Harassment Affecting Students*

103.1 *Nondiscrimination-Qualified Students with Disabilities*

104 *Discrimination/Title IX Sexual Harassment Affecting Staff*

Changes were made from the first reading to reflect Mr. Domowicz's appointment to Title IX Coordinator.

Ms. Redden discussed new guidance that will be coming out.

The policy will be updated when the new regulations are released.

The committee adjourned at 6:09 p.m.

Respectfully submitted,

Jill L. Hardy, Secretary  
Octorara Board of School Directors

**OCTORARA AREA SCHOOL DISTRICT  
FACILITIES COMMITTEE MINUTES  
May 13, 2024 – 6:09 PM  
Jr. High School Multi-Purpose Room**

Facility Committee members in attendance: Mr. Zimmerman, chair; Mr. Jurich and Mr. Norris. Other members present were Mr. Hurley, Mr. Koennecker, Mr. Lusby, Ms. Metzler, and Ms. Williamson. Also in attendance were Mrs. Hardy, Secretary; Dr. Leever, Superintendent; Ms. Redden, Human Resources; Mr. Durborow, Facilities Director; members of the administrative team, and presenters from Schneider Electric and Architerra. There were no visitors.

Representatives from Schneider Electric discussed the current state of the Water Treatment Plant and gave recommendations for future replacement and next steps.

Dr. Leever presented ideas for updating learning spaces including the HUB in the Jr. High, the Sr. High library, Sr. High school store, hallway space, and updating the District Office. If approved the renovations will be paid for with Capital Project funds.

The Facilities study will be presented in June.

The Jr. High handicap lift is in need of repair. The cost for repairs will be \$5,507.20.

The committee discussed athletic field grooming equipment purchase at a cost of \$7,995 for the ball fields.

Dr. Leever presented drawings of possible placement for fencing at the Primary Learning Center. Cost for the fencing will be \$16,593.08.

The committee discussed upgrades to the sound system in the Sr. High auditorium.

The chiller condenser fan motor needs replaced at the Primary Learning Center. Cost for replacement is \$7,655.

The committee discussed asphalt replacement and storm water inlet installation at the Sr. High School in the low-lying areas at the back of the building. Replacement and installation costs are \$18,660.

Dr. Leever said the Board would need to pass Resolutions to request Public School Facility Improvement Grants to be used for HVAC at the Octorara Elementary and Jr. High Schools. The Board would not be obligated to proceed with the work. Each grant could be up to \$5,000,000.

Dr. Leever presented sketches of possible placement for fencing at the Elementary School at the YMCA and trash enclosure areas. The total cost for both fences would be \$11,273.72.

Dr. Leever gave a tennis court resurfacing update. There will be two courts that also have pickle ball lines on them.

The committee discussed the water tank. The District will get quotes for painting and/or replacement.

Dr. Leever discussed the need for five people for summer maintenance help at a rate of \$16 per hour for 40 hours per week to help with miscellaneous maintenance around the campus.

The committee discussed a proposal with Berkshire Systems for updating the fire alarm system at the Elementary School at a cost of \$43,780.

The committee adjourned at 7:00 p.m.

Respectfully submitted,

Jill L. Hardy, Secretary  
Octorara Board of School Directors

# OCTORARA AREA SCHOOL DISTRICT

## Minutes of Board Meeting Held on May 13, 2024

The Work Session of the Octorara Area School Board was held in the Octorara Area Jr./Sr. High School Multi-Purpose Room on May 13, 2024.

A moment of silence and the Pledge of Allegiance preceded the meeting.

The President, Mr. Hurley, called the meeting to order at 7:03 p.m. Other members present were Mr. Jurich, Mr. Koennecker, Mr. Lusby, Ms. Metzler, Mr. Norris, Ms. Williamson, and Mr. Zimmerman. Mr. Falgiatore was absent. Also present were Mrs. Hardy, Secretary; Dr. Leever, Superintendent; members of the administrative team; five students, two teachers and five citizens (one teacher and four citizens remained after the presentations).

There were no visitor's comments for agenda items only.

Under presentations, representatives from Althouse Transportation gave a presentation on services and industry challenges in transporting students.

Mr. Peticca gave a presentation on Homeland Security and Protective Services Academy including student and parent testimonies on what the Program has meant to them. Seniors will graduate from the program on May 29.

Dave Horn from Architerra gave an update on the bids received and accepted for Phase I of the Athletic Campus Master Plan.

Under information items, Dr. Leever discussed a draft of a fair funding resolution.

There was Board discussion on helping to fund the students who are going to Budapest this summer for the International Youth Physics Tournament.

Mr. Hurley presented the following items for action at the May 20, 2024 Board meeting:

- A. That the Octorara Board of School Directors elect \_\_\_\_\_ as Board Treasurer from July 1, 2024 through June 30, 2025.  
Mr. Norris was nominated on motion of Mr. Lusby, second by Mr. Hurley.
- B. That the Octorara Board of School Directors approve the list of current Class of 2024 seniors of the Octorara Area Sr. High School, having been individually considered for graduation by the Octorara Board of School Directors, contingent upon their successful completion of all local and state requirements.
- C. That the Octorara Board of School Directors approve the following Physics and Chemistry curriculum:  
*Serway Physics for Scientists and Engineers (AP Physics C) 10<sup>th</sup> Student Edition*  
*Chemistry by Zumdahl and Zumdahl 10<sup>th</sup> Edition*  
*Serway College Physics AP 12 Edition*
- D. That the Octorara Board of School Directors approve the following policies, second reading:  
*103 Discrimination/Title IX Sexual Harassment Affecting Students*  
*103.1 Nondiscrimination-Qualified Students with Disabilities*  
*104 Discrimination/Title IX Sexual Harassment Affecting Staff*
- E. That the Octorara Board of School Directors approve the request for unpaid family medical leave for the purpose of child rearing for Ms. Karelis Delvalle-Acosta from approximately



May 17, 2024 through the end of the 2023-2024 school year. (Ms. Delvalle-Acosta is a Spanish teacher at the Octorara Jr./Sr. High School.)

Resignation Approvals:

- F. That the Octorara Board of School Directors accept, with regret, the resignation of Ms. Jennifer Zimath as Study Hall Monitor at the Octorara Jr./Sr. High School effective June 5, 2024. (Hired October 15, 2012)
- G. That the Octorara Board of School Directors accept, with regret, the resignation of Mr. Mark Durante as an Assistant Wrestling Coach at the Octorara Jr./Sr. High School effective April 12, 2024. (Hired for the 1998-1999 school year)
- H. That the Octorara Board of School Directors accept the resignation of Mr. Jude Unitis as Jr. High Football Coach effective May 10, 2024. (Hired for the 2023-2024 school year)

Hiring Approvals:

- I. That the Octorara Board of School Directors approve the list of professional and support staff employees for the Summer Literacy, Math, and Science and the Extended School Year Programs. These programs will run from Monday through Thursday beginning June 17 through July 18, 2024.
- J. That the Octorara Board of School Directors adjust the daily substitute rate for Ms. Rhonda Stoltzfus from \$135 per day to \$150 per day plus a stipend of \$81.96 per day for planning and grading responsibilities effective April 2, 2024. (Ms. Stoltzfus is a long-term substitute math teacher at the Jr./Sr. High replacing Brian Hood who resigned.)
- K. That the Octorara Board of School Directors approve Tyler Lusby (student) as an athletic game worker.
- L. That the Octorara Board of School Directors approve the following supplemental contract for the 2023-2024 school year:

Renee Shenk	Unified Indoor Bocce Coach	2 pts @ \$620	\$1,240
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- M. That the Octorara Board of School Directors approve the following supplemental contract for the 2024-2025 school year:

Jude Unitis	Sr. High Asst Football Coach	7 pts @ \$620	\$4,340
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Under the Education Committee Report, Mr. Hurley reported on the meeting held on April 22, 2024. At that meeting building principals shared the use of the Mental Health Specialists in their building. Map growth for 2023-2024 was presented and discussed. Dr. Shultz and building principals discussed curriculum and professional development and principals shared the goals for their buildings.

Under the Policy Committee Report, Mr. Hurley reported the committee reviewed the second reading policies on tonight's agenda.

Under the Facility Committee Report, Mr. Zimmerman reported the committee discussed the Water Treatment Plant, updates to learning spaces and offices, repairing the handicap lift in the Jr. High School, fencing at the Primary Learning Center and Elementary Schools, upgrading the sound system in the Sr. High auditorium, replacement of a chiller condenser fan motor at the Primary Learning Center, asphalt and storm water inlet work at the Sr. High, Resolutions to request Public School Facility Improvement grants for HVAC at the Elementary and Jr. High Schools, tennis court update, water tank repair or replacement, summer maintenance help, and updating the fire alarm system in the Elementary School. The committee ran out of time for the Architerra update so it was done during this Work Session.

There were no other items/concerns or visitors' comments in general.

Under administrator comments, Dr. Haller reported on the success of the Octorara Envirothon Team in their competition at Hibernia Park in April. Participating students were Ryan Jurich, Emilia Rossi, Katherine Peifer, Layla Carney, Hadley Hume-Stoltzfus, Peyton King, Macy Muldoon, Quinn Ralston, Kaydence Lynch, Kylee Mewhort, and Avery Remphrey. These students secured multiple top-ten finishes across the competition's testing sites in addition to a 1st place finish in Elementary Level Wildlife, an overall 5th place victory, and an overall 8th place victory.

Mr. Peticca announced the OABEST Expo will be held on Saturday, May 18 and will include student displays and over 70 vendors.

Mr. Hilbolt reported 72 student athletes participated in the Special Olympics at Coatesville on May 10. The support the students received from staff, students, and administration was moving.

Dr. Leever thanked the team that accompanied the students who participated in the Special Olympics. It was an amazing, heartwarming day.

There were no Board comments.

Mr. Hurley announced the following meetings to be held:

Executive Session for Personnel and Legal - Monday, May 13, 2024 – Following the Work Session in room 102 at the Jr. High School

Finance Committee Meeting – Monday, May 20, 2024 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Next regularly scheduled Board Meeting – Monday, May 20, 2024 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

There being no further items of business the meeting adjourned at 9:04 p.m. on motion of Mr. Koennecker, second by Mr. Zimmerman and approval of all members present.

This Board meeting can be viewed in its entirety on [www.youtube.com/user/OctoraraAreaSD](https://www.youtube.com/user/OctoraraAreaSD).

Respectfully submitted,

Jill L. Hardy, Secretary  
Octorara Board of School Directors

**OCTORARA AREA SCHOOL DISTRICT  
FINANCE COMMITTEE MEETING  
May 20, 2024 – 6:00 PM  
Jr. High School Multi-Purpose Room**

Finance Committee members in attendance: Mr. Hurley and Mr. Lusby. Mr. Norris was absent. Other members present were Mr. Falgiatore, Mr. Jurich, Mr. Koennecker, Ms. Metzler, Ms. Williamson, and Mr. Zimmerman who arrived at 6:07. Also in attendance were Mrs. Hardy, Secretary; Dr. Leever, Superintendent; Mr. Domowicz, Business Manager; Mr. Furlong, Assistant Business Manager; Ms. Redden, HR; and no visitors.

Mr. Furlong reviewed the April year-to-date General Fund Budget comparison with year-to date last year.

Mr. Domowicz reviewed the 2024-2025 Proposed Final Budget. Mr. Domowicz is recommending no tax increase due to the budget being balanced without an increase.

Mr. Domowicz gave a grant update. The District has received and/or applied for the following grants: \$192,000 – PCCD, \$134,000 – E-rates, \$5,000,000 each for HVAC at the OES and Jr. High, \$132,000 – water tank restoration, \$17,000 – ballistic film, \$10,000 – asbestos removal, \$15,000 per building – farm to student. This income is not part of the revenue in the budget.

Theresa from the Chester County Intermediate Unit comes out once a week to help with grant writing. We are currently looking into hiring a grant writer for the District. The Education Foundation is able to apply for grants that are not available to the District.

Mr. Domowicz reported the District recently received notice that the PCCD grant funds were going to be withheld because we were behind in quarterly reporting. Theresa helped get us caught up and is now helping procure more grants.

Mr. Domowicz shared sample letters from Keystone Tax Collection Group that will be sent to taxpayers to make them aware of the payment transition.

Mr. Domowicz reported we are moving forward with the transfer of our financial software to Powerschool. The start date for the transfer is October 1.

The committee adjourned at 6:31 p.m.

Respectfully submitted,

Jill L. Hardy, Secretary  
Octorara Board of School Directors

# **OCTORARA AREA SCHOOL DISTRICT**

## **Minutes of Board Meeting Held on May 20, 2024**

The regular meeting of the Octorara Area School Board was held in the Octorara Area Jr./Sr. High School Multi-Purpose Room on May 20, 2024.

A moment of silence and the Pledge of Allegiance preceded the meeting.

The President, Mr. Hurley, called the meeting to order at 7:00 p.m. Other members present were Mr. Falgiatore, Mr. Jurich, Mr. Koennecker, Mr. Lusby, Ms. Metzler, Ms. Williamson, and Mr. Zimmerman. Mr. Norris was absent. Also present were Mrs. Hardy, Secretary; Dr. Leever, Superintendent; Mr. Domowicz, Business Manager; members of the administrative team; and nine citizens.

Ms. Metzler motioned, second by Mr. Lusby to approve the minutes of the Policy Committee Meeting, the Facility Committee Meeting and the Work Session of April 8, 2024; the Finance Committee Meeting and the Regular Meeting of April 15, 2024, and the Education Committee Meeting of April 22, 2024.

Mr. Zimmerman motioned, second by Mr. Lusby and approval of all members present to amend the minutes of the Regular Meeting of April 15, 2024 to include the statement Mr. Hurley read from Saxton and Stump regarding the Miller hearing.

The minutes of the Policy Committee Meeting, the Facility Committee Meeting and the Work Session of April 8, 2024; the Finance Committee Meeting and the Regular Meeting of April 15, 2024 as amended, and the Education Committee Meeting of April 22, 2024 were approved on motion of Mr. Zimmerman, second by Ms. Williamson and approval of all members present.

There were no visitors' comments for agenda items only.

Under presentations, Mr. Domowicz gave an update on the Proposed Final Budget. There are no changes to the budget from the last meeting. Mr. Domowicz is recommending no proposed tax increase.

Dr. Propper gave a Dual Enrollment presentation where he explained the differences in AP courses, Dual Credit courses, and Dual Enrollment.

There were no information items.

The Treasurer's Report, which can be found at the end of these minutes, was approved on motion of Mr. Lusby, second by Mr. Koennecker and approval of all members present. (Appendix A-5/20/24)

A list of bills for the General Fund totaling \$2,352,053.02; Cafeteria Fund totaling \$34,258.93, Capital Projects totaling \$100,457.74, and Capital Reserve totaling \$0.00 of which are attached to these minutes as Appendix B-5/20/24 were approved and ordered paid on motion of Mr. Zimmerman, second by Ms. Metzler and approval of all members present. Mr. Lusby abstained from paying the bill for Raymond James.

The following items were approved on motion of Mr. Zimmerman, second by Ms. Williamson and approval of all members present:

The Octorara Board of School Directors elected Brian Norris as Board Treasurer from July 1, 2024 through June 30, 2025

The Octorara Board of School Directors approved the list of current Class of 2024 seniors of the Octorara Area Sr. High School, having been individually considered for graduation by the Octorara Board of School Directors, contingent upon their successful completion of all local and state requirements. (Appendix C-5/20/24)

The Octorara Board of School Directors approved the following Physics and Chemistry curriculum:  
Serway *Physics for Scientists and Engineers* (AP Physics C) 10<sup>th</sup> Student Edition  
*Chemistry* by Zumdahl and Zumdahl 10<sup>th</sup> Edition  
Serway *College Physics* AP 12 Edition  
(Appendix D-5/20/24)

The Octorara Board of School Directors approved the following policies, second reading:  
103 *Discrimination/Title IX Sexual Harassment Affecting Students*  
103.1 *Nondiscrimination-Qualified Students with Disabilities*  
104 *Discrimination/Title IX Sexual Harassment Affecting Staff*  
(Appendix E-5/20/24)

The Octorara Board of School Directors approved the request for unpaid family medical leave for the purpose of child rearing for Ms. Karelis Delvalle-Acosta from approximately May 17, 2024 through the end of the 2023-2024 school year. (Ms. Delvalle-Acosta is a Spanish teacher at the Octorara Jr./Sr. High School.)

The Octorara Board of School Directors accepted, with regret, the resignation of Ms. Jennifer Zimath as Study Hall Monitor at the Octorara Jr./Sr. High School effective June 5, 2024. (Hired October 15, 2012)

The Octorara Board of School Directors accepted, with regret, the resignation of Mr. Mark Durante as an Assistant Wrestling Coach at the Octorara Jr./Sr. High School effective April 12, 2024. (Hired for the 1998-1999 school year)

The Octorara Board of School Directors accepted the resignation of Mr. Jude Unitis as Jr. High Football Coach effective May 10, 2024. (Hired for the 2023-2024 school year)

The Octorara Board of School Directors approved the list of professional and support staff employees for the Summer Literacy, Math, and Science and the Extended School Year Programs. These programs will run from Monday through Thursday beginning June 17 through July 18, 2024. (Appendix F-5/20/24)

The Octorara Board of School Directors adjusted the daily substitute rate for Ms. Rhonda Stoltzfus from \$135 per day to \$150 per day plus a stipend of \$81.96 per day for planning and grading responsibilities effective April 2, 2024. (Ms. Stoltzfus is a long-term substitute math teacher at the Jr./Sr. High replacing Brian Hood who resigned.)

On motion of Mr. Zimmerman, second by Ms. Metzler and approval of all members present except Mr. Lusby who abstained, the Octorara Board of School Directors approved Tyler Lusby (student) as an athletic game worker.

On motion of Ms. Williamson, second by Mr. Koennecker and approval of all members present the Octorara Board of School Directors approved the following supplemental contract for the 2023-2024 school year:

Renee Shenk	Unified Indoor Bocce Coach	2 pts @ \$620	\$1,240
Rebecca German	Mentor Angela Jackson		\$81

On motion of Ms. Williamson, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors approved to submit to the Pennsylvania Department of Education an application to participate in the Flexible Instructional Day program for the 2024-2025, 2025-2026, and the 2026-2027 school years.

On motion of Ms. Metzler, second by Mr. Lusby and approval of all members present the Octorara Board of School Directors approved the Extended School Year Agreement with Valley Forge Educational Services for student "A" from July 1, 2024 through August 1, 2024 at a cost of \$11,300. (Appendix G-5/20/24)

On motion of Mr. Zimmerman, second by Mr. Falgiatore and approval of all members present the Octorara Board of School Directors approved the 2024-2025 Enrollment Agreement with Valley Forge Educational Services for students "A" and "B" at a cost of \$85,000 each. (Appendix H-5/20/24)

On motion of Mr. Zimmerman, second by Ms. Williamson and approval of all members present the Octorara Board of School Directors approved the Agreement with CitiCare effective July 1, 2024 through June 28, 2025. (Appendix I-5/20/24)

On motion of Mr. Zimmerman, second by Mr. Jurich and approval of all members present the Octorara Board of School Directors approved the Estimate with Triad Lifts, LLC to repair the handicap lift at the Octorara Jr. High School at a cost of \$5,507.20. (Appendix J-5/20/24)

On motion of Mr. Zimmerman, second by Mr. Lusby and approval of all members present the Octorara Board of School Directors approved the Costars Proposal with Lawn and Golf Supply Co., Inc. for athletic field grooming equipment at a cost of \$7,995. (Appendix K-5/20/24)

On motion of Mr. Zimmerman, second by Ms. Williamson and approval of all members present the Octorara Board of School Directors approved the Proposal with Chester County Fencing for 695 feet of chain link fence and gates for the Primary Learning Center playground at a cost of \$16,593.08. (Appendix L-5/20/24)

On motion of Mr. Zimmerman, second by Ms. Metzler and approval of all members present the Octorara Board of School Directors approved the Proposal with Chester County Fencing for 120 feet of chain link fence and gates for the Elementary School YMCA area at a cost of \$6,947.86. (Appendix M-5/20/24)

On motion of Ms. Metzler, second by Mr. Koennecker and approval of all members present the Octorara Board of School Directors approved the Proposal with Chester County Fencing for eight sections of privacy fence at the Octorara Elementary School trash enclosure at a cost of \$4,325.86. (Appendix N-5/20/24)

On motion of Ms. Metzler, second by Mr. Lusby and approval of all members present the Octorara Board of School Directors approved the Proposal with Loud and Clear Services for Package 1 and 2 for upgrades to the audio system in the Sr. High Auditorium at a cost of \$28,400. (Appendix O-5/20/24)

On motion of Ms. Williamson, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors approved the Costars Proposal with Frey Lutz for the replacement of three Chiller Condenser Fan Motors at the Primary Learning Center at a cost of \$7,655. (Appendix P-5/20/24)

On motion of Mr. Falgiatore, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors approved the Costars Proposal with Macadam Company, Inc. for

asphalt replacement and storm water inlet installation at the Sr. High School at a cost of \$18,660. (Appendix Q-5/20/24)

On motion of Ms. Williamson, second by Mr. Koennecker and approval of all members present the Octorara Board of School Directors approved the Costars Proposal with Berkshire Systems Group Inc. for replacement of the fire alarm system at the Elementary School at a cost of \$43,780. (Appendix R-5/20/24)

On motion of Mr. Zimmerman, second by Ms. Williamson and approval of all members present the Octorara Board of School Directors approved \$11,000 in funding for three Octorara students to attend the international competition at the United States International Young Physicist Tournament in Budapest from July 10-17, 2024.

On motion of Mr. Zimmerman, second by Ms. Metzler and approval of all members present the Octorara Board of School Directors approved the Therapy Services Agreement with Pediatric Therapeutic Services effective July 1, 2024 through June 30, 2025. (Appendix S-5/20/24)

On motion of Mr. Lusby, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors approved the Resolution to request a Public School Facility Improvement Grant of \$6,547,000 from the Commonwealth Financing Authority to be used for the Octorara Elementary HVAC Project. (Appendix T-5/20/24)

On motion of Mr. Koennecker, second by Mr. Lusby and approval of all members present the Octorara Board of School Directors approved the Resolution to request a Public School Facility Improvement Grant of \$6,691,800 from the Commonwealth Financing Authority to be used for the Octorara Jr. High HVAC Project. (Appendix U-5/20/24)

On motion of Mr. Zimmerman, second by Mr. Lusby and approval of all members present the Octorara Board of School Directors approved the transfer of service from Willis Towers Watson to MGI Risk Management for property and casualty insurance for the District and to extend services with The Reschini Group for employee medical benefits as a result of the Insurance Broker/Agent of Record Request for Proposal.

On motion of Ms. Metzler, second by Mr. Koennecker and approval of all members present the Octorara Board of School Directors accepted the Energy Consultant Request for Proposal from McClure to provide services for energy savings and improvements which reduce energy and operational costs in facilities and infrastructure.

Mr. Zimmerman motioned, second by Mr. Lusby to approve the Proposal from Corbett, Inc. for instructional and office space renovation. Dr. Leever suggested the Board amend the motion to include the total amount of approved renovations. Several items on the list had been deleted. On motion of Ms. Williamson, second by Mr. Koennecker and approval of all members present the Octorara Board of School Directors approved the Proposal from Corbett, Inc. for instructional and office space renovation at a cost of \$286,544.25. (Appendix V-5/20/24)

On motion of Mr. Koennecker, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors accepted the list of sponsorships/donations for the OABEST Expo. (Appendix W-5/20/24)

On motion of Mr. Koennecker, second by Ms. Williamson and approval of all members present the Octorara Board of School Directors approved the contract with Ms. Joanne Redden as Director of Human Resources effective July 1, 2024 through June 30, 2029. (Appendix X-5/20/24)

On motion of Mr. Lusby, second by Mr. Koennecker and approval of all members present the Octorara Board of School Directors approved the transfer of Ms. Linda McCawley from a day-to-day substitute to a long-term substitute Fourth Grade Teacher at the Octorara Elementary School effective February 7, 2024 through the remainder of the 2023-2024 school year. Ms. McCawley's salary will be \$56,389, pro-rated, which is Step 17 to MAX of the Bachelor's scale. (Ms. McCawley is a District employee and is replacing an approved leave.)

On motion of Mr. Zimmerman, second by Ms. Williamson and approval of all members present the Octorara Board of School Directors approved the transfer of Ms. Sarah Danforth from a long-term substitute 8<sup>th</sup> grade Math Teacher to a permanent 8<sup>th</sup> grade Math Teacher effective May 15, 2024.

On motion of Mr. Zimmerman, second by Mr. Falgiatore and approval of all members present the Octorara Board of School Directors accepted the Phase I Base Bid resultant contract sum with WGLand Company for \$470,000 plus contract sum with Spectra Electric for \$137,000. (Field 7 softball, Field 9 erect scoreboard, Field 12 safety excavation) (Appendix Y-5/20/24)

On motion of Mr. Zimmerman, second by Mr. Falgiatore and approval of all members present the Octorara Board of School Directors accepted the Phase I Alternate Bid GC-3 Field 10 Area Safety with WGLand Company for \$138,000. (Appendix Y-5/20/24)

On motion of Mr. Zimmerman, second by Mr. Koennecker and approval of all members present the Octorara Board of School Directors accepted the Phase I Alternate Bid GC-2 Field 10 Drainage with WGLand Company for \$38,000. (Appendix Y -5/20/24)

On motion of Mr. Zimmerman, second by Ms. Metzler and approval of all members present the Octorara Board of School Directors accepted the Phase I Alternate Bid GC-1 Field 9 Alternatives with WGLand Company and Spectra Electric for up to \$61,000. (Appendix Y-5/20/24)

Under the Finance Committee Report, Mr. Lusby said the committee was given a year-to-year comparison of financial reports for April. The committee discussed the 2024-2025 Proposed Final Budget, grants, and reviewed letters from Keystone Collections who will be managing the tax collection going forward.

Under the CCIU Board Representative Report, Mr. Koennecker read the report in Mr. Norris' absence on the meeting held on April 17, 2024.

There were no items of old business.

Under new business, the Board had a discussion on the Resolution in Support of Constitutional Funding of Public Schools.

There were no other items and announcements.

Under visitors' comments in general, Jim Lantz, Highland Township, thanked the Board for adding the appendix of Mr. Falgiatore's letter. He encouraged the Board to be sensitive to each other if they are not in agreement on issues.

Susan Boninu, Parkesburg, appreciated the presentation on Dual Enrollment and requested a phone call from Dr. Propper. She said she is a proponent of school choice. She requested further exploration of the Cosmetology students not graduating with the required hours. She asked coaches be reminded of the impact they have on students.



Melissa Falgiatore, Atglen, questioned the location of the Sr. High school store. Dr. Leever explained the location and the goals for the store. Ms. Falgiatore requested the community be involved and expressed an interest in contributing in support of the store.

Under administrator comments/announcements, Dr. Leever said he is very happy that Joanne Redden is coming to the District. She is very talented and will bring tremendous organizational structure to us. He thanked the Board for funding the two major projects on the agenda. We want to provide vibrant learning experiences for our students and the students deserve to have the best we can give them. Dr. Leever thanked Linda McCawley for stepping in to a challenging situation and did amazing things for the students.

Dr. Tachau announced incoming Kindergarten Parent Orientation will be held on May 22 at 6:30 at the PLC, babysitting is available. The First Grade Music Program will be held on May 29 at 6:30 at the PLC. She also thanked Ms. McCawley for stepping in and doing a tremendous job. She announced the Elementary students have read 4,060 books towards their 5,000 book challenge. She congratulated the students who participated in the Envirothon at Hibernia Park on April 23. The students competed with 14 other elementary schools from Chester County. One team tied for first place in Outdoor Safety and another team tied for first place in Wildlife.

Dr. Propper thanked Ms. Boninu for pushing him to present on Dual Credit and Dual Enrollment. He said the District will discuss how to solve for the shortage in credit hours for Cosmetology. He thanked everyone involved in the OABEST Expo including Ms. McNamara, Mr. Peticca, and Ms. German. The event was moved indoors due to bad weather but was well attended and a great event. Dr. Propper congratulated students in the track program on their success at the District 3 tournament this weekend and wished Jack Holub and Vincent Thaler good luck in the state competition. He announced the Band Pops Concert will be held on May 23 at 6:30, TCHS graduation is May 28, Homeland Security and Protective Services Academy graduation is May 29, the Heroes Reception and Sr. Awards will be held on May 29 beginning at 5:30, Baccalaureate will be held on June 4 at 7:00 at Maple Grove Mennonite Church, and Commencement will be held on June 5.

Under Board comments, Mr. Zimmerman thanked the custodial and maintenance crew for all their hard work setting up and cleaning up for the OABEST Expo. He thanked Mr. Lefever for attending the state competition for the Engineering Program and for paying his own way to support the students.

Mr. Hurley thanked Saxton and Stump for leading the District through the Miller case. He reported in late March all charges against Octorara defendants were dismissed and as a District, we are moving forward.

Mr. Hurley announced the following upcoming meetings:

Executive Session for Personnel and Legal - Monday, May 20, 2024 – Prior to the Regular Meeting in room 102 at the Jr. High School

Facility Committee Meeting – Monday, June 10, 2024 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Next regularly scheduled Work Session – Monday, June 10, 2024 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

Policy/Finance Committee Meeting – Monday, June 17, 2024 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Next regularly scheduled Board Meeting – Monday, June 17, 2024 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

There being no further items of business the meeting adjourned at 8:35 p.m. on motion of Mr. Zimmerman, second by Mr. Koennecker and approval of all members present.

This Board meeting can be viewed in its entirety at [www.youtube.com/user/OctoraraAreaSD](http://www.youtube.com/user/OctoraraAreaSD).

If you want to see any appendices listed in these minutes, please contact Jill Hardy at [jhardy@octorara.org](mailto:jhardy@octorara.org).

**TREASURER'S REPORT  
OCTORARA AREA SCHOOL DISTRICT  
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS  
GENERAL FUND  
2023-2024**

<b><u>Cash Balance as of March 31, 2024</u></b>		<b>\$</b>	<b>8,247,371.59</b>
<b><u>Receipts Deposited:</u></b>			
Revenue - (Tax Receipts, State Transfers)	\$	2,535,711.26	
Other Receipts - (Rentals, Misc.)		1,030.00	
Checking Account Interest		5,635.67	
Transfer in from Investments		<u>11,287.00</u>	<u>2,553,663.93</u>
Total Available			<b>\$ 10,801,035.52</b>
<b><u>Disbursements:</u></b>			
Net Payroll	\$	1,122,568.25	
Accounts Payable		8,055,221.13	
Transfer to Investments		<u>132,374.08</u>	<u>9,310,163.46</u>
<b><u>General Fund Cash as of April 30, 2024</u></b>		<b>\$</b>	<b>1,490,872.06</b>
<b><u>Investments Outstanding</u></b>			
Beginning Balance PSDLAF Investment Account	\$	21,939,469.63	
Beginning Balance Fulton Money Market		2,133,027.08	
Earnings on PSDLAF Investment Account		95,284.77	
Earnings on Fulton Money Market		5,734.61	
Net Transfers		<u>50.00</u>	
<b><u>Total General Fund Cash and Investments as of April 30, 2024</u></b>		<b>\$</b>	<b><u>25,664,388.15</u></b>

**For the May 20, 2024 Regular Board Meeting**

Respectfully submitted,

Jill L. Hardy, Secretary  
Octorara Board of School Directors

# Octorara Area School District



## ADMINISTRATIVE REGULATION

APPROVED:

REVISED:

### 706-AR-4. DISPOSAL OF CAPITAL ASSETS

District capital assets that are no longer useful or needed will be disposed of by designated staff, upon proper approval.

The Superintendent or designee must approve all plans for the disposal of district assets. The Superintendent will report the disposal of capital assets to the Board and will seek Board approval when required.

If the original cost of an item exceeded \$4,000, the approval of the Board is required prior to any action.

All state and local laws and regulations must be followed, including formal bidding when applicable.

If an asset was purchased with federal funds, it may be necessary to receive federal permission for disposal. The coordinator or supervisor of the federal program from which the asset was purchased will obtain the relevant written authorization.

The Business Manager will be responsible for processing all requests for disposal of an asset, and will provide to the Superintendent or designee the following relevant information:

1. Estimated current market value and how market value was determined.
2. Reason for disposal.
3. Removal method.
4. Related costs.

#### Reasons For Disposal

Assets may be available for disposal if they are:

1. No longer required due to changed procedures, functions or usage patterns.
2. Occupying storage space and not needed in the foreseeable future.

3. Noncompliant with health or safety standards.
4. Found to contain hazardous materials.
5. Beyond repair.

#### Options For Disposal

Land and buildings must be sold in accordance with applicable laws.

Moveable assets identified for disposal may be disposed of using one of the following means, only after authorization by the Superintendent or Board:

1. Public Bid - A written request giving full details and specifications for the goods offered for sale must be sent to the Superintendent. The sale must be advertised in the local newspaper and posted in the district office. Bids will be received in the Business Office until opening at a public Board meeting. After review by the solicitor, bids will be awarded.
2. Public or Online Auction - A public auction may be conducted by a licensed auctioneer if the anticipated revenues exceed the cost of the auctioneer.
3. Donations - When the district has determined that goods have no residual value, and where their disposal is unlikely to produce offsetting revenue, it may be authorized that the goods be donated to another organization.
4. Trade-In - Items may be traded in when doing so maximizes the net return to the district. The asset number of the item traded and the value of the trade-in must be shown on the purchase order of the number asset.
5. Destroyed/Junked - Items with no market value and no use may be destroyed in an appropriate and safe manner.

The district offers no warranty on the condition of the goods it sells. The advertisement for sale should provide as full a description as possible, specify that the goods are sold “as is, where is” and invite prospective buyers to inspect the goods before the sale.

#### Disposals

When disposing of a capital asset, after authorization from the Superintendent or Board, the Business Manager should ensure that the following actions occur:

1. All district tags are removed.
2. Assets are checked for items that are not included in the disposal, such as district stationary, software, records, files, papers, hazardous materials, etc.
3. Arrangements are made for removal.

4. Capital Assets Disposal Form is completed and filed in the Business Office.
5. Inventory records are updated accordingly.
6. Proceeds from the sale are credited to the General Fund budget.

# Octorara Area School District



## ADMINISTRATIVE REGULATION

APPROVED:

REVISED:

### 706-AR-5. CAPITAL ASSETS DISPOSAL FORM

Item Number: \_\_\_\_\_

Description: \_\_\_\_\_

Serial Number: \_\_\_\_\_

Disposal Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Disposal Proceeds \$ \_\_\_\_\_ Disposal Costs \$ \_\_\_\_\_

Comment: \_\_\_\_\_

Authorized by:

Disposed by:

\_\_\_\_\_  
Superintendent Signature/Date

\_\_\_\_\_  
Signature/Date

# Octorara Area School District



## ADMINISTRATIVE REGULATION

APPROVED:

REVISED:

### 706-AR-6. DISPOSAL OF BOOKS/MEDIA MATERIALS

The district will dispose of used textbooks, library books and media materials that are recommended for disposal.

Textbooks, library books and media materials that are eligible for disposal include those that are severely damaged; cannot be rebound; have pages missing; or have been determined by the professional staff to contain information that is not current or correct; demonstrated low student interest; and outdated copyrights.

Building principals, librarians and supervisors will identify the textbooks, library books and media materials that are eligible for disposal.

Textbooks, library books and media materials will be stamped "DISCARD" on the first page or lead edge and packed in boxes labeled "DISCARD."

The building principal will complete the Books/Materials Disposal Form and forward a copy to the Business Office and the Maintenance Supervisor. The form will be submitted approximately one (1) week prior to the requested pick up.

Employees of the Maintenance Department will remove the boxes for disposal.

The principal or supervisor will ensure that textbook inventories for the building are updated to reflect the disposals of books.

Library staff and media supervisors will update inventory records to reflect the disposal of books and materials, and will update current resource catalogs.

# Octorara Area School District



## ADMINISTRATIVE REGULATION

APPROVED:

REVISED:

### 706-AR-7. BOOKS/MEDIA MATERIALS DISPOSAL FORM

Items are for:

☐ Discard

☐ Public Sale

Disposition of:

\_\_\_\_\_ Number of Textbooks

\_\_\_\_\_ Number of Library Books

\_\_\_\_\_ Number of Media Materials

Location of Items:

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Notes/Comments:

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Building: \_\_\_\_\_

Requested by: \_\_\_\_\_

Date: \_\_\_\_\_

- Copies to:
1. Original to Maintenance Department
  2. Principal/File
  3. Business Office
  4. Assistant Superintendent



**TREASURER'S REPORT  
OCTORARA AREA SCHOOL DISTRICT  
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS  
GENERAL FUND  
2023-2024**

<b><u>Cash Balance as of April 30, 2024</u></b>	\$	1,490,872.06
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**Receipts Deposited:**

Revenue - (Tax Receipts, State Transfers)	\$	3,762,055.29	
Other Receipts - (Rentals, Misc.)		1,030.00	
Checking Account Interest		5,191.95	
Transfer in from Investments		2,140,335.79	5,908,613.03
 Total Available	 \$		 7,399,485.09

**Disbursements:**

Net Payroll	\$	1,225,165.50	
Accounts Payable		3,200,619.86	
Transfer to Investments		97,912.58	4,523,697.94

<b><u>General Fund Cash as of May 31, 2024</u></b>	\$	<b>2,875,787.15</b>
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**Investments Outstanding**

Beginning Balance PSDLAF Investment Account	\$	22,034,754.40
Beginning Balance Fulton Money Market		2,138,761.69
Earnings on PSDLAF Investment Account		95,576.48
Earnings on Fulton Money Market		1,855.70
Net Transfers		(\$2,245,069.17)

<b><u>Total General Fund Cash and Investments as of May 31, 2024</u></b>	\$	<b><u>24,901,666.25</u></b>
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**For the June 17, 2024 Regular Board Meeting**

**OCTORARA AREA SCHOOL DISTRICT  
INVESTMENT ANALYSIS**

Listed below is a summary of our investment activity for the period ending May 31, 2024

**GENERAL FUND**

Checking	\$2,875,787.15	3.35%	Fulton
Investment	22,024,048.40	5.280%	PSDLAF (MAX)
Investment	1,830.70	3.35%	Fulton Money Market
	<b>\$ 24,901,666.25</b>		

**OTHER CASH & INVESTMENTS**

Activity	\$ 150,127.61	3.35%	Checking
Arbiter Account	17,235.98	3.35%	Checking
Cafeteria	276,418.90	3.35%	Checking
Capital Projects	1,716,678.29	5.230%	PSDMAX
Capital Reserve	3,973,416.44	5.270%	PSDLAF
Payroll	12,783.29	3.35%	Checking
	<b>\$ 6,146,660.51</b>		

Total General Fund Cash and Investments as of May 31, 2024

# BOARD SUMMARY

## Fund: 10 - 10 GENERAL FUND    Encumbrances Included

### As of: 05/31/2024

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
<b>1100 REG PROG ELEM/SECONDARY</b>						
100 PERSONNEL SERV-SALARIES	13,489,602.00	13,489,602.00	0.00	9,409,837.53	4,079,764.47	69.76
200 PERSONNEL EMPL BENEFITS	8,181,577.00	8,181,577.00	0.00	5,830,905.12	2,350,671.88	71.27
300 PURCHASED PROF & TECH	176,000.00	176,000.00	16,532.90	761,700.44	(602,233.34)	442.18
400 PURCHASED PROPERTY SVC	71,800.00	71,800.00	10,646.57	59,034.33	2,119.10	97.05
500 OTHER PURCHASED SERVICE	2,446,378.00	2,446,378.00	195,944.93	2,311,134.85	(60,701.78)	102.48
600 SUPPLIES	282,110.00	282,110.00	10,341.86	223,261.15	48,506.99	82.81
700 PROPERTY	8,300.00	8,300.00	0.00	15,523.77	(7,223.77)	187.03
800 OTHER OBJECTS	200.00	300.00	0.00	160.00	140.00	53.33
<b>Totals for 1100s</b>	<b>24,655,967.00</b>	<b>24,656,067.00</b>	<b>233,466.26</b>	<b>18,611,557.19</b>	<b>5,811,043.55</b>	<b>76.43</b>
<b>1200 SPEC PROG ELEMEN/SECOND</b>						
100 PERSONNEL SERV-SALARIES	2,476,342.00	2,476,342.00	0.00	2,175,945.51	300,396.49	87.87
200 PERSONNEL EMPL BENEFITS	1,660,328.00	1,660,328.00	0.00	1,464,777.59	195,550.41	88.22
300 PURCHASED PROF & TECH	4,072,280.00	4,072,280.00	234,359.34	2,875,431.62	962,489.04	76.36
400 PURCHASED PROPERTY SVC	15,000.00	15,000.00	5,120.55	8,183.15	1,696.30	88.69
500 OTHER PURCHASED SERVICE	1,978,331.00	1,978,331.00	125,356.55	2,127,934.87	(274,960.42)	113.90
600 SUPPLIES	70,800.00	70,800.00	673.00	47,976.83	22,150.17	68.71
700 PROPERTY	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
800 OTHER OBJECTS	3,700.00	3,700.00	253.00	17,577.64	(14,130.64)	481.91
<b>Totals for 1200s</b>	<b>10,284,781.00</b>	<b>10,284,781.00</b>	<b>365,762.44</b>	<b>8,717,827.21</b>	<b>1,201,191.35</b>	<b>88.32</b>
<b>1300 VOCATIONAL EDUCATION</b>						
100 PERSONNEL SERV-SALARIES	763,141.00	763,141.00	0.00	656,116.02	107,024.98	85.98
200 PERSONNEL EMPL BENEFITS	525,635.00	525,635.00	0.00	434,218.54	91,416.46	82.61
300 PURCHASED PROF & TECH	220,500.00	220,500.00	19,096.90	103,098.53	98,304.57	55.42
400 PURCHASED PROPERTY SVC	3,000.00	3,000.00	1,337.63	36,870.52	(35,208.15)	1273.61
500 OTHER PURCHASED SERVICE	803,161.00	803,161.00	225.00	772,692.77	30,243.23	96.23
600 SUPPLIES	113,750.00	115,510.00	22,883.53	47,837.01	44,789.46	61.22
700 PROPERTY	40,500.00	34,400.00	87,135.81	184,635.58	(237,371.39)	790.03
800 OTHER OBJECTS	8,850.00	13,190.00	0.00	19,542.03	(6,352.03)	148.16
<b>Totals for 1300s</b>	<b>2,478,537.00</b>	<b>2,478,537.00</b>	<b>130,678.87</b>	<b>2,255,011.00</b>	<b>92,847.13</b>	<b>96.25</b>

# BOARD SUMMARY

Fund: 10 - 10 GENERAL FUND    Encumbrances Included

As of: 05/31/2024

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
<b>1400 OTHER INSTRUCTION PROG</b>						
100 PERSONNEL SERV-SALARIES	161,695.00	161,695.00	0.00	203,469.51	(41,774.51)	125.84
200 PERSONNEL EMPL BENEFITS	68,089.00	68,089.00	0.00	72,654.26	(4,565.26)	106.70
300 PURCHASED PROF & TECH	30,000.00	30,000.00	4,222.47	24,626.88	1,150.65	96.16
500 OTHER PURCHASED SERVICE	281,000.00	281,000.00	0.00	292,467.61	(11,467.61)	104.08
600 SUPPLIES	4,000.00	4,000.00	4,000.00	914.11	(914.11)	122.85
<b>Totals for 1400s</b>	<b>544,784.00</b>	<b>544,784.00</b>	<b>8,222.47</b>	<b>594,132.37</b>	<b>(57,570.84)</b>	<b>110.57</b>
<b>1500 NONPUBLIC SCHOOL PGMS</b>						
300 PURCHASED PROF & TECH	0.00	0.00	0.00	4,187.75	(4,187.75)	0.00
<b>Totals for 1500s</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,187.75</b>	<b>(4,187.75)</b>	<b>0.00</b>
<b>2100 SUPPORT SERV-PUPIL PERS</b>						
100 PERSONNEL SERV-SALARIES	858,336.00	858,336.00	0.00	811,901.70	46,434.30	94.59
200 PERSONNEL EMPL BENEFITS	482,332.00	482,332.00	0.00	471,313.61	11,018.39	97.72
300 PURCHASED PROF & TECH	420,550.00	420,550.00	0.00	7,729.54	412,820.46	1.84
400 PURCHASED PROPERTY SVC	0.00	0.00	26,575.00	8,187.00	(34,762.00)	0.00
500 OTHER PURCHASED SERVICE	600.00	500.00	0.00	1,092.01	(592.01)	218.40
600 SUPPLIES	8,750.00	8,750.00	66.11	4,546.42	4,137.47	52.71
700 PROPERTY	0.00	0.00	0.00	2,379.07	(2,379.07)	0.00
800 OTHER OBJECTS	1,000.00	1,000.00	0.00	1,660.76	(660.76)	166.08
<b>Totals for 2100s</b>	<b>1,771,568.00</b>	<b>1,771,468.00</b>	<b>26,641.11</b>	<b>1,308,810.11</b>	<b>436,016.78</b>	<b>75.39</b>
<b>2200 SUPPORT SERVICES-INSTRU</b>						
100 PERSONNEL SERV-SALARIES	644,184.00	644,184.00	0.00	596,990.41	47,193.59	92.67
200 PERSONNEL EMPL BENEFITS	452,418.00	452,418.00	0.00	365,993.11	86,424.89	80.90
300 PURCHASED PROF & TECH	0.00	0.00	2,000.00	95,736.66	(97,736.66)	0.00
500 OTHER PURCHASED SERVICE	2,100.00	2,100.00	700.00	4,814.07	(3,414.07)	262.57
600 SUPPLIES	244,900.00	244,900.00	4,642.85	251,287.05	(11,029.90)	104.50
700 PROPERTY	300.00	300.00	0.00	0.00	300.00	0.00
800 OTHER OBJECTS	1,000.00	1,000.00	0.00	3,824.01	(2,824.01)	382.40
<b>Totals for 2200s</b>	<b>1,344,902.00</b>	<b>1,344,902.00</b>	<b>7,342.85</b>	<b>1,318,645.31</b>	<b>18,913.84</b>	<b>98.59</b>

# BOARD SUMMARY

Fund: 10 - 10 GENERAL FUND    Encumbrances Included

As of: 05/31/2024

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
<b>2300 SUPPORT SERVICES-ADMIN</b>						
100 PERSONNEL SERV-SALARIES	1,611,977.00	1,611,977.00	0.00	1,374,313.41	237,663.59	85.26
200 PERSONNEL EMPL BENEFITS	954,808.00	954,808.00	2,098.56	875,146.66	77,562.78	91.88
300 PURCHASED PROF & TECH	188,500.00	188,500.00	54,540.15	202,855.36	(68,895.51)	136.55
400 PURCHASED PROPERTY SVC	6,000.00	6,000.00	546.14	3,505.70	1,948.16	67.53
500 OTHER PURCHASED SERVICE	77,950.00	77,950.00	403.60	53,924.88	23,621.52	69.70
600 SUPPLIES	67,000.00	67,000.00	3,022.47	42,871.14	21,106.39	68.50
700 PROPERTY	2,000.00	2,000.00	0.00	2,094.26	(94.26)	104.71
800 OTHER OBJECTS	43,161.00	43,161.00	0.00	74,564.90	(31,403.90)	172.76
900 OTHER USES OF FUNDS	0.00	0.00	0.00	996.65	(996.65)	0.00
<b>Totals for 2300s</b>	<b>2,951,396.00</b>	<b>2,951,396.00</b>	<b>60,610.92</b>	<b>2,630,272.96</b>	<b>260,512.12</b>	<b>91.17</b>
<b>2400 SUPP SVC-PUBLIC HEALTH</b>						
100 PERSONNEL SERV-SALARIES	286,802.00	286,802.00	0.00	235,575.09	51,226.91	82.14
200 PERSONNEL EMPL BENEFITS	223,454.00	223,454.00	0.00	177,283.55	46,170.45	79.34
300 PURCHASED PROF & TECH	13,000.00	13,000.00	100.00	26,402.95	(13,502.95)	203.87
400 PURCHASED PROPERTY SVC	750.00	750.00	0.00	189.00	561.00	25.20
500 OTHER PURCHASED SERVICE	300.00	300.00	0.00	0.00	300.00	0.00
600 SUPPLIES	10,049.00	10,049.00	9.76	19,130.08	(9,090.84)	190.47
700 PROPERTY	0.00	0.00	0.00	475.81	(475.81)	0.00
800 OTHER OBJECTS	715.00	715.00	0.00	1,148.00	(433.00)	160.56
<b>Totals for 2400s</b>	<b>535,070.00</b>	<b>535,070.00</b>	<b>109.76</b>	<b>460,204.48</b>	<b>74,755.76</b>	<b>86.03</b>
<b>2500 SUPP SERVICES-BUSINESS</b>						
100 PERSONNEL SERV-SALARIES	431,246.00	431,246.00	0.00	343,611.52	87,634.48	79.68
200 PERSONNEL EMPL BENEFITS	233,068.00	233,068.00	0.00	220,004.54	13,063.46	94.40
300 PURCHASED PROF & TECH	33,000.00	33,000.00	0.00	86,578.00	(53,578.00)	262.36
400 PURCHASED PROPERTY SVC	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
500 OTHER PURCHASED SERVICE	14,600.00	14,600.00	7,500.00	14,810.53	(7,710.53)	152.81
600 SUPPLIES	15,900.00	15,900.00	2,007.10	13,978.35	(85.45)	100.54
700 PROPERTY	2,000.00	2,000.00	0.00	156.99	1,843.01	7.85
800 OTHER OBJECTS	3,000.00	3,000.00	75.00	33,409.11	(30,484.11)	1116.14
<b>Totals for 2500s</b>	<b>738,814.00</b>	<b>738,814.00</b>	<b>9,582.10</b>	<b>712,549.04</b>	<b>16,682.86</b>	<b>97.74</b>

# BOARD SUMMARY

## Fund: 10 - 10 GENERAL FUND    Encumbrances Included

### As of: 05/31/2024

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
<b>2600 OP/MAINT PLANT SVCS</b>						
100 PERSONNEL SERV-SALARIES	645,718.00	645,718.00	0.00	555,927.09	89,790.91	86.09
200 PERSONNEL EMPL BENEFITS	429,402.00	429,402.00	0.00	393,097.37	36,304.63	91.55
300 PURCHASED PROF & TECH	988,238.00	988,238.00	293,399.57	305,844.62	388,993.81	60.64
400 PURCHASED PROPERTY SVC	505,297.00	505,297.00	543,741.45	1,670,935.90	(1,709,380.35)	438.29
500 OTHER PURCHASED SERVICE	205,450.00	205,450.00	0.00	270,359.78	(64,909.78)	131.59
600 SUPPLIES	915,494.00	915,494.00	125,155.54	812,582.75	(22,244.29)	102.43
700 PROPERTY	44,790.00	44,790.00	0.00	19,545.89	25,244.11	43.64
800 OTHER OBJECTS	1,000.00	1,000.00	0.00	5,417.12	(4,417.12)	541.71
<b>Totals for 2600s</b>	<b>3,735,389.00</b>	<b>3,735,389.00</b>	<b>962,296.56</b>	<b>4,033,710.52</b>	<b>(1,260,618.08)</b>	<b>133.75</b>
<b>2700 STUDENT TRANSP SERVICES</b>						
300 PURCHASED PROF & TECH	59,440.00	59,440.00	4,953.33	49,533.30	4,953.37	91.67
400 PURCHASED PROPERTY SVC	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
500 OTHER PURCHASED SERVICE	3,275,448.00	3,275,448.00	69,919.73	3,224,373.79	(18,845.52)	100.58
600 SUPPLIES	193,721.00	193,721.00	3,148.57	0.00	190,572.43	1.63
800 OTHER OBJECTS	0.00	0.00	0.00	4.40	(4.40)	0.00
<b>Totals for 2700s</b>	<b>3,530,609.00</b>	<b>3,530,609.00</b>	<b>78,021.63</b>	<b>3,273,911.49</b>	<b>178,675.88</b>	<b>94.94</b>
<b>2800 SUPPORT SVCS-CENTRAL</b>						
100 PERSONNEL SERV-SALARIES	405,627.00	405,627.00	0.00	309,793.84	95,833.16	76.37
200 PERSONNEL EMPL BENEFITS	302,452.00	302,452.00	0.00	187,260.35	115,191.65	61.91
300 PURCHASED PROF & TECH	5,000.00	5,000.00	28,132.50	39,365.50	(62,498.00)	1349.96
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	6,478.82	(6,478.82)	0.00
500 OTHER PURCHASED SERVICE	49,000.00	49,000.00	1,424.99	33,810.13	13,764.88	71.91
600 SUPPLIES	295,000.00	295,000.00	83,513.66	688,646.75	(477,160.41)	261.75
700 PROPERTY	382,500.00	382,500.00	3,305.21	4,550.54	374,644.25	2.05
800 OTHER OBJECTS	400.00	400.00	0.00	4,860.00	(4,460.00)	1215.00
<b>Totals for 2800s</b>	<b>1,439,979.00</b>	<b>1,439,979.00</b>	<b>116,376.36</b>	<b>1,274,765.93</b>	<b>48,836.71</b>	<b>96.61</b>
<b>2900 OTHER SUPPORT SERVICES</b>						
500 OTHER PURCHASED SERVICE	14,587.00	14,587.00	0.00	0.00	14,587.00	0.00
<b>Totals for 2900s</b>	<b>14,587.00</b>	<b>14,587.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14,587.00</b>	<b>0.00</b>

**BOARD SUMMARY**  
**Fund: 10 - 10 GENERAL FUND    Encumbrances Included**  
**As of: 05/31/2024**

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
<b>3200 STUDENT ACTIVITIES</b>						
100 PERSONNEL SERV-SALARIES	539,490.00	539,490.00	0.00	511,892.41	27,597.59	94.88
200 PERSONNEL EMPL BENEFITS	260,113.00	260,113.00	0.00	220,384.80	39,728.20	84.73
300 PURCHASED PROF & TECH	116,112.00	116,112.00	10,938.00	77,884.00	27,290.00	76.50
400 PURCHASED PROPERTY SVC	6,500.00	6,500.00	2,550.00	40,443.95	(36,493.95)	661.45
500 OTHER PURCHASED SERVICE	66,453.00	66,453.00	15,594.02	73,801.28	(22,942.30)	134.52
600 SUPPLIES	105,900.00	105,900.00	9,314.85	112,669.86	(16,084.71)	115.19
700 PROPERTY	14,300.00	14,300.00	5,184.15	(1,421.54)	10,537.39	26.31
800 OTHER OBJECTS	31,150.00	31,150.00	1,919.85	16,289.40	12,940.75	58.46
<b>Totals for 3200s</b>	<b>1,140,018.00</b>	<b>1,140,018.00</b>	<b>45,500.87</b>	<b>1,051,944.16</b>	<b>42,572.97</b>	<b>96.27</b>
<b>3300 COMMUNITY SERVICES</b>						
600 SUPPLIES	0.00	0.00	0.00	8,287.83	(8,287.83)	0.00
<b>Totals for 3300s</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,287.83</b>	<b>(8,287.83)</b>	<b>0.00</b>
<b>5100 OTHER EXPEND &amp; FINANCE</b>						
800 OTHER OBJECTS	1,489,800.00	1,489,800.00	0.00	1,484,800.00	5,000.00	99.66
900 OTHER USES OF FUNDS	4,280,000.00	4,280,000.00	0.00	4,280,000.00	0.00	100.00
<b>Totals for 5100s</b>	<b>5,769,800.00</b>	<b>5,769,800.00</b>	<b>0.00</b>	<b>5,764,800.00</b>	<b>5,000.00</b>	<b>99.91</b>
<b>5200 FUND TRANSFERS</b>						
900 OTHER USES OF FUNDS	10,000.00	10,000.00	0.00	12,815.46	(2,815.46)	128.15
<b>Totals for 5200s</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>12,815.46</b>	<b>(2,815.46)</b>	<b>128.15</b>
<b>5800 SUSPENSE ACCOUNT</b>						
200 PERSONNEL EMPL BENEFITS	0.00	0.00	0.00	(581,784.13)	581,784.13	0.00
300 PURCHASED PROF & TECH	0.00	0.00	1,686.00	8,028.15	(9,714.15)	0.00
<b>Totals for 5800s</b>	<b>0.00</b>	<b>0.00</b>	<b>1,686.00</b>	<b>(573,755.98)</b>	<b>572,069.98</b>	<b>0.00</b>
<b>5900 BUDGETARY RESERVE</b>						
800 OTHER OBJECTS	900,000.00	900,000.00	0.00	0.00	900,000.00	0.00
<b>Totals for 5900s</b>	<b>900,000.00</b>	<b>900,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>900,000.00</b>	<b>0.00</b>
<b>Expenditure Totals</b>	<b>61,846,201.00</b>	<b>61,846,201.00</b>	<b>2,046,298.20</b>	<b>51,459,676.83</b>	<b>8,340,225.97</b>	<b>86.51</b>

# BOARD SUMMARY

## Fund: 10 - 10 GENERAL FUND    Encumbrances Included

As of: 05/31/2024

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
<b>6100 TAXES LEVIED BY THE LEA</b>						
000 NON-CATEGORICAL	(39,238,761.00)	(39,238,761.00)	0.00	(39,449,303.17)	210,542.17	100.54
<b>Totals for 6100s</b>	(39,238,761.00)	(39,238,761.00)	0.00	(39,449,303.17)	210,542.17	100.54
<b>6200 DISC TAKEN ON TAXES</b>						
000 NON-CATEGORICAL	0.00	0.00	0.00	648,897.96	(648,897.96)	0.00
<b>Totals for 6200s</b>	0.00	0.00	0.00	648,897.96	(648,897.96)	0.00
<b>6300 PENALTIES &amp; INTEREST</b>						
000 NON-CATEGORICAL	0.00	0.00	0.00	(86,162.24)	86,162.24	0.00
<b>Totals for 6300s</b>	0.00	0.00	0.00	(86,162.24)	86,162.24	0.00
<b>6400 DELINQUENCIES TAXES LEV</b>						
000 NON-CATEGORICAL	(634,398.00)	(634,398.00)	0.00	(949,818.79)	315,420.79	149.72
<b>Totals for 6400s</b>	(634,398.00)	(634,398.00)	0.00	(949,818.79)	315,420.79	149.72
<b>6500 EARNINGS ON INVESTMENTS</b>						
000 NON-CATEGORICAL	(375,000.00)	(375,000.00)	0.00	(1,287,910.45)	912,910.45	343.44
<b>Totals for 6500s</b>	(375,000.00)	(375,000.00)	0.00	(1,287,910.45)	912,910.45	343.44
<b>6700 REV FROM STUDENT ACT</b>						
000 NON-CATEGORICAL	(30,000.00)	(30,000.00)	0.00	(23,850.10)	(6,149.90)	79.50
<b>Totals for 6700s</b>	(30,000.00)	(30,000.00)	0.00	(23,850.10)	(6,149.90)	79.50
<b>6800 REV FROM INTERMEDIATE</b>						
000 NON-CATEGORICAL	(363,600.00)	(363,600.00)	0.00	(917,246.88)	553,646.88	252.27
200 PERSONNEL EMPL BENEFITS	0.00	0.00	0.00	19,500.00	(19,500.00)	0.00
<b>Totals for 6800s</b>	(363,600.00)	(363,600.00)	0.00	(897,746.88)	534,146.88	246.91
<b>6900 OTHER REV FROM LOCAL</b>						
000 NON-CATEGORICAL	(670,432.00)	(670,432.00)	0.00	(701,928.85)	31,496.85	104.70
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	(1,700.00)	1,700.00	0.00
<b>Totals for 6900s</b>	(670,432.00)	(670,432.00)	0.00	(703,628.85)	33,196.85	104.95
<b>7100 BASIC INSTRUCT &amp; OPER</b>						
000 NON-CATEGORICAL	(7,979,409.00)	(7,979,409.00)	0.00	(8,314,525.16)	335,116.16	104.20
<b>Totals for 7100s</b>	(7,979,409.00)	(7,979,409.00)	0.00	(8,314,525.16)	335,116.16	104.20



# BOARD SUMMARY

## Fund: 10 - 10 GENERAL FUND    Encumbrances Included

As of: 05/31/2024

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
<b>7200 SUBSIDIES SPECIAL ED</b>						
000 NON-CATEGORICAL	(1,758,308.00)	(1,758,308.00)	0.00	(1,959,849.01)	201,541.01	111.46
Totals for 7200s	(1,758,308.00)	(1,758,308.00)	0.00	(1,959,849.01)	201,541.01	111.46
<b>7300 SUBSIDIES NON-ED PGMS</b>						
000 NON-CATEGORICAL	(3,329,944.00)	(3,329,944.00)	0.00	(3,222,188.17)	(107,755.83)	96.76
Totals for 7300s	(3,329,944.00)	(3,329,944.00)	0.00	(3,222,188.17)	(107,755.83)	96.76
<b>7500 EXTRA GRANTS</b>						
000 NON-CATEGORICAL	(318,487.00)	(318,487.00)	0.00	(426,391.40)	107,904.40	133.88
Totals for 7500s	(318,487.00)	(318,487.00)	0.00	(426,391.40)	107,904.40	133.88
<b>7800 SUBSIDIES ST PAID BENE</b>						
000 NON-CATEGORICAL	(3,709,984.00)	(3,709,984.00)	0.00	(2,643,346.83)	(1,066,637.17)	71.25
Totals for 7800s	(3,709,984.00)	(3,709,984.00)	0.00	(2,643,346.83)	(1,066,637.17)	71.25
<b>7900 REVENUE FOR TECHNOLOGY</b>						
000 NON-CATEGORICAL	0.00	0.00	0.00	(59,841.90)	59,841.90	0.00
Totals for 7900s	0.00	0.00	0.00	(59,841.90)	59,841.90	0.00
<b>8500 RESTRICT GRANTS-IN-AID</b>						
000 NON-CATEGORICAL	(941,410.00)	(941,410.00)	0.00	(904,998.21)	(36,411.79)	96.13
Totals for 8500s	(941,410.00)	(941,410.00)	0.00	(904,998.21)	(36,411.79)	96.13
<b>8700 GRANTS - ESSER</b>						
000 NON-CATEGORICAL	(1,309,416.00)	(1,309,416.00)	0.00	(954,657.71)	(354,758.29)	72.91
Totals for 8700s	(1,309,416.00)	(1,309,416.00)	0.00	(954,657.71)	(354,758.29)	72.91
<b>8800 MED ASSIST REIMBURSE</b>						
000 NON-CATEGORICAL	(50,400.00)	(50,400.00)	0.00	(5,442.29)	(44,957.71)	10.80
Totals for 8800s	(50,400.00)	(50,400.00)	0.00	(5,442.29)	(44,957.71)	10.80
<b>9900 &lt;9900&gt;</b>						
000 NON-CATEGORICAL	0.00	0.00	0.00	(69,159.23)	69,159.23	0.00
Totals for 9900s	0.00	0.00	0.00	(69,159.23)	69,159.23	0.00
Revenue Totals	(60,709,549.00)	(60,709,549.00)	0.00	(61,309,922.43)	600,373.43	100.99
Fund 10 Totals						
Total Expenditure	55,166,401.00	55,166,401.00	2,044,612.20	46,255,817.35	6,865,971.45	87.55
Total Other Expenditure	6,679,800.00	6,679,800.00	1,686.00	5,203,859.48	1,474,254.52	77.93
Total Revenue	(60,709,549.00)	(60,709,549.00)	0.00	(61,240,763.20)	531,214.20	100.88
Total Other Revenue	0.00	0.00	0.00	(69,159.23)	69,159.23	0.00

# FOOD SERVICE PROFIT AND LOSS REPORT

Year: 2023-2024 Cut-off Date: 05/31/2024

Account	Description	MTD Exp/Rec	YTD Exp/Rec	YTD % Exp/Rec
3100	FOOD SERVICES			
	000 NON-CATEGORICAL	0.00	0.00	0.00
	111 REGULAR SALARIES	7,017.60	80,702.40	0.00
	112 TEMPORARY SALARIES	0.00	0.00	0.00
	113 OVERTIME/VACATION BUY BACK	0.00	0.00	0.00
	116 ADMIN INSUR OPT OUT	0.00	0.00	0.00
	119 ADDITIONAL COMPENSATION	416.68	4,583.40	0.00
	121 REGULARY SALARIES	0.00	0.00	0.00
	122 TEMPORARY SALARIES	0.00	0.00	0.00
	151 CLERICAL SALARIES	7,394.02	86,396.41	0.00
	181 REGULAR SALARIES	35,095.26	256,145.08	0.00
	182 TEMPORARY SALARIES	0.00	0.00	0.00
	211 MEDICAL INSURANCE	0.00	0.00	0.00
	212 DENTAL INSURANCE	0.00	0.00	0.00
	213 LIFE INSURANCE	0.00	251.72	0.00
	214 INCOME PROTECTION INS	0.00	429.66	0.00
	215 EYE CARE INSURANCE	0.00	0.00	0.00
	216 PRESCRIPTION INSURANCE	0.00	0.00	0.00
	220 SOCIAL SECURITY CONTRIB	3,776.55	32,261.17	0.00
	230 RETIREMENT CONTRIB	16,187.23	129,583.91	0.00
	250 UI	0.00	0.00	0.00
	260 WORKERS' COMPENSATION	208.26	1,784.78	0.00
	271 SELF-INS MED HEALTH	2,585.26	28,362.56	0.00
	272 SELF-INSURANCE DENTAL	188.43	2,067.25	0.00
	273 SELF-INSURANCE LIFE	35.96	143.84	0.00
	274 SELF-INSURANCE INCOME	61.38	245.52	0.00
	275 SELF-INSURANCE EYE CARE	11.13	122.18	0.00
	276 SELF-INS PRESCRIPTION	583.02	6,396.24	0.00
	281 OPEB FOR COST OF RETIRE	0.00	0.00	0.00
	290 OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00
	329 PRO ED SVCS - OTHER	0.00	0.00	0.00
	330 OTHER PROFESSIONAL SVC	0.00	0.00	0.00
	422 ELECTRICITY	0.00	0.00	0.00
	430 REPAIRS & MAINT SVCS	0.00	19,510.16	0.00
	442 RENTAL OF EQUIPMENT	0.00	0.00	0.00

# FOOD SERVICE PROFIT AND LOSS REPORT

Year: 2023-2024 Cut-off Date: 05/31/2024

Account	Description	MTD Exp/Rec	YTD Exp/Rec	YTD % Exp/Rec
	522 AUTOMOTIVE LIAB INS	0.00	0.00	0.00
	540 ADVERTISING	0.00	72.44	0.00
	550 PRINTING & BINDING	0.00	0.00	0.00
	580 TRAVEL & CONFER EXPENSE	257.87	2,025.61	0.00
	610 GENERAL SUPPLIES	110.05	20,904.26	0.00
	611 SUPPLIES	0.00	541.85	0.00
	612 OPER/MAINT- VEHICLE SU	0.00	0.00	0.00
	630 FOOD	32,379.46	391,884.07	0.00
	633 DONATED COMMODITIES	0.00	0.00	0.00
	634 SNACKS	0.00	1,317.22	0.00
	640 BOOKS AND PERIODICALS	0.00	0.00	0.00
	648 EDUCATIONAL SOFTWARE	0.00	4,570.00	0.00
	741 NONFED FUNDED FOOD DEPR	0.00	0.00	0.00
	750 EQUIP-NEW	82.99	4,585.18	0.00
	752 CAPITAL EQUIP - ORIG/AD	0.00	0.00	0.00
	760 EQUIPMENT REPLACEMENT	0.00	0.00	0.00
	810 DUES & FEES	74.59	2,233.88	0.00
	890 MISC EXPENDITURES	0.00	0.00	0.00
	930 FUND TRANSFERS	0.00	0.00	0.00
	<b>Total Expense:</b>	<b>106,465.74</b>	<b>1,077,120.79</b>	<b>0.00</b>
	<b>Profit / (Loss):</b>	<b>(106,465.74)</b>	<b>(1,077,120.79)</b>	
	<b>Average Meal Count:</b>	<b>0</b>	<b>0.00%</b>	
5130	REFUND PRIOR YR REV			
	111 REGULAR SALARIES	0.00	0.00	0.00
	250 UI	0.00	0.00	0.00
	<b>Total Expense:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Profit / (Loss):</b>	<b>0.00</b>	<b>0.00</b>	
	<b>Average Meal Count: REFUND PRIOR YR</b>	<b>0</b>	<b>0.00%</b>	
5991	Refund Prior Yr EXP			
	000 NON-CATEGORICAL	0.00	0.00	0.00
	<b>Total Expense:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Profit / (Loss):</b>	<b>0.00</b>	<b>0.00</b>	
	<b>Average Meal Count: Refund Prior Yr EXP</b>	<b>0</b>	<b>0.00%</b>	
6510	INTEREST ON INVESTMENTS			
	6510 INTEREST ON INVESTMENTS	708.26	4,710.90	0.00
	<b>Profit / (Loss):</b>	<b>708.26</b>	<b>4,710.90</b>	
	<b>Average Meal Count: INTEREST ON</b>	<b>0</b>	<b>0.00%</b>	

# FOOD SERVICE PROFIT AND LOSS REPORT

Year: 2023-2024 Cut-off Date: 05/31/2024

Account	Description	MTD Exp/Rec	YTD Exp/Rec	YTD % Exp/Rec
6611	DAILY SALES-SCH LUNCH			
	6611 DAILY SALES-SCH LUNCH	4,182.10	57,240.01	0.00
		4,182.10	57,240.01	0.00
	Total Revenue:			
	Profit / (Loss):			
Average Meal Count: DAILY SALES-SCH	0	0.00%		
6612	DAILY SALES-BREAKFAST			
	6612 DAILY SALES-BREAKFAST	0.00	6,995.80	0.00
		0.00	6,995.80	0.00
	Total Revenue:			
	Profit / (Loss):			
Average Meal Count: DAILY SALES-	0	0.00%		
6620	DAILY SALES-NON-REIMBUR			
	6620 DAILY SALES-NON-REIMBUR	0.00	0.00	0.00
		0.00	0.00	0.00
	Total Revenue:			
	Profit / (Loss):			
Average Meal Count: DAILY SALES-NON-	0	0.00%		
6621	ALA CARTE			
	6621 ALA CARTE	226.80	1,354.50	0.00
		226.80	1,354.50	0.00
	Total Revenue:			
	Profit / (Loss):			
Average Meal Count: ALA CARTE	0	0.00%		
6622	ADULT			
	6622 ADULT	0.00	0.00	0.00
		0.00	0.00	0.00
	Total Revenue:			
	Profit / (Loss):			
Average Meal Count: ADULT	0	0.00%		
6630	SPECIAL FUNCTIONS			
	6630 SPECIAL FUNCTIONS	1,187.08	13,411.00	0.00
		1,187.08	13,411.00	0.00
	Total Revenue:			
	Profit / (Loss):			
Average Meal Count: SPECIAL FUNCTIONS	0	0.00%		
6690	OTHER FOOD SERVICE REV			
	6690 OTHER FOOD SERVICE REV	0.00	0.00	0.00
		0.00	0.00	0.00
	Total Revenue:			
	Profit / (Loss):			
Average Meal Count: OTHER FOOD	0	0.00%		
6991	REFUND PRIOR YR EXP			
	6991 REFUND PRIOR YR EXP	71.77	1,887.40	0.00
		71.77	1,887.40	0.00
	Total Revenue:			
	Profit / (Loss):			
Average Meal Count: REFUND PRIOR YR	0	0.00%		

# FOOD SERVICE PROFIT AND LOSS REPORT

Year: 2023-2024 Cut-off Date: 05/31/2024

Account	Description	MTD Exp/Rec	YTD Exp/Rec	YTD % Exp/Rec
6992	REFUND			
	6992 REFUND	0.00	(508.69)	0.00
			(508.69)	0.00
	Total Revenue:			
	Profit / (Loss):			
0	0.00%			
Average Meal Count: REFUND				
7600	MILK/LUNCH/BREAKFAST			
	7600 MILK/LUNCH/BREAKFAST	10,120.81	85,020.62	0.00
		10,120.81	85,020.62	0.00
	Total Revenue:			
	Profit / (Loss):			
0	0.00%			
Average Meal Count:				
7810	STATE SHARE SS & MED			
	7810 STATE SHARE SS & MED	0.00	0.00	0.00
		0.00	0.00	0.00
	Total Revenue:			
	Profit / (Loss):			
0	0.00%			
Average Meal Count: STATE SHARE SS &				
7820	STATE SHARE RETIRE CONT			
	7820 STATE SHARE RETIRE CONT	0.00	0.00	0.00
		0.00	0.00	0.00
	Total Revenue:			
	Profit / (Loss):			
0	0.00%			
Average Meal Count: STATE SHARE RETIRE				
8531	SUBSIDIES MILK LUNCH			
	8531 SUBSIDIES MILK LUNCH	87,791.77	770,356.40	0.00
		87,791.77	770,356.40	0.00
	Total Revenue:			
	Profit / (Loss):			
0	0.00%			
Average Meal Count: SUBSIDIES MILK				
8533	VALUE DONATED COMMODITY			
	8533 VALUE DONATED COMMODITY	0.00	0.00	0.00
		0.00	0.00	0.00
	Total Revenue:			
	Grand Total Revenue:	104,288.59	940,467.94	0.00
	Grand Total Expense:	106,465.74	1,077,120.79	0.00
	Grand Total Profit / (Loss):	(2,177.15)	(136,652.85)	

All Locations

**JUNE 2024**

**LIST OF BILLS FOR APPROVAL**

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<b><u>FUND</u></b>		<b><u>AMOUNT</u></b>	
<b>General Fund</b>		<b>\$</b>	<b>26,700,941.89</b>
<b>Cafeteria Fund</b>		<b>\$</b>	<b>41,690.43</b>
<b>Capital Projects</b>		<b>\$</b>	<b>3,542.21</b>
<b>Capital Reserve</b>		<b>\$</b>	<b>-</b>
		<hr/>	
		<b>\$</b>	<b>26,746,174.53</b>

  

<b>Budget</b>		<b>YTD Exp</b>	<b>%</b>
<hr/>			
<b>Fund 10</b>	<b>\$ 59,627,792.00</b>	<b>\$ 51,459,676.83</b>	<b>86.30%</b>

**General Fund**  
**June 17, 2024**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Amount
193546	05/14/2024	CARDMEMBER SERVICES	VARIOUS - SEE ATTACHED	\$ 13,625.50
193547	05/14/2024	PASQUALES PIZZA & CARRY OUT	HERO'S LUNCHEON	\$ 250.00
193548	05/17/2024	AT&T MOBILITY	OPER/MAINT-TRANS/TELE SERVICE	\$ 5,564.60
193549	05/17/2024	BETTES BOUNCES LLC	OABEST EXPO SUPPLIES	\$ 876.15
193550	05/17/2024	BRIGHTLY SOFTWARE INC	SOFTWARE- EVENT MANAGEMENT	\$ 7,491.77
193551	05/17/2024	CAMRYN DICKINSON	RITTENHOUSE NURSING AWARD	\$ 1,500.00
193552	05/17/2024	SCHEMPP CARSON	SALUTITORIAN AWARD	\$ 1,000.00
193553	05/17/2024	SCHEMPP CARSON	ENGINEERING AWARD	\$ 500.00
193554	05/17/2024	CHLOE BADMAN	SUMMERS & ZIMS AWARD	\$ 1,700.00
193555	05/17/2024	CHLOE BADMAN	EASTERN STAR AWARD	\$ 250.00
193556	05/17/2024	CHRISTOPHER KIRK	OUTSTANDING ATHLETE AWARD	\$ 300.00
193557	05/17/2024	CINTAS	OPER/MAINTENANCE SUPPLIES	\$ 68.42
193558	05/17/2024	DUTCH -WAY FARM MARKET INC	HOME EC/CTE SUPPLIES	\$ 1,343.54
193559	05/17/2024	EDWARDS BUSINESS SYSTEMS	COPIER STAPLES	\$ 48.90
193560	05/17/2024	ELENI CHRISTOU	ALMA O'LEARY AWARD	\$ 500.00
193561	05/17/2024	EMMERSON WARE	HELEN CORSON PEACE AWARD	\$ 500.00
193562	05/17/2024	ESS NORTHEAST LLC	SUBSTITUTES	\$ 4,611.22
193563	05/17/2024	FERGUSON ENTERPRISES	MAINT SUPPLIES	\$ 101.08
193564	05/17/2024	H & L TEAM SALES	HS CROSS COUNTRY UNIFORMS	\$ 4,149.00
193565	05/17/2024	LANCASTER LEBANON LEAGUE	MIDDLE SCHOOL COACHES MEET 2024	\$ 225.00
193566	05/17/2024	ISABELLA DELISE	CLEAN WATER AWARD	\$ 1,000.00
193567	05/17/2024	JACK HOLUB	OUTSTANDING ATHLETE AWARD	\$ 300.00
193568	05/17/2024	JASMINE ESTRELLA	CHARQUE BACON AWARD	\$ 1,000.00
193569	05/17/2024	JASMINE ESTRELLA	ALHOUSE AWARD	\$ 750.00
193570	05/17/2024	JESUS JUAREZ-JUAREZ	PNC ACCOUNTING AWARD	\$ 250.00
193571	05/17/2024	KADES MARGOLIS CORPORATION	OPER/MAINT-OTHER BENEFITS	\$ 26,093.69
193572	05/17/2024	KONA ICE	PLC FIELD DAY	\$ 1,089.00
193573	05/17/2024	LILY RISING	OUTSTANDING ATHLETE AWARD	\$ 300.00
193574	05/17/2024	LITITZ SIGNS	BANNER FOR BOYS TRACK AND FIELD	\$ 75.00
193575	05/17/2024	M&B ENVIRONMENTAL INC	OPER/MAINT-BLDG REPAIR	\$ 6,633.58
193576	05/17/2024	NAPA	OPER/MAINT- DIST VEHICLE SUP	\$ 44.98
193577	05/17/2024	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	\$ 26.31
193578	05/17/2024	PERMAWARD	AWARDS	\$ 1,055.21
193579	05/17/2024	PIPE DATA VIEW	OP/MAINT WATER TREAT-PUR SRVCS	\$ 785.00
193580	05/17/2024	PLAQUES & SUCH	ATHLETIC AWARDS	\$ 99.00
193581	05/17/2024	PRESSLEY RIDGE	AIDE SERVICES	\$ 7,590.00
193582	05/17/2024	RYAN LINNENBAUGH	SPORTSMANSHIP AWARD	\$ 300.00
193583	05/17/2024	RYAN LINNENBAUGH	HARRY CHALFONT PAXSON AWARD	\$ 250.00
193584	05/17/2024	RYAN LINNENBAUGH	ENGINEERING AWARD	\$ 500.00

**General Fund**  
**June 17, 2024**

193585	05/17/2024	SARA MEYER	SPORTSMANSHIP AWARD	\$	300.00
193586	05/17/2024	SARAH WATSON	ENGINEERING AWARD	\$	500.00
193587	05/17/2024	SCHOOL SPECIALTY LLC	ART SUPPLIES	\$	446.30
193588	05/17/2024	SCROGGIN ELIZABETH	TUITION REIMB INSTRUCT STAFF	\$	825.00
193589	05/17/2024	SHANE ALTHOUSE	GENE DAVIS AWARD	\$	500.00
193590	05/17/2024	SHANE ALTHOUSE	ALTHOUSE AWARD	\$	750.00
193591	05/17/2024	SHIPPENSBURG U FOUNDATION	TRACK & FIELD HOUSING	\$	1,050.00
193592	05/17/2024	SPIKE'S TROPHIES LIMITED	CTE GRADUATION SUPPLIES	\$	418.08
193593	05/17/2024	STUDENT SERVICES COMPANY	DIPLOMAS	\$	735.89
193594	05/17/2024	TAYLOR'S MUSIC STORE	INSTRUMENTAL MUSIC REPAIRS	\$	229.50
193595	05/17/2024	TELESYSTEM	OPER/MAINT-TRANS/TELE SERVICE	\$	1,997.61
193596	05/17/2024	THOMAS FALLS	RITTENHOUSE TEACHING AWARD	\$	1,500.00
193597	05/17/2024	USC - UNIONVILLE SPORTS COUNCIL	DUAL/TRI MEET TIMING	\$	900.00
193598	05/17/2024	VALLEY FORGE ED SERVICES	EDUCATIONAL SERVICES	\$	11,300.00
193599	05/17/2024	XEROX CORPORATION	COPIER LEASE	\$	4,871.13
193600	05/22/2024	SHIPPENSBURG U FOUNDATION	TRACK & FIELD HOUSING	\$	480.00
193601	05/29/2024	SUCCESSFUL PRACTICES NETWORK	CONFERENCE	\$	6,615.00
193602	05/31/2024	21ST CENTURY MEDIA	ADVERTISING	\$	881.46
193603	05/31/2024	ACHIEVEMENT HOUSE C S	PA CHARTER SCHOOL TUITION	\$	4,732.17
193604	05/31/2024	AGORA CYBER C S	PA CHARTER SCHOOL TUITION	\$	2,613.78
193605	05/31/2024	AMPLIFY EDUCATION INC	PROF ED SVC	\$	517,283.51
193606	05/31/2024	AVON GROVE CHARTER SCHOOL	PA CHARTER SCHOOL TUITION	\$	206,677.38
193607	05/31/2024	BEATON NANCY A	REIMB BENEFITS PAYMENT 5.23.24	\$	733.32
193608	05/31/2024	CINDY KRUSE CONSULTING LLC	TITLE II PROFESSIONAL ED SERVICES PLC	\$	4,500.00
193609	05/31/2024	COLLEGE BOARD	TITLE IV DUEL ENROLLMENT	\$	17,764.00
193610	05/31/2024	COMMONWEALTH C ACADEMY	PA CHARTER SCHOOL TUITION	\$	42,768.81
193611	05/31/2024	DUTCH -WAY FARM MARKET INC	SUPPLIES	\$	1,497.38
193612	05/31/2024	EDWARDS BUSINESS SYSTEMS	LEASE/COPIER RENTAL	\$	1,777.78
193613	05/31/2024	EI ASSOCIATES	OPER/MAINT - OTHER PROF SVRS	\$	1,500.00
193614	05/31/2024	ESS NORTHEAST LLC	SUBSTITUTES	\$	14,081.33
193615	05/31/2024	FP FINANCE	MONTHLY LEASE	\$	115.00
193616	05/31/2024	GUARDIAN LIFE INSURANCE	SUSPENSE ACCOUNT - LIFE INS	\$	3,948.46
193617	05/31/2024	HANNAH LEVASSEUR -TAX COLLECT	LOT & TOWER TAX	\$	320.78
193618	05/31/2024	JEFF HELLRUNG	PIAA OFFICIALS - JH SOFTBALL	\$	80.00
193619	05/31/2024	KADES MARGOLIS CORPORATION	CBIZ FEES	\$	5.00
193620	05/31/2024	KINGS III EMERGENCY COM	OPER/MAINT-SUPPLIES	\$	117.51
193621	05/31/2024	KIRK LUTHER	PIAA OFFICIALS - BASEBALL	\$	83.00
193622	05/31/2024	LANCASTER GENERAL MEDICAL	ATHLETIC TRAINING SERVICES	\$	3,646.00
193623	05/31/2024	LANCASTER LEBANON LEAGUE	A. LANDIS BRACKBILL AWARD BANQUET	\$	256.00
193624	05/31/2024	INFORMATION TECHNOLOGY	2024 YEARLY SCHOOL TAX FILES	\$	275.00



**General Fund  
June 17, 2024**

193625	05/31/2024	LNP MEDIA GROUP INC	ADVERTISING	\$	1,482.60
193626	05/31/2024	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	\$	242.67
193627	05/31/2024	JOHN DEERE FINANCIAL	CTE ANIMAL PLANT SCIENCE SUPP	\$	58.93
193628	05/31/2024	PARSS	DUES/FEES	\$	975.00
193629	05/31/2024	PETTY CASH	REIMB STUDENT REWARD	\$	72.00
193630	05/31/2024	REACH CYBER CHARTER SCHL	PA CHARTER SCHOOL TUITION	\$	14,691.90
193631	05/31/2024	REPUBLIC SERVICES #319	TRASH REMOVAL SERVICES	\$	1,147.50
193632	05/31/2024	RIDDELL/ALL AMERICAN SPORTS	FOOTBALL SUPPLIES	\$	423.31
193633	05/31/2024	SAXTON & STUMP LLC	LEGAL SERVICES	\$	2,771.25
193634	05/31/2024	SPECTRA ELECTRICAL CON	LIGHTING CONT PANEL REPLACEMNT PHASE 1	\$	22,200.00
193635	05/31/2024	TIMOTHY PAXSON	PIAA OFFICIALS - BASEBALL	\$	83.00
193636	05/31/2024	T P TRAILERS INC	MAINT/RENTAL	\$	565.00
193637	05/31/2024	TRIAD LIFTS LLC	HANDICAP LIFT JH	\$	12,777.70
193638	05/31/2024	XEROX CORPORATION	COPIER LEASE	\$	571.30
193639	06/06/2024	AT&T MOBILITY	OPER/MAINT-TRANS/TELE SERVICE	\$	5,267.58
193640	06/06/2024	AT&T MOBILITY	OPER/MAINT-TRANS/TELE SERVICE	\$	11,129.20
193641	06/06/2024	BLOXELS	SOFTWARE PACKAGE	\$	375.00
193642	06/06/2024	CM REGENT LLC	SUSPENSE ACCOUNT - LTD	\$	5,293.41
193643	06/06/2024	COURTNEY FALS	REIMB STDNT & CHAP FOR 1ST GR TRIP	\$	24.00
193644	06/06/2024	DENNEY ELECTRIC SUPPLY	MAINT/ELECTRICAL SUPPLIES	\$	290.00
193645	06/06/2024	DUTCHWAY HARDWARE	MAINTENANCE SUPPLIES	\$	1,816.68
193646	06/06/2024	EDWARDS BUSINESS SYSTEMS	COPIER	\$	187.86
193647	06/06/2024	ESS NORTHEAST LLC	SUBSTITUTES	\$	17,897.15
193648	06/06/2024	FUSION MALVERN	TUITION	\$	32,287.20
193649	06/06/2024	CHRISTINE GIVLER	REIMB FOR 1ST GR FIELD TRIP	\$	12.00
193650	06/06/2024	HONEY BROOK BARBECUE	SUMMER STAFF LUNCHEON	\$	559.50
193651	06/06/2024	HORSHAM CLINIC	HOSPITAL TUTORING	\$	180.00
193652	06/06/2024	JAMILA HIGHFIELD	REIMB 1ST GR FIELD TRIP	\$	24.00
193653	06/06/2024	JOHN LAFFERTY	PIAA OFFICIALS - SOFTBALL	\$	58.00
193654	06/06/2024	KIMBERLY FRIEL	REIMB 1ST GR FIELD TRIP	\$	12.00
193655	06/06/2024	LISA GRIEST	TITLE II PROF DEV EDUCATION SERVICE PLC	\$	4,992.00
193656	06/06/2024	MARGARET MACK	REIMB STDNT & CHAP FOR 1ST GR TRIP	\$	24.00
193657	06/06/2024	MODERNFOLDSTYLES INC	OPER/MAINT-SUPPLIES	\$	161.00
193658	06/06/2024	NUNA MELENDEZ	REIMB 1ST GR FIELD TRIP	\$	12.00
193659	06/06/2024	JOHN DEERE FINANCIAL	CTE ANIMAL PLANT SCIENCE SUPP	\$	386.30
193660	06/06/2024	PACTA	CTE DUES/FEES	\$	175.00
193661	06/06/2024	PIONEER ATHLETICS	FIELD SUPPLIES	\$	724.16
193662	06/06/2024	SAMANTHA CRONK	REIMB 1ST GR FIELD TRIP	\$	12.00
193663	06/06/2024	SBH AWARDS	BANNER UPDATE	\$	105.00
193664	06/06/2024	SHERWIN-WILLIAMS	OPER/MAINT-SUPPLIES	\$	718.77

**General Fund**  
**June 17, 2024**

193665	06/06/2024	SNYDER & MYLIN SEPTIC SERVICES	PORTABLE TOILET RENTAL 5/1/24-5/31/24	\$	850.00
193666	06/06/2024	SPIKE'S TROPHIES LIMITED	SENIOR AWARDS	\$	640.55
193667	06/06/2024	STEPHANIE TARLOSKI	REIMB 1ST GR FIELD TRIP	\$	12.00
193668	06/06/2024	JOHN DEERE FINANCIAL	OPER/MAINT-SUPPLIES	\$	343.33
193669	06/06/2024	TELESYSTEM	OPER/MAINT-TRANS/TELE SERVICE	\$	2,013.08
193670	06/06/2024	VERNA TRAINOR	TUITION REIMB INSTRUCT STAFF	\$	1,548.00
193671	06/06/2024	US FOODS INC	CTE SUPPLIES	\$	4,227.07
193672	06/06/2024	THE WHITE CLAY SCHOOL	TUITION	\$	9,940.00
193673	06/06/2024	WHITE RENOVATIONS LLC	MAIN CONFERENCE RM 102 AND IT RM RENO	\$	21,700.00
193674	06/06/2024	XEROX CORPORATION	COPIER LEASE	\$	15,555.39
D000003579	05/17/2024	ALAN MCILVAIN COMPANY	JR HIGH TECH ED SUPPLIES	\$	1,024.60
D000003580	05/17/2024	ALHOUSE TRANSPORTATION	2023-24 TRANSPORT CONTRACT	\$	311,066.19
D000003581	05/17/2024	AMAZON CAPITAL SERVICES INC	SUPPLIES	\$	297.16
D000003582	05/17/2024	AUSTILL'S REHAB SERVICE	OT / PT SERVICES	\$	9,265.63
D000003583	05/17/2024	CBIZ PAYROLL INC	MEDICARE CARE REIMBURSE DED	\$	425.17
D000003584	05/17/2024	CCIU	MENTAL HEALTH SPECIALISTS	\$	356,571.08
D000003585	05/17/2024	CCRN ED & BEHAV SUPPORT	EDUCATIONAL & BEHAVIORAL SUPPORTS	\$	43,267.00
D000003586	05/17/2024	DELTA DENTAL OF PENNSYLVANIA	SUSPENSE ACCOUNT - DENTAL INS	\$	3,442.00
D000003587	05/17/2024	AMANDA FRATERMAN	LEARNING SUPT - TRAVEL	\$	280.43
D000003588	05/17/2024	FREY LUTZ CORPORATION	REPAIRS & MAINT - OHS EQUIP	\$	508.50
D000003589	05/17/2024	GENERAL HEALTHCARE	PCA	\$	45,450.61
D000003590	05/17/2024	INDEPENDENCE BLUE CROSS	SUSPENSE ACCOUNT - HOSP	\$	122,350.68
D000003591	05/17/2024	JED KING	TUITION REIMB INSTRUCT STAFF	\$	1,548.00
D000003592	05/17/2024	DOROTHY LOMBOY	REIMB SUPPLIES	\$	61.47
D000003593	05/17/2024	KARLIE L MURPHY	TUITION REIMB INSTRUCT STAFF	\$	1,548.00
D000003594	05/17/2024	NRG BUILDING SERVICES INC	OPER/MAINT - OTHER PROF SVRS	\$	692.93
D000003595	05/17/2024	OASD CAFETERIA	SALADS-TEACHER APPRECIATION LUNCHEON	\$	45.00
D000003596	05/17/2024	PECO	ENERGY	\$	673.87
D000003597	05/17/2024	PETICCA BETH ANN	REIMB FOR INCOMING K SUPPLIES	\$	103.02
D000003598	05/17/2024	PETROLEUM TRADERS CORP	UNLEADED FUEL	\$	2,235.69
D000003599	05/17/2024	SHENK MARY RENEE	TUITION REIMB INSTRUCT STAFF	\$	736.00
D000003600	05/17/2024	SUBURBAN TESTING LABS INC	MAINT. WATER TESTING/SUPPLIES	\$	265.00
D000003601	05/17/2024	SWEET STEVENS KATZ & WMS	PROFESSIONAL SERVICES	\$	6,014.64
D000003602	05/17/2024	SWIFTMD	MEMB FEE VIRTUAL/TELE DOC SERVICES	\$	852.48
D000003603	05/17/2024	THOMSON REUTERS	ONLINE/SFTWR SUB CHARGES	\$	295.31
D000003604	05/17/2024	TSA CONSULTING GROUP INC	403B/ROTH/457B	\$	32,187.32
D000003605	05/17/2024	U S SUPPLY COMPANY	MAINTENANCE SUPPLIES	\$	914.04
D000003606	05/17/2024	VIKING PURE SOLUTIONS LLC	OPER/MAINT - EQUIP RENTAL	\$	505.86
D000003607	05/17/2024	WINDLE'S WATER WORKS	WATER	\$	195.00
D000003608	05/31/2024	21ST CENTURY CYBER CHARTER	PA CHARTER SCHOOL TUITION	\$	28,888.41

**General Fund**  
**June 17, 2024**

D000003609	05/31/2024	AMAZON CAPITAL SERVICES INC	SUPPLIES	\$	3,632.82
D000003610	05/31/2024	BRANDYWINE FLAGS	OPER/MAINT-SUPPLIES	\$	1,473.20
D000003611	05/31/2024	CBIZ PAYROLL INC	MEDICARE CARE REIMBURSE DED	\$	425.17
D000003612	05/31/2024	COLLEGIUM CHARTER SCHOOL	ELEMENTARY TUITION TO PA CHARTER	\$	20,414.85
D000003613	05/31/2024	DELTA DENTAL OF PENNSYLVANIA	SUSPENSE ACCOUNT - DENTAL INS	\$	5,026.00
D000003614	05/31/2024	FREY LUTZ CORPORATION	OHS TWO CHILLERS	\$	8,261.34
D000003615	05/31/2024	GUERTLER KRIS	TUITION REIMB INSTRUCT STAFF	\$	1,548.00
D000003616	05/31/2024	KIM HANLEY	REIMB LEARNING SUPT - TRAVEL	\$	76.38
D000003617	05/31/2024	CALE A HILBOLT	REIMB LEARNING SUPT - TRAVEL	\$	836.44
D000003618	05/31/2024	INDEPENDENCE BLUE CROSS	SUSPENSE ACCOUNT - HOSP	\$	107,995.27
D000003619	05/31/2024	JOHNSTONE SUPPLY	OPER/MAINT-ES MAINT SUP	\$	6,013.53
D000003620	05/31/2024	HEATHER L KRAMER	REIMB SUPPLIES	\$	28.77
D000003621	05/31/2024	LAULETTA PATRICK	REIMB CYBER ACADEMY TRAVEL/CONF	\$	273.66
D000003622	05/31/2024	LINDA C MCCAWLEY	TUITION REIMB INSTRUCT STAFF	\$	1,548.00
D000003623	05/31/2024	MUSIC & ARTS CA DEPT	SR HIGH CHORUS- MUSIC	\$	8.05
D000003624	05/31/2024	OASD CAFETERIA	STAFF APPREC BBQ & HEROS LUNCH	\$	1,142.08
D000003625	05/31/2024	CARA PAKES	REIMB SUPPLIES	\$	14.99
D000003626	05/31/2024	PA LEADERSHIP CHARTER SCHL	PA CHARTER SCHOOL TUITION	\$	22,533.24
D000003627	05/31/2024	PENNSYLVANIA VIRTUAL C S	PA CHARTER SCHOOL TUITION	\$	7,841.34
D000003628	05/31/2024	PECO	ENERGY	\$	36,120.23
D000003629	05/31/2024	PETROLEUM TRADERS CORP	UNLEADED FUEL	\$	2,782.76
D000003630	05/31/2024	SAMANTHA PITTMAN	REIMB TRAVEL VO-OP CTE	\$	56.01
D000003631	05/31/2024	SHULTZ CHRISTOPHER	REIMB INST/CURR DEV - TRAVEL	\$	58.96
D000003632	05/31/2024	STOLTZFUS FEED	CTE ANIMAL PLANT SCIENCE SUPP	\$	182.72
D000003633	05/31/2024	ALLISON THALER	REIMB DUES/FEES - ALL SPORTS	\$	247.50
D000003634	05/31/2024	TSA CONSULTING GROUP INC	403B/ROTH/457B	\$	34,462.16
D000003635	05/31/2024	VIKING PURE SOLUTIONS LLC	OPER/MAINT - EQUIP RENTAL	\$	835.00
D000003636	05/31/2024	WHARY KYLE	TUITION REIMB INSTRUCT STAFF	\$	460.00
D000003637	05/31/2024	MARY E WILLIAMS	TUITION REIMB INSTRUCT STAFF	\$	705.00
D000003638	05/31/2024	WINDLE'S WATER WORKS	WATER	\$	240.00
D000003639	05/31/2024	WITMER PUBLIC SAFETY GROUP INC	SUPPLEMENTAL EQUIPMENT GRANT	\$	10,997.70
D000003640	06/06/2024	3B SERVICES INC.	HS- REPAIR PUMP	\$	665.00
D000003641	06/06/2024	BROTMAN LAUREN	REIMB SUPPLIES	\$	41.25
D000003642	06/06/2024	CCIU	INSTRUCTIONAL SERV. FEE	\$	22,258.21
D000003643	06/06/2024	CULLEN SCOTT	TUITION REIMB INSTRUCT STAFF	\$	1,125.00
D000003644	06/06/2024	DAVCO ADVERTISING INC	INST/CURR DEV SUPPLIES	\$	66.33
D000003645	06/06/2024	DBS AUDIO SYSTEMS INC	GRADUATION SOUND SYSTEM	\$	125.00
D000003646	06/06/2024	DEL CO PUB SCHLS HEALTHCARE	SUSPENSE ACCOUNT - PRES DRUGS	\$	158,034.99
D000003647	06/06/2024	DECKER EQUIPMENT INC	MAINTENANCE EQUIPMENT	\$	1,608.49
D000003648	06/06/2024	DELTA DENTAL OF PENNSYLVANIA	SUSPENSE ACCOUNT - DENTAL INS	\$	6,303.45

**General Fund**  
**June 17, 2024**

D000003649	06/06/2024	DEMCO	LIBRARY SUPPLIES	\$	890.79
D000003650	06/06/2024	ROBERT S DOMOWICZ	REIMB BUSINESS-TRAVEL/CONF	\$	363.16
D000003651	06/06/2024	FREY LUTZ CORPORATION	HS- ROOFTOP UNITS	\$	5,148.28
D000003652	06/06/2024	REBECCA L GERMAN	REIMB VO-ED TRAVEL/CONF	\$	8.04
D000003653	06/06/2024	GENERAL HEALTHCARE	PCA	\$	44,089.15
D000003654	06/06/2024	JOHNSTONE SUPPLY	OPER/MAINT-SUPPLIES	\$	811.40
D000003655	06/06/2024	KRISTA LEASE	REIMB PLC GENERAL SUPPLIES	\$	132.93
D000003656	06/06/2024	LINNENBAUGH ROBERT C	TUITION REIMB INSTRUCT STAFF	\$	3,045.00
D000003657	06/06/2024	SARAH MORRISSEY	TUITION REIMB INSTRUCT STAFF	\$	165.00
D000003658	06/06/2024	KARLIE L MURPHY	TUITION REIMB INSTRUCT STAFF	\$	516.00
D000003659	06/06/2024	MUSIC & ARTS CA DEPT	INSTRUMENTAL MUSIC SUPPLIES	\$	45.00
D000003660	06/06/2024	NRG BUILDING SERVICES INC	REPAIRS/MAINTENANCE	\$	885.63
D000003661	06/06/2024	NATIONAL VISION ADMIN	SUSPENSE ACCOUNT - VISION INS	\$	836.60
D000003662	06/06/2024	PETICCA MARK	REIMB VO-ED TRAVEL/CONF	\$	69.41
D000003663	06/06/2024	PETROLEUM TRADERS CORP	UNLEADED FUEL	\$	1,375.98
D000003664	06/06/2024	SAMANTHA PITTMAN	REIMB TRAVEL VO-OP CTE	\$	77.19
D000003665	06/06/2024	SCHOLASTIC BOOK FAIRS	BOOK FAIR	\$	3,766.51
D000003666	06/06/2024	SIGNAL 88 LLC	SECURITY SERVICES	\$	19,938.94
D000003667	06/06/2024	HELENA T TALLEY	REIMB SUPPLIES	\$	68.38
D000003668	06/06/2024	TALLEY MATTHEW	TUITION REIMB INSTRUCT STAFF	\$	165.00
D000003669	06/06/2024	WIGGINS SHREDDING	DO CONSOLE EMPTIED	\$	75.00
				<b>TOTAL</b>	<b>\$ 2,670,091.89</b>

**Cafeteria Fund**  
**June 17, 2024**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Amount
9421	05/13/2024	CARDMEMBER SERVICES	MISC SUPPLIES	\$ 193.04
9422	06/05/2024	AMAZON CAPITAL SERVICES	EQUIPMENT REPLACEMENT	\$ 5,466.04
9423	06/05/2024	CARDMEMBER SERVICES	PENN STATE BREAKFAST GRANT	\$ 4,194.24
9424	06/05/2024	CLARK SERVICE GROUP	REPAIRS & MAINTENNANCE	\$ 1,144.08
9425	06/05/2024	DFA RECEIVABLES LLC	FOOD	\$ 9,261.43
9426	06/05/2024	DUTCH -WAY FARM MARKET	FOOD	\$ 244.43
9427	06/05/2024	GEORGEOS WATER ICE	FOOD	\$ 582.04
9428	06/05/2024	TINA HAUSMAN	W/D STUDENT REFUND	\$ 31.80
9429	06/05/2024	IMPERIAL BAG & PAPER CO	MISCELLANEOUS SUPPLIES	\$ 1,418.64
9430	06/05/2024	MJ EARL INC	MISC SUPPLIES	\$ 1,228.15
9431	06/05/2024	MORABITO BAKING	FOOD	\$ 1,017.90
9432	06/05/2024	SHARE FOOD PROGRAM	Donated Commodities Delivery Charges	\$ 31.24
9433	06/05/2024	US FOODS INC	FOOD	\$ 37,122.79
D000000017	05/24/2024	DORIAN L LOBATO	EXPENSE VOUCHER	\$ 257.87
<b>TOTAL</b>				<b>\$ 41,690.43</b>

Capital Project Fund  
June 17, 2024

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Amount
237	05/16/2024	LIBERTY DOOR SYSTEMS	CORES & SYSTEM DOWNLOAD	\$ 3,542.21

Capital Reserve Fund  
June 17, 2024

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Amount
NO REPORT				

**Cardmember Services**  
**June 17, 2024**

Payment #	Payment Date	Vendor Name	Description	Amount
193546	05/14/2024	CARDMEMBER SERVICES	REFUND - PLC GENERAL SUPPLIES	\$ (119.94)
193546	05/14/2024	CARDMEMBER SERVICES	CREDIT CARD PAYMENT	\$ 3,984.00
193546	05/14/2024	CARDMEMBER SERVICES	LIMESTONE PIZZA - STUDENT REWARD	\$ 22.63
193546	05/14/2024	CARDMEMBER SERVICES	ADVANCE AUTO PARTS	\$ 32.19
193546	05/14/2024	CARDMEMBER SERVICES	THE HOME DEPOT	\$ 614.93
193546	05/14/2024	CARDMEMBER SERVICES	DUTCHMAN'S CNTRY MKT, WAWA- FOOD FOR AUCTION	\$ 62.42
193546	05/14/2024	CARDMEMBER SERVICES	WEIS MARKET-PACTA MEETING	\$ 14.32
193546	05/14/2024	CARDMEMBER SERVICES	HONORS GRADUATION	\$ 274.00
193546	05/14/2024	CARDMEMBER SERVICES	TB CHARMING BALLOONS	\$ 450.00
193546	05/14/2024	CARDMEMBER SERVICES	MAXSELL CORP	\$ 225.90
193546	05/14/2024	CARDMEMBER SERVICES	MCKENNA MOMENTS PHOTOGRAPHY	\$ 375.00
193546	05/14/2024	CARDMEMBER SERVICES	EZ PASS PA, EZ PASS NY	\$ 43.33
193546	05/14/2024	CARDMEMBER SERVICES	DUTCHMANS TRUE VALUE	\$ 32.38
193546	05/14/2024	CARDMEMBER SERVICES	SCHOOL PRIDE LTD, VISTAPRINT	\$ 160.82
193546	05/14/2024	CARDMEMBER SERVICES	LINKEDIN	\$ 418.03
193546	05/14/2024	CARDMEMBER SERVICES	PARSS, PASBO, TRAVLURO, HTL ENG STATE	\$ 1,041.89
193546	05/14/2024	CARDMEMBER SERVICES	RSS AMERICA	\$ 4.99
193546	05/14/2024	CARDMEMBER SERVICES	REGISTER.COM, ZOOM	\$ 69.44
193546	05/14/2024	CARDMEMBER SERVICES	USPS - Postage	\$ 55.30
193546	05/14/2024	CARDMEMBER SERVICES	TERRICTEACHINGTOOLS	\$ 179.91
193546	05/14/2024	CARDMEMBER SERVICES	COSTCO - SUPPLIES	\$ 154.89
193546	05/14/2024	CARDMEMBER SERVICES	LIMESTONE PIZZA - INCOMING K NIGHT	\$ 176.28
193546	05/14/2024	CARDMEMBER SERVICES	CONVENTION CTR GARAGE	\$ 13.00
193546	05/14/2024	CARDMEMBER SERVICES	WALMART.COM	\$ 92.20
193546	05/14/2024	CARDMEMBER SERVICES	WAWA-REFRESHMENTS	\$ 86.29
193546	05/14/2024	CARDMEMBER SERVICES	TIMS	\$ 100.00
193546	05/14/2024	CARDMEMBER SERVICES	PAFPC	\$ 1,030.00
193546	05/14/2024	CARDMEMBER SERVICES	PAPSA CONFERENCE, COMPASS MARK	\$ 365.00
193546	05/14/2024	CARDMEMBER SERVICES	ESL RESOURCES	\$ 64.05
193546	05/14/2024	CARDMEMBER SERVICES	BETTER KID CARE	\$ 5.00
193546	05/14/2024	CARDMEMBER SERVICES	DUBIA	\$ 25.16
193546	05/14/2024	CARDMEMBER SERVICES	BETTER KID CARE	\$ 5.00
193546	05/14/2024	CARDMEMBER SERVICES	VISTA PRINT	\$ 859.82
193546	05/14/2024	CARDMEMBER SERVICES	TEMPLE	\$ 285.00
193546	05/14/2024	CARDMEMBER SERVICES	ZOOM	\$ 169.49
193546	05/14/2024	CARDMEMBER SERVICES	BETTER KID CARE	\$ 5.00
193546	05/14/2024	CARDMEMBER SERVICES	7 TS PIZZA-HOMELAND OAC MEETING	\$ 155.86
193546	05/14/2024	CARDMEMBER SERVICES	PA-TSA SEVEN SPRINGS LODGING	\$ 493.00
193546	05/14/2024	CARDMEMBER SERVICES	VISTA PRINT	\$ 121.20



**Cardmember Services**  
**June 17, 2024**

193546	05/14/2024	CARDMEMBER SERVICES	BETTER KID CARE	\$	5.00
193546	05/14/2024	CARDMEMBER SERVICES	VISTA PRINT	\$	155.08
193546	05/14/2024	CARDMEMBER SERVICES	KIDS DISCOVER	\$	263.34
193546	05/14/2024	CARDMEMBER SERVICES	JONES, UNDERWOOD, PITSCO	\$	847.83
193546	05/14/2024	CARDMEMBER SERVICES	LIMESTONE PIZZA, PIZZA VILLA- STUDENT REWARD	\$	206.47
				<b>TOTAL</b>	<b>\$ 13,625.50</b>

## **OCTORARA AREA SCHOOL DISTRICT**

### **2024-2025 Homestead and Farmstead Exclusion Resolution**

**RESOLVED**, by the Board of School Directors of Octorara Area School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2024, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

**1. Aggregate amount available for homestead and farmstead real estate tax reduction.**

The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2024:

- a. **Gambling tax funds.** The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$1,657,412.55.
- b. **Philadelphia tax credit reimbursement funds.** PDE has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.324(3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of \$58,600.16
- c. **Residual from previous year.** \$1,208.53.
- d. **Aggregate amount available.** Adding these amounts, the aggregate amount available during the school year for real estate tax reduction is \$1,717,221.24.

**2. Homestead/farmstead numbers.** Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:

- a. **Homestead property number.** The number of approved homesteads within the School District is 3,930.
- b. **Farmstead property number.** The number of approved farmsteads within the School District is 197.
- c. **Homestead/farmstead combined number.** Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 4,127.

**3. Real estate tax reduction calculation.** The school board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the paragraph 1(d) aggregate amount available during the school year for real estate tax reduction of

\$1,717,221.24 by the paragraph 2(c) aggregate number of approved homesteads and approved farmsteads of 4,127 the maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$418.93 for Chester County and \$418.92 for Lancaster County.

4. **Homestead exclusion calculation.** Dividing the paragraph 3 maximum real estate tax reduction amount of 418.93 for Chester County and \$418.92 for Lancaster County by the School District real estate rate of 42.54 mills for Chester County and 25.63 mills for Lancaster County, the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is \$9,848 for Chester County and \$16,345 for Lancaster County, and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is \$9,848 for Chester County and \$16,345 for Lancaster County.
5. **Homestead/farmstead exclusion authorization – July 1 tax bills.** The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the homestead, or (b) the paragraph 3 maximum real estate assessed value reduction of \$418.93 for Chester County and \$418.92 for Lancaster County. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of (a) the County-established assessed value of the farmstead, or (b) the paragraph 3 maximum real estate assessed value reduction of \$418.93 for Chester County and \$418.92 for Lancaster County. For purposes of this Resolution, “approved homestead” and “approved farmstead” shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. § 6926.341 (g)(3), based on homestead/farmstead applications filed with the County Assessment Office on or before March 1. This paragraph 4 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

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Jill L. Hardy, Board Secretary

Adopted: \_\_\_\_\_

OCTORARA AREA SCHOOL DISTRICT  
228 HIGHLAND ROAD, SUITE 1, ATGLEN, PA 19310-1603

TRANSPORTATION AGREEMENT

THIS AGREEMENT ENTERED INTO THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024  
BY THE AUTHORITY OF THE OCTORARA SCHOOL BOARD, HEREINAFTER  
REFERRED TO AS "BOARD," BETWEEN THE OCTORARA AREA SCHOOL DISTRICT,  
HEREINAFTER REFERRED TO AS "DISTRICT," AND ALTHOUSE TRANSPORTATION,  
INC. OF COCHRANVILLE, PENNSYLVANIA, HEREINAFTER REFERRED TO AS  
"CONTRACTOR."

WITNESSETH:

1. For the consideration hereinafter mentioned, CONTRACTOR agrees to provide transportation for school pupils who shall be designated by BOARD, to and from such points, along and over such routes, and at times set forth in a schedule or exhibit attached hereto and made a part hereof for the following seven (7) school years: 2024-2025, 2025-2026, 2026-2027, 2027-2028, 2028-2029, 2029-2030, and 2030-2031.
2. For the 2024-2025 school year, BOARD shall authorize DISTRICT to pay CONTRACTOR in accordance with the attached "Schedule A." The Schedule A calculation for the first school year of this Agreement represents a 5.0% increase over the 2023-2024 prior year (this percentage increase together with the annual percentage increases described in Sections 5, 6, 7, and 8 below are referred to herein as the "Annual Percentage Increases"). BOARD agrees to guarantee to CONTRACTOR at least 175 days of payment for routes listed as 178-180 days, or at least 147 days of payment for routes listed as 153 days, and fully guaranteed payments for all other days, as enumerated on said Schedule A. This guarantee does not apply if the DISTRICT requires fewer than 175 student transportation days during a school year for reasons other than a teacher's strike or weather-related event(s). If the District requires fewer than 175 student transportation days for any other reason, the parties will attempt to negotiate a mutually agreeable compromise regarding payment.
3. BOARD shall authorize DISTRICT to pay CONTRACTOR for Transportation Management Services at a cost of \$65,000 per Agreement year, beginning for 2024-2025 and for the duration of the Agreement, subject to the Annual Percentage Increases as described in this Agreement.
4. The following supplemental transportation will be invoiced and paid to CONTRACTOR monthly as needed when DISTRICT Schools are not in session for the 2024-2025 school year: West Fallowfield Christian (one bus @ \$273.69 per day, per bus route). A day is interpreted as having two runs; thus one run constitutes a half day. This rate will be subject to the Annual Percentage Increases as described in this Agreement.
5. In the second year of Agreement, 2025-2026, BOARD agrees to pay a 5.0% increase over the preceding year.

6. In the third year of the Agreement, 2026-2027, BOARD agrees to pay a 5.0% increase over the preceding year.
7. In the fourth year of the Agreement, 2027-2028, BOARD agrees to pay a 3.0% increase over the preceding year.
8. In the fifth year of the Agreement, 2028-2029, BOARD agrees to pay a 3.0% increase over the preceding year.
9. In the sixth year of the Agreement, 2029-2030, BOARD agrees to pay a 3.0% increase over the preceding year.
10. In the seventh year of the Agreement, 2030-2031, BOARD agrees to pay a 3.0% increase over the preceding year.
11. BOARD reserves the right to add or delete routes based on enrollment and program changes. These changes will be based on the above Section 2 calculation of routes. The deletion of routes for an upcoming school year must be made by June 30th and any deletion of routes shall not be for the purpose of assigning routes to other contractors or pupil transportation providers.
12. The parties agree to meet and review the terms of this Agreement on an annual basis; said meeting to occur no later than February 1st of the first through fourth anniversaries of this Agreement. The parties further agree to meet and review the negotiation of a new bus Agreement no later than December 1, 2030.
13.
  - a) If CONTRACTOR can show its operating costs will increase due to changes implemented by BOARD or DISTRICT, the parties agree to meet and discuss financial responsibility prior to implementation. If both parties cannot agree, the Agreement terms and conditions will remain in effect, subject to the right of CONTRACTOR to elect to terminate this Agreement with reasonable notice to the BOARD.
  - b) If an increase in operating costs by CONTRACTOR is not due to changes implemented by BOARD or DISTRICT, the parties agree to discuss cost sharing. If no agreement can be reached, CONTRACTOR can elect to terminate this Agreement with reasonable written notice to BOARD.
14. Transportation upon the terms and conditions specified in this Agreement shall begin July 1, 2024. This Agreement shall terminate on June 30, 2031; provided, however:
  - a) If CONTRACTOR materially fails to perform satisfactorily, materially fails to furnish safe and adequate personnel and equipment, or otherwise materially fails to comply with the terms of the Agreement, including home to school transportation, co-curricular trips, and additional routes, BOARD may, by majority vote, cancel the Agreement but only after written notice to CONTRACTOR describing the material failure and after reasonable opportunity to cure. No cancellation can be effected except by a majority vote of BOARD after CONTRACTOR's opportunity to be heard by BOARD and by appropriate

DISTRICT personnel. If termination occurs for any reason, CONTRACTOR shall be paid for all services provided up to the date of termination.

- b) If CONTRACTOR materially fails to provide the pupil transportation required by this Agreement, without reasonable explanation and not due to circumstances beyond CONTRACTOR's control, CONTRACTOR shall not be paid for the value of the services that were not performed in substantial compliance with this Agreement. If after reasonable notice and opportunity to cure, DISTRICT is required by said material failure to arrange pupil transportation services with others because CONTRACTOR cannot provide the pupil transportation required by this Agreement, CONTRACTOR shall be liable for the reasonable transportation costs incurred in excess of the amounts that would have been paid to the CONTRACTOR for the same pupil transportation services. This section shall not apply if the Agreement has been terminated as permitted under the terms of this Agreement.

15. INSURANCE:

- a) At all times during the effective term of this Agreement, CONTRACTOR shall insure jointly the liability of CONTRACTOR and DISTRICT, for damage to property or injury to person in the amounts set forth below with an insurance company legally authorized to conduct business in the Commonwealth of Pennsylvania, satisfactory to BOARD, with an A.M. Best rating of "A-" or better. No other insurance carried by DISTRICT shall be called upon to contribute to a loss which arises under CONTRACTOR's provision of services under this Agreement. CONTRACTOR's public liability insurance shall name DISTRICT as an additional insured and shall not be cancelable except upon thirty (30) days prior written notice to DISTRICT. Prior to the effective date of this Agreement, and at other times as may be requested by BOARD, CONTRACTOR shall furnish BOARD with certificates evidencing the insurance coverage as set forth below:
  - (i) Automobile and General Liability
    - (1) for property damage of not less than \$5,000,000 per occurrence; and
    - (2) for bodily injury or death of not less than \$5,000,000 per occurrence; and
    - (3) for general aggregate of not less than \$10,000,000.
  - b) Workers' Compensation insurance of not less than statutory limits, which shall cover any employee involved in any aspect of the operations contemplated under this Agreement.

- c) To ensure potential problems and/or issues are addressed in a timely manner, each party will immediately notify the other of an accident or condition that arises out of or is in any way related to the services provided by CONTRACTOR under this Agreement.
  - d) In addition to the insurance requirements listed above, CONTRACTOR shall also defend, indemnify and hold harmless DISTRICT and its officers, board members, employees and agents from any and all claims, suits, judgments, and demands whatsoever, including without limitation to costs, litigation expenses, counsel fees, and liabilities with respect to injury to, or death of, any person or person whatsoever, or damage to property of any kind by whosoever owned, arising out of or caused or claimed to have been caused in whole or in part by the acts or omissions of CONTRACTOR, its agents or employees, in the performance of its duties under this Agreement. CONTRACTOR shall not be required to indemnify for the acts, omissions, or inactions of BOARD and/or DISTRICT.
16. CONTRACTOR agrees to furnish such reports, other than financial reports, as may be required by BOARD or its designated representative upon reasonable notice and with reasonable frequency. BOARD and/or DISTRICT agrees to promptly furnish such reports and/or information about students and/or special needs as may be required by CONTRACTOR to provide safe and adequate transportation. Unless specified otherwise in this Agreement, BOARD's designated representative authorized to act for BOARD shall be the DISTRICT employee identified in Section 31 below regarding notice to parties.
  17. CONTRACTOR shall furnish vehicles which conform to the standards for school transportation vehicles approved by the Department of Traffic Safety of the Pennsylvania Department of Transportation, Public Utility Commission and Mass Transit Authorities as applicable. Type I and Type II school buses shall meet the minimum standards of the Bureau of Traffic Safety and shall pass the annual inspection by the Pennsylvania State Police. School Vehicles shall conform to the provisions of the laws of the Commonwealth, and shall be in good mechanical and sanitary condition. In order to ensure that all Agreement vehicles conform to the aforementioned provisions, CONTRACTOR agrees to comply with periodic inspections set by BOARD and implemented by its designated representatives upon reasonable notice and with reasonable frequency.
  18. CONTRACTOR agrees that it and its drivers will comply with the observed provisions of the Pennsylvania Vehicle Code and all other applicable laws, regulations and guidelines of Pennsylvania Department of Transportation and Education and any DISTRICT policies which shall be provided to CONTRACTOR at least sixty (60) days before the beginning of each school year and promptly upon any amendment of same by BOARD or DISTRICT.
  19. DRIVERS:
    - a) CONTRACTOR shall provide drivers for the school vehicles used in providing the service who are qualified and competent both in the operation of DISTRICT

vehicles that they drive and in dealing and handling students with whom they will interact. All drivers shall be employees of CONTRACTOR and the CONTRACTOR retains the right to control the manner in which the drivers perform their duties under this Agreement.

- b) CONTRACTOR agrees to assure all drivers will be CDL (commercial driver's license) qualified and/or otherwise qualified as required by law and a safe driving record as determined by CONTRACTOR and the regulations and statutes applicable to school bus drivers. CONTRACTOR shall maintain copies of Bureau of Motor Vehicles abstracts, conviction record transcripts and references on all drivers, all of which shall be made available to BOARD upon request. CONTRACTOR shall not provide any drivers under this Agreement whom it knows or should have known, by complying with state law and this Agreement, to have been convicted within the last ten (10) years of driving under the influence except with the approval of BOARD or its designated representative.
- c) Before CONTRACTOR allows a bus driver to transport students, CONTRACTOR shall provide BOARD or its designated representative with driver files containing copies of Current Pennsylvania Drivers License, Physical Exam Certificate, Current Pennsylvania School Bus Drivers License, Act 34 Criminal Record Check, Act 151 Criminal Record and Act 114 FBI Fingerprint Report for all drivers.
- d) CONTRACTOR shall, prior to the effective date of this Agreement and from time to time during the term thereof when reasonably requested, for the duration of this Agreement or any extension hereof, submit a list of all persons who may or will operate a school bus. An individual not listed may not operate such bus. The list should be updated regularly and at least annually and must be accompanied by an affidavit of CONTRACTOR that each and every driver on the list has met, and presently meets, the qualifications for school bus driver as set forth in the act of June 17, 1976, PL 162, No. 81, as amended, 75 PA C.S.A. 1509; and that the driver has complied with the child protection services law, the act of December 19, 1990, PL 1240, No 206, 23 PA 6301, with particular reference to the section relating to prospective employers, 23 PA 6344, and that no grounds exist for denying employment of any of the named bus drivers.
- e) BOARD has the right to reject the drivers listed in paragraphs (c) and (d) above by providing written notice from BOARD or from the Superintendent to the CONTRACTOR explaining the valid and objective reason(s) for rejection including, but not limited to, that a driver has been negligent, has engaged in willful misconduct in the course of performing their duties, or who have violated any applicable laws, regulations or DISTRICT policies or directives. The rejected driver shall be subject to a temporary suspension from DISTRICT service pending a timely and complete review by BOARD. The Superintendent shall be authorized by BOARD to make temporary decisions to permit or not permit a driver to continue to drive until BOARD can meet to make its final decision about the rejection or retention of a driver after a timely and complete investigation and hearing.



- f) CONTRACTOR shall comply with all federal laws, state laws, local laws, and DISTRICT policies pertaining to drug and alcohol testing of drivers and related personnel who provide student transportation services for the DISTRICT. A mandatory drug testing and approved random testing program, as specified by state and federal laws, is required to be performed by a qualified company at the expense of CONTRACTOR.
- g) Regular drivers shall be assigned as consistently as possible to the same bus run for the purpose of route familiarization and pupil control. It is the express desire of DISTRICT that the rate of driver turnover be minimal.
- h) CONTRACTOR will promptly notify BOARD or its designee if a driver loses his/her licenses or is or becomes unqualified or ineligible to drive any bus used by CONTRACTOR for providing services under this Agreement. CONTRACTOR shall further ensure that it has taken appropriate steps to require its employees to immediately report any arrest or incident which may impact his/her ability to legally transport students, and upon information, shall immediately report such information to BOARD or its designee.
- i) CONTRACTOR agrees that in recruiting drivers for positions in the operation of the Agreement, it will emphasize its efforts to recruit from the local community. In the event that qualified and acceptable applicants are not forthcoming from the immediate community, then CONTRACTOR may look elsewhere to fill vacant positions.
- j) CONTRACTOR shall investigate all complaints of improper conduct on the part of any driver and will report the complaint and the results of the investigation to BOARD or its designee. No person will be permitted to drive a bus if there is reason to believe that such person has engaged in any improper conduct with any student or in any manner during the course of driving students. CONTRACTOR shall take reasonable steps to prevent its employees from exposing any student to impropriety of word or conduct. CONTRACTOR shall not permit its drivers to smoke on the bus, to drink any intoxicating beverage on the bus, or be under the influence of drugs or alcohol while operating any bus.
- k) CONTRACTOR is responsible for the behavior and actions of its employees, particularly with regard to adherence to the transportation policies and regulations of DISTRICT and CONTRACTOR shall not authorize conduct that is inconsistent with same. Violations of DISTRICT'S transportation policies and regulations may be considered cause for termination of the Agreement.
- l) CONTRACTOR will immediately investigate all accidents involving DISTRICT vehicles under Agreement to DISTRICT. Every accident report shall include the name of every person on the vehicle at the time of the accident, including information about any reported injuries and information requested by law enforcement personnel. CONTRACTOR shall submit notice of all accidents to the Superintendent within 24 hours with a detailed written report as soon as

possible thereafter. CONTRACTOR shall also submit on time all other requested reports.

20. Bus routes and bus stops shall be approved by BOARD and may be modified by BOARD as BOARD decides. A route deviation arising from an emergency, or detour at the direction of civil authorities, or deemed appropriate for the purposes of safety or efficiency in the school bus driver's discretion, shall not be considered a breach of this Agreement.
21. An operating time schedule shall be prepared by CONTRACTOR in cooperation with BOARD's designated representative. The schedule shall designate the pickup times and the locations of all bus stops and shall be on file in the bus and at DISTRICT. The bus shall not depart from any designated stop before the scheduled time unless all pupils to be transported from that point are aboard. The schedule may be modified by BOARD/CONTRACTOR as occasion demands, but only after due notice has been given to parents and CONTRACTOR/BOARD.
22. Pupils shall be taken on and discharged from the bus only at designated stops and at the extreme right of the road. No pupils shall be permitted to get on or off the bus while it is in motion. No vehicle, which has stopped in compliance with the provisions of Section 3208 of the School Laws of Pennsylvania, shall proceed until after each child who may have alighted therefrom shall have reached a place of safety.
23. No person, other than a school pupil, shall be transported in an Agreement vehicle except the following shall be permitted: a teacher, other school official, parent, aide, or CONTRACTOR employees approved by BOARD'S designated representatives and such approval shall not be unreasonably withheld. Nothing except passengers and their belongings shall be transported in the Agreement vehicle while it is engaged in transporting pupils to and from school.
24. Agreement vehicles shall not be loaded beyond the seating capacity as set forth in minimum standards and as indicated on the "approved School Bus Sticker" or manufacturers rated seating schedule/sticker.
25. The speed of the vehicle shall at all times be consistent with the safety of the passengers and shall at no time exceed the speed limit as set forth in the minimum standards of the Bureau of Traffic Safety, PennDOT, as promulgated from the Vehicle Code.
26. It is understood and agreed to by both parties hereto that CONTRACTOR, while engaged in carrying out and complying with any of the terms and conditions of this Agreement, is an INDEPENDENT CONTRACTOR and is not an officer, agent, or employee of the aforesaid BOARD or DISTRICT.
27. CONTRACTOR agrees to comply with the provisions of the Pennsylvania Human Relations Act in providing equal employment opportunities to those CONTRACTOR hires in connection with all work performed on behalf of DISTRICT. CONTRACTOR will not discriminate nor permit discrimination by its agents or employees against any employee or applicant for employment because of race, color, religion, age, or natural

origin. CONTRACTOR will supply all compliance reports required by the Pennsylvania Relations Commission. An adjudicated failure to comply with the Pennsylvania Human Relations Commission may constitute a substantial breach of this Agreement and reason for termination upon written notice to CONTRACTOR.

28. This Agreement shall not be transferred or assigned, except to another qualified contractor and with BOARD approval. Approval shall not be unreasonably withheld, delayed or conditioned. Another vehicle which has been lawfully certified for current use in Pennsylvania and/or another properly certified driver may be substituted in emergencies upon consent of BOARD or the designated representative of BOARD, but only for the duration of the emergency.
29. Any material breach of the terms of the Agreement may, at the option of either CONTRACTOR or BOARD, operate as a cause for termination of this Agreement. If either party believes a violation of the terms of the Agreement has occurred, he/she shall send written notice to the other party describing the violation and providing reasonable time in which to explain or remedy said violation, prior to taking any action toward termination.
30. BOARD or the DISTRICT's designated representative shall adjust all matters arising out of this Agreement not specifically provided for herein, subject to mutual agreement of CONTRACTOR.
31. Notice to Parties. All notices to be given by the parties to this Agreement shall be in writing and served by depositing same in the United States Mail, postage prepaid, registered or certified mail.

Notices to DISTRICT or BOARD shall be addressed to:

Octorara School District  
Attn: Business Manager  
228 Highland Road  
Atglen, PA 19310

Notices to CONTRACTOR shall be addressed to:

Althouse Transportation, Inc.  
Attn: President  
342 Althouse Road  
Cochranville, PA 19330

32. Disputes. Any dispute resolution arising under this Agreement that the parties cannot resolve amicably through negotiations or (upon mutual consent) through mediation shall be resolved through litigation in the Chester County Court of Common Pleas, or the closest Federal Court with jurisdiction, if federal jurisdiction is appropriate, with both parties agreeing to a bench trial and waiving any trial by jury.
33. All fuel and fuel additives will be supplied by DISTRICT. CONTRACTOR will be

responsible for dispensing the fuel at DISTRICT's location but shall not be responsible for fuel storage at any location.

34. The total mileage included in the base Agreement for each year of the Agreement is 714,000 miles based on 51 routes, excluding any that are designated as having individual mileage limits of 16,000 miles each, as indicated in Schedule A and Supplemental Transportation (Section 36 below). Each route added or deleted to the base Agreement (351 routes/714,000 miles) will have a mileage allotment of 14,000 miles per Agreement year. Mileage amounts for routes that are added during the school year will be pro-rated based on 14,000 miles per route and the number of school days remaining in that Agreement year. The total mileage of 714,000 for an Agreement year will be adjusted according to the addition and/or deletion of routes. CONTRACTOR will be compensated for mileage above the total mileage figure of 714,000 miles or the adjusted total mileage figure as described in this section below under, "Mileage Rates." Mileage readings for all routes supplied by CONTRACTOR shall be taken eight (8) times yearly (October-May) as required by the Pennsylvania Department of Education. The average of these readings shall be used to calculate the total miles of transportation service for a given school year.

- a) CONTRACTOR will be compensated for mileage above the 16,000 miles per route annual mileage limit as identified by \* or \*\* in Schedule A of the Agreement.
- b) "Mileage Rates" for this Agreement are as follows:

<u>School Year</u>	<u>\$/hour</u>	<u>\$/mile</u>
2024-2025	25.00	2.40
2025-2026	26.25	2.55
2026-2027	27.60	2.65
2027-2028	28.40	2.75
2028-2029	29.30	2.85
2029-2030	30.15	2.95
2030-2031	31.05	3.05

35. Payment will be made for basic Agreement services, each school year, as follows:

September: Half the monthly amount by September 15, balance by the day before the last school day of the month.

October to May: Paid by the day before the last school day of the month.

36. Supplemental Transportation. Field & Athletic Trip charges will be subject to the Mileage Rates listed above in this Agreement, except as follows in this Section. The hourly rate on non-school days (excluding Sundays and Holidays) will be at time and one-half of the Mileage Rate schedule. The hourly rate for Sundays and Holidays when school is not in session will be two times the Mileage Rates schedule. Mileage rates would remain as noted. Minimum charges for field and athletic trips will be \$200.00 for 2024-2025, subject to annual increases in accordance with the Annual Percentage

Increases listed above in this Agreement.

37. A minimum of two weeks' notice shall be required from instructors and/or administrators for scheduling of field and non-league athletic trips. CONTRACTOR does not guarantee availability of vehicles for field and athletic trips without two weeks' notice. CONTRACTOR shall not be obligated to provide more than four vehicles for field and athletic trips unless trip hours do not conflict with regular bus hours. Regular bus hours are: 7:00 a.m. to 9:00 a.m. and 2:00 p.m. to 4:00 p.m.

The schedule of cancellation, additional charges and late-scheduling charges is as follows: (A) Less than two weeks' notice for scheduling and if vehicle is available: \$50.00 per vehicle requested, subject to annual increases in accordance with the Annual Percentage Increases listed above in this Agreement. (B) Vehicle departs point of origin and trip is cancelled due to inclement weather: \$200.00 minimum per vehicle requested for 2024-2025, subject to annual increases in accordance with the Annual Percentage Increases listed above in this Agreement. (C) Vehicle departs point of origin and vehicle has been cancelled due to lack of timely notification to CONTRACTOR: Full trip estimate charge (\$200.00 minimum per vehicle requested for 2024-2025, subject to annual increases in accordance with the Annual Percentage Increases listed above in this Agreement). (D) Less than one week (7 days) notice of cancellation, vehicle has not departed point of origin: \$200.00 per vehicle requested for 2024-2025, subject to annual increases in accordance with the Annual Percentage Increases listed above in this Agreement.

Late fees and full trip estimate charges will be waived for the following: (A) League athletic trips scheduled or rescheduled with less than two weeks' notice. (B) Rescheduled field and athletic trips that have been postponed due to inclement weather. (C) Post season athletic trips (playoffs).

38. CONTRACTOR agrees to purchase, install, and maintain an effective video system with effective audio into all vehicles transporting students on behalf of BOARD. The systems will be installed according to manufacturer guidelines, PA Title 67, Chapter 171 school bus and school vehicle standards and PA State Police and Department of Transportation regulations.
39. Attach all additional conditions between BOARD and CONTRACTOR that have not been listed. Attached: "Schedule A."

*[SIGNATURE PAGE FOLLOWS]*

IN WITNESS WHEREOF, the parties above named have hereto set their hands and seals the day and year aforesaid.

BY: FOR THE BOARD OF SCHOOL DIRECTORS OF OCTORARA AREA SCHOOL  
DISTRICT RECOMMENDED FOR BOARD APPROVAL

\_\_\_\_\_  
President (sign above, print below)  
Name: \_\_\_\_\_  
228 Highland Rd, Suite 1, Atglen, PA 19310

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary (sign above, print below)  
Name: \_\_\_\_\_  
228 Highland Rd, Suite 1, Atglen, PA 19310

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent (sign above, print below)  
Name: \_\_\_\_\_  
228 Highland Rd, Suite 1, Atglen, PA 19310

\_\_\_\_\_  
Date

ALTHOUSE TRANSPORTATION, INC.

\_\_\_\_\_  
President (sign above, print below)  
Name: B. Eric Althouse, President  
342 Althouse Road, Cochranville, PA 19330

\_\_\_\_\_  
Date

**SCHEDULE "A"**

{Attached}



## CONTRACT AGREEMENT

This agreement is between the:

**CHESTER COUNTY INTERMEDIATE UNIT ("CCIU")**

and the

**OCTORARA AREA SCHOOL DISTRICT ("Educational Entity")**

The term of this intergovernmental agreement shall be July 1, 2024 to June 30, 2025.

During the terms of this agreement, the CCIU shall provide for the Educational Entity and the Educational Entity shall purchase from the CCIU services listed below and fully described in the attached appendices, pursuant to terms set forth therein. Unless specifically provided otherwise, the Educational Entity agrees to pay CCIU or its third party provider, where applicable, for services to be rendered according to the most recently adopted marketplace price schedule. CCIU, or its third party provider, where applicable, will issue invoices to the Educational Entity at the end of each marking period or as services are provided. Payment is due within 30 days of receipt of invoice.

The CCIU shall indemnify and hold harmless, and upon request, defend the Educational Entity and its board members, officers, directors, employees, consultants, attorneys, and agents from and against all liabilities, losses, costs, fines and expenses of every kind (including but not limited to reasonable attorney fees and costs of litigation) ("the Indemnified Claims") relating to the services provided by the CCIU under this Agreement but only to the extent that it is judicially determined that such Indemnified Claims resulted from the actual negligence or fault of the CCIU.

Except in the case of negligence by CCIU or deliberate and willful violation of applicable law or the explicit written instructions or written directives of the Educational Entity, the Educational Entity's exclusive remedy for the breach of this agreement by the CCIU shall be termination of the agreement.

The Educational Entity shall indemnify and hold harmless, and upon request, defend the CCIU and its board members, officers, directors, employees, consultants, attorneys, and agents from and against all liabilities, losses, costs, fines and expenses of every kind (including but not limited to reasonable attorney fees and costs of litigation) relating to the services provided by the CCIU under this Agreement unless it is judicially determined that the CCIU was at fault.

To the extent that any applicable insurance policy contains coverage for contractual liability, the indemnity provisions contained herein shall be interpreted and construed to the extent possible as to bring the contractual limitation within the coverage of the applicable insurance policy. This indemnity duty shall survive the termination or expiration of this Agreement.

[If applicable]: The School Entity and CCIU understand that, by virtue of their performance under this Agreement, they may possess access to educational records protected under the Family Educational Rights and Privacy Act of 1974 (FERPA) where one or both parties act in the capacity of a person with a legitimate educational interest. The School Entity and CCIU acknowledge that the intentional disclosure of any FERPA protected information to any unauthorized person could subject the school to civil penalties imposed by law. The School Entity and CCIU further acknowledge that such willful or unauthorized disclosure also violates each school's policies and could result in immediate termination of this Agreement.

No assignment of this agreement or the rights and obligations hereunder shall be valid without the specific written consent of both parties hereto.

This agreement shall be governed by the laws of the Commonwealth of Pennsylvania. In the event any



provision of this agreement is held to be unenforceable for any reason, the unenforceability thereof shall not affect the remainder of this agreement, which shall remain in full force and affect enforceable in accordance with its terms.

In witness whereof, the parties hereto intending to be legally bound have executed this Agreement for the term indicated. Acceptance of the services which are the subject of this Agreement shall constitute acceptance of the terms of this Agreement unless explicitly agreed otherwise by the CCIU.

**Octorara Area School District**

**Chester County Intermediate Unit**

BY: \_\_\_\_\_  
Signature

BY: \_\_\_\_\_  
CCIU Board President

\_\_\_\_\_  
Title

BY: \_\_\_\_\_  
Board Secretary

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

# CHESTER COUNTY INTERMEDIATE UNIT

## Approved 2024-25 MARKETPLACE PROGRAMS PRICING

Please check the column labeled DP if your district is DEFINITELY Participating

Please check the column labeled MP if your district MAY Participate during the year (no charges will be levied unless services are requested by the district)

Octorara Area School District				Chester County Schools Pricing 2024-25		Annual Cost		Estimate (E) Actual (A)		Cost	DP	MP	Notes
Program	Service	Description											
<b>180 Adult Training and Education</b>													
180-01	CTCE Tuition	Per hour			\$15.00								
180-02	CTCE Application Fee				\$52.00								
180-03	CTCE Lab Fee				\$77.00								
180-04	CTCE Clearance Fees				\$55.00								
180-05	CTCE Cosmetology Kit				\$478.00								
180-06	CTCE Program Supplies				Negotiated Fee for Service								
180-07	Customized Training				Negotiated Fee for Service								
<b>263 Advance Clinical Services</b>													
263-01	Clinical Assessment/Evaluation - ATTEND	Per evaluation			\$2,071.98								
263-02	Barrier's Assessment - ATTEND	Per evaluation			\$321.05								
263-04	Function Behavior Assessment - ATTEND	Per evaluation			\$1,064.47								
263-08	Advanced Clinical Licensed Mental Health Specialists	Per hour			\$97.72								
263-09	BCBA Services				Negotiated Fee for Service								
263-10	BCBA Services	Per hour			\$106.66								
263-11	ACS Specialized Assessment (i.e. tic disorder, selective mutism)	Per assessment			Negotiated Fee for Service								
263-12	ACS Specialized Treatment (i.e. tic disorder, selective mutism)	Per student's sessions (12)			Negotiated Fee for Service								
263-71	Other Advanced Clinical Services				Negotiated Fee for Service								
263-71.1	BSC Services	Per hour			\$81.57								
263-17	Instructional Coaching	Per hour			\$136.01								
<b>271 Aspire</b>													
271-01	Full-day	Per full day			\$39,977.12								
271-02	Half-day	Per half day			\$25,985.12								
271-71	Other Fee for Service				Negotiated Fee for Service								
271-74	Counseling - Individual	Per hour			\$173.89								
271-74.1	Counseling - Group	Per hour			\$86.94								
<b>227 Brandywine Virtual Academy</b>													
<i>BVA member districts include all districts under the Bucks, Chester, Delaware and Montgomery County Intermediate Units. All other districts within the Commonwealth of PA, non-public schools and private pays are charged the "Other" pricing. Summer School Sessions start April 2024 and end July 25, 2024 at 2:00PM.</i>													
<b>Original Credit Courses</b>													
227-01	Full Credit (1.0) - Secondary	Per credit			\$797.00								
227-02	Full Credit (1.0) - Secondary - Special Education	Per credit			\$1,235.00								
227-03	Full Credit (1.0) - Elementary	Per credit			\$824.00								
227-04	Full Credit (1.0) - Elementary - Special Education	Per credit			\$1,262.00								
227-05	1/2 Credit (.5) - Secondary	Per 1/2 credit			\$438.00								
227-06	1/2 Credit (.5) - Secondary - Special Education	Per 1/2 credit			\$879.00								
227-07	1/2 Credit (.5) - Elementary	Per 1/2 credit			\$465.00								
227-08	1/2 Credit (.5) - Elementary - Special Education	Per 1/2 credit			\$706.00								
227-09	1/4 Credit (.25)	Per 1/4 credit			\$243.00								

# CHESTER COUNTY INTERMEDIATE UNIT

## Approved 2024-25 MARKETPLACE PROGRAMS PRICING

Please check the column labeled DP if your district is DEFINITELY Participating

Please check the column labeled MP if your district MAY Participate during the year (no charges will be levied unless services are requested by the district)

Octorara Area School District									
Program	Service	Description	Chester County Schools Pricing 2024-25	Annual Cost Estimate (E) Actual (A)	Cost	DP	MP	Notes	
227 Brandywine Virtual Academy (Continued)									
Course Switch Fee									
227-10	Regular Ed. Course Switch Fee (Excludes AP Courses)	Per course		\$53.00					
227-11	Regular Ed. Course Reinstatement Fee (Excludes AP Courses)	Per course		\$53.00					
Synchronous Elementary Seat Fee									
227-12	Elementary Seat Fee - Synchronous, Non-transferable includes: 4 = 1/2 (.5) core credit courses and 2 = 1/2 (.5) electives	Per semester	\$3,732.00						
227-13	Elementary Seat Fee - Synchronous, Non-transferable- Special Education includes: 4 = 1/2 (.5) core credit courses and 2 = 1/2 (.5) electives	Per semester	\$4,826.00						
Credit Recovery Courses									
227-14	Full Credit (1.0)	Per credit	\$438.00						
227-15	Full Credit (1.0) - Special Education	Per credit	\$876.00						
227-16	1/2 Credit (.5)	Per 1/2 credit	\$243.00						
227-17	1/2 Credit (.5) - Special Education	Per 1/2 credit	\$484.00						
227-18	1/4 Credit (.25)	Per 1/4 credit	\$134.00						
Blended Classes (More indepth interaction with a Teacher)									
Blended Original Credit									
227-19	Full Credit (1.0)	Per credit	\$624.00						
227-20	1/2 Credit (.5)	Per 1/2 credit	\$343.00						
227-21	1/4 Credit (.25)	Per 1/4 credit	\$191.00						
Blended Credit Recovery									
227-22	Full Credit (1.0)	Per credit	\$343.00						
227-23	1/2 Credit (.5)	Per 1/2 credit	\$191.00						
227-24	1/4 Credit (.25)	Per 1/4 credit	\$105.00						
Independent Classes (No Teacher Interaction)									
Independent Original Credit									
227-25	Full Credit (1.0)	Per credit	\$438.00						
227-26	Full Credit (1.0) - Special Education	Per credit	\$684.00						
227-27	1/2 Credit (.5)	Per 1/2 credit	\$243.00						
227-28	1/2 Credit (.5) - Special Education	Per 1/2 credit	\$384.00						
227-29	1/4 Credit (.25)	Per 1/4 credit	\$134.00						
227-30	1/4 Credit (.25) - Special Education	Per 1/4 credit	\$212.00						
Independent Classes (No Teacher Interaction)									
Independent Credit Recovery									
227-31	Full Credit (1.0)	Per credit	\$243.00						
227-32	Full Credit (1.0) - Special Education	Per credit	\$490.00						
227-33	1/2 Credit (.5)	Per 1/2 credit	\$134.00						
227-34	1/2 Credit (.5) - Special Education	Per 1/2 credit	\$275.00						
227-35	1/4 Credit (.25)	Per 1/4 credit	\$74.00						
227-36	1/4 Credit (.25) - Special Education	Per 1/4 credit	\$152.00						
227-37	Full Credit (1.0) - Elementary	Per credit	\$465.00						
227-38	Full Credit (1.0) - Elementary - Special Education	Per credit	\$712.00						
227-39	1/2 Credit (.5) - Elementary	Per 1/2 credit	\$271.00						
227-40	1/2 Credit (.5) - Elementary - Special Education	Per 1/2 credit	\$412.00						

**Approved 2024-25 MARKETPLACE PROGRAMS PRICING**

**Octorara Area School District**

Octorara Area School District					
Program	Service	Description	Chester County Schools Pricing 2024-25	Annual Cost	
				Estimate (E)	
				Actual (A)	
					Cost
					Dp
					Mc
					Notes

**Summer Courses & Fees - Summer School Session starts April 25, 2024 and ends July 25, 2024 @ 2:00 PM**

Summer Courses & Fees - Summer School Session starts April 2024 and ends July 25, 2024 @ 2:00 PM				
Original Credit Courses				
227-41	Jump Start: 1 Credit	Per credit		\$797.00
227-42	Jump Start: 1/2 Credit (.5)	Per 1/2 credit		\$438.00
227-43	True Summer: 1 Credit	Per credit		\$596.00
227-44	True Summer: 1/2 Credit (.5)	Per 1/2 credit		\$340.00
227-45	Credit Recovery: 1 Credit	Per credit		\$251.00
227-46	Credit Recovery: 1/2 Credit (.5)	Per 1/2 credit		\$139.00
227-47	Jump Start: Full Credit (1.0) - Special Education	Per credit		\$999.00
227-48	Jump Start: 1/2 Credit (.5) - Special Education	Per 1/2 credit		\$549.00
227-49	True Summer: Full Credit (1.0) - Special Education	Per credit		\$747.00
227-50	True Summer: 1/2 Credit (.5) - Special Education	Per 1/2 credit		\$426.00
227-51	Credit Recovery: Full Credit (1.0) - Special Education	Per credit		\$314.00
227-52	Credit Recovery: 1/2 Credit (.5) - Special Education	Per 1/2 credit		\$174.00

227-53	Driver Education	Per 1/4 credit	\$157.00			
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227-54	Keystone Remedial Courses - Algebra I, Literature and Biology	Per student per course	\$382.00
227-55	Keystone Virtual Tutor	Per student per module	\$194.00
227-56	Test Administrator		Negotiated Fee for Service
227-57	Keystone Module Remediation	Per module	\$193.00

Special Education Services				
227-58	On-Site Support/IEP Case Mgmt	Per hour	Negotiated Fee for Service	
227-59	On-Site Support/IEP Case Mgmt	Per 1/2 hour	Negotiated Fee for Service	
227-60	Virtual Support/IEP Case Mgmt	Per hour	Negotiated Fee for Service	

227-61	BVA Annual Internet Service Fee	Per student	\$726.00		
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227-62	New Course Development	Per course	Negotiated Fee for Service			
227-63	Course Modification Fee	Per course	Negotiated Fee for Service			

227-64	Psych Evaluation	Per day	Negotiated Fee for Service		
227-65	Psych Counseling	Per 1/2 hour	\$66.95		
227-66	Speech - Individual	Per hour	\$192.22		
227-67	OT & PT	Per hour	Negotiated Fee for Service		
227-68	Special Education Services		Negotiated Fee for Service		
227-69	Itinerant Hearing Services	Per hour	\$234.54		
227-70	Direct Instruction - Teacher on Assignment		Negotiated Fee for Service		

	BVA Marketing Services							
	Marketing Package includes: 500 brochures (one run), up to 200 postcards, 2 mailings, 1 "live" and 1 virtual open house, and 1 planning meeting							
227-71		Per year	\$1,607.00					
227-72	Additional Marketing Services	Per hour, plus travel and materials	\$134.00					

# CHESTER COUNTY INTERMEDIATE UNIT

## Approved 2024-25 MARKETPLACE PROGRAMS PRICING

Please check the column labeled DP if your district MAY Participate during the year (no charges will be levied unless services are requested by the district)

Please check the column labeled MP if your district MAY Participate during the year (no charges will be levied unless services are requested by the district)

Octorara Area School District		Chester County Schools Pricing 2024-25		Annual Cost	Annual Cost		Annual Cost	
Program	Service	Description		Estimate (E)	Actual (A)	Cost	DP	MP
227 Brandywine Virtual Academy (Continued)								
<b>Computer and Textbooks</b>								
227-73	Textbook Shipping			\$16.00				
227-74	Laptop Box Replacement and Shipping Label			\$58.00				
227-75	Computer Setup	Per Instance		\$168.00				
227-76	Computer Shipping	Per Instance		\$58.00				
227-77	Computer Insurance	Per Month with BVA Device		\$14.00				
227-78	Computer Management	Per Month with BVA Device		\$14.00				
227-79	Technical Support Fee	Per Student/Per Month		\$21.00				
227-80	Unreturned Asset Fee (Computer Insurance + Computer Management * # of months outstanding)	Enrolled		\$28.00				
004 Buildings Maintenance								
04-01	CCIU Facilities Rental *			No Charge				
04-02	Computer Lab Rental *			No Charge				
04-03	Catering Fees	Provided Upon Request & at an Additional Charge						
04-04	Video Conferencing			\$44.00				
04-05	Bridging Set-Up Fee			\$44.00				
04-06	Facilitated Video Conference	Per hour (maximum of 4 sites)						
04-07	Maintenance Support			Negotiated Fee for Service				
* Additional charges will be incurred for Chester County School Districts using CCIU facilities after 7:00 pm Monday-Thursday, after 4:00 pm on Friday, and for any weekend use.								
223 CHAAMP								
223-02	Tuition	Per student		\$70,701.35				
223-03	Behavioral Mentor	Per student		\$58,888.04				
223-06	Supplemental Behavioral Mentor - CHAAMP Program	Per hour		Negotiated Fee for Service				
223-71	Other Fee for Services			Negotiated Fee for Service				
226 Changes Program								
226-01	Student Tuition	Per day		\$329.93				
226-02	Student Tuition - Summer Program	Per day		Negotiated Fee for Service				
191 Chester County Learning Center								
191-11	Options -Special Education - Full Day	Per day		\$363.24				
191-09	Options -Emotional Support - Half Day	Per half day		\$217.95				
191-07.1	Options - ESY	Per student per day		Negotiated Fee for Service				
191-08	Transitions - Full Day	Per day		\$277.50				
191-08.1	Transitions - Half Day	Per half day		\$138.74				
191.71	Other Fee for Services			Negotiated Fee for Service				
191-07	Career Academy	Per year		\$41,625.33				
191-05	Career Academy - 1/2 time	Per year		\$24,975.21				

# CHESTER COUNTY INTERMEDIATE UNIT

## Approved 2024-25 MARKETPLACE PROGRAMS PRICING

Please check the column labeled DP if your district is DEFINITELY Participating

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Program	Service	Description	Chester County Schools Pricing 2024-25	Annual Cost Estimate (E) Actual (A)	Cost	DP	MP	Notes
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<b>835 Chester County Opportunity Academy</b>								
835-01	Chester County Opportunity Academy - Prepaid Spot	Per year	\$22,206.14					
835-02	Chester County Opportunity Academy	Per day	\$179.01					

<b>023 Chester County Professional Recruiting Consortium</b>								
23-01	Professional Recruiting Consortium	Per professional employee	\$3.00					

<b>225 Chester County Youth Center</b>								
225-01	Student Tuition General Education	Per day	\$89.36					
225-02	Ward of the State		Negotiated Fee for Service					
225-03	Student Tuition Special Education	Per day	\$210.23					

<b>839 Child and Career Development Center</b>								
<b>Child Development Center (CDC) - Market Value Proportionate Share of Building Cost Plus:</b>								
839-01	Learning Support Student	Per year	\$35,012.72	E	\$	348,177		
839-01.1	Learning Support Student - 1/2 Time	Per year	\$21,005.72					
839-02	Life Skills Support Student	Per year	\$36,635.81					
839-02.1	Life Skills Support Student - 1/2 Time	Per year	\$21,981.47					
839-03	Multi-Disabilities Support Students	Per year	\$45,273.18					
839-03.1	Autistic Support	Per year	\$44,210.96					
839-3.3	Autistic Support VB Class	Per year	\$73,703.24					
839-04	Emotional Support Student	Per year	\$49,122.36					
<b>Instructional and Personal Care Assistants and Nurses:</b>								
839-42	Personal Care Assistant - CDC	Per hour	Negotiated Fee for Service					
839-43	Personal Care Nurse - CDC	Per hour	Negotiated Fee for Service					

<b>131 Discover Program</b>								
131-01	Vocational Specialist - Individual - LEA	Per hour	\$127.04					
131-01.1	Vocational Specialist - Individual - IU Programs	Per hour	\$114.34					
131-01.3	Vocational Specialist - Individual - IU Programs - Telepractice	Per hour	\$114.34					
131-02	Job Coach - Individual - LEA	Per hour	\$84.83					
131-02.1	Job Coach - Individual - IU Programs	Per hour	\$76.34					
131-05	Job Coach - Group - LEA	Per hour	\$55.99					
131-04	PAES Evaluation	Per day	\$271.79					
131-05.1	Job Coach - Group - IU Programs	Per hour	\$50.39					
131-07	Travel Training Instruction - Individual	Per hour	\$127.23					
131-07.1	Travel Training Instruction - Evaluation	Per hour	\$127.23					
131-07.2	Travel Training Instruction - Telepractice	Per hour	\$127.23					
131-09	McCarroll Dial Vocational Assessment	Per assessment	\$529.73					
131-12	Travel Training Instruction - Group	Per hour per student	\$80.04					
131-110	Vocational Specialist - Group	Per hour	\$80.04					
131-110.1	Vocational Specialist - Group - IU Programs	Per hour	\$72.03					
131-71	Discover - Other Services		Negotiated Fee for Service					

# CHESTER COUNTY INTERMEDIATE UNIT

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Please check the column labeled **DP** if your district is **DEFINITELY** Participating

Octorara Area School District											
Program	Service	Description	Chester County Schools Pricing 2024-25		Annual Cost Estimate (E)	Actual (A)	Cost	DP	MP	Notes	
132 Document Imaging and Record Retention Services											
132-01	Document Imaging and Record Retention	Per image charge		\$0.16							
132-02	Web Software Licensing	One time fee		\$1,681.33							
132-03	Web Maintenance Fee	Annual charge		\$588.25							
132-04	CD Copies			Negotiated Fee for Service							
132-05	Document Purging and Prepping, if required	Per hour		\$28.89							
132-06	Indexing (up to 3 files)	Per file charge		\$0.31							
132-07	Each Additional Index			\$0.02							
132-08	Job Pick-Up	Per trip		\$56.15							
132-09	Document Destruction	Per box		\$4.01							
028 Driver Education - Third Party Driver's License Testing Center											
28-04	30 Hour Online Course	Per student		\$157.00							
28-4.2	30 Hour Online Course - Reinstatement Fee			\$53.00							
28-4.1	40 Hour Online Course	Per student		N/A							
28-15	Direct Instruction Classroom Theory Course			Negotiated Fee for Service							
28-05	Driver's License Test	Per test		N/A							
28-05.1	Driver's License Test - Seasonal Discount	Per test		N/A							
28-06	Driver's License Test - CCIU Driver's Ed On-Line and BTW Instruction	Per test		N/A							
28-07	Driver's License Retest	Per test		N/A							
28-08	1 Hour Parallel Park Lessons	Per student		N/A							
28-09	1 Hour Test Prep/Road Test (Adults Only)	Per student		N/A							
28-10	1 Hour Additional Behind-the-Wheel Session	Per student		N/A							
28-11	Prepared Driver Package with 30 Hour Online Course	Per student		N/A							
28-12	Ready to Drive Package	Per student		N/A							
28-13	Drivers Education 201 Workshop	Per student		N/A							
All Fees are paid by parents unless otherwise agreed upon.											
091 English Language Development (ELD)											
91-01	ELD Teacher			Negotiated Fee for Service							
91-02	Individual Services	Per hour		\$180.21							
91-03	Group (2 or more)	Per hour		\$91.83							
91-05	Reimbursable Travel			Negotiated Fee for Service							
91-06	ELD Consultation Services	Per hour		\$180.21							
91-71	Other Fee for Service			Negotiated Fee for Service							
098 Food Service											
Elementary											
98-01	Breakfast			\$2.75							
98-02	Reduced Breakfast			\$0.30							
98-03	Lunch			\$3.25							
98-04	Reduced Lunch			\$0.40							
98-05	Milk			\$0.60							
98-10	Adult Lunch			\$5.00							
Secondary											
98-11	Breakfast			\$2.75							
98-12	Reduced Breakfast			\$0.30							
98-06	Lunch			\$3.25							
98-07	Reduced Lunch			\$0.40							
98-08	Milk			\$0.60							
98-09	Adult Lunch			\$5.00							

# CHESTER COUNTY INTERMEDIATE UNIT

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Octorara Area School District									
Program	Service	Description	Chester County Schools Pricing 2024-25	Annual Cost Estimate (E) Actual (A)	Cost	DP	MP	Notes	
133 Gateway									
133-03	Full Day Program	Per day	\$207.21						
133-04	Half Day Program	Per half day	\$140.03						
130 Home and Community Services									
130-08	Personal Care Assistant Level 2	Per hour	\$37.72						
130-09	Personal Care Assistant Level 1	Per hour	Negotiated Fee for Service						
130-10	ACS Registered Behavior Technician	Per hour	\$45.00						
130-11	Contracted Para Educator Level 1	Per hour	Negotiated Fee for Service						
130-12	Contracted Para Educator Level 2	Per hour	Negotiated Fee for Service						
012 Information Technology									
General Consulting/Help Desk									
012-02	Hourly On-Site		\$70-\$80						
012-03	Hourly Off-Site		\$55-\$65						
012-11	Advanced Consulting on Client's Site	Per hour	\$80.00						
012-15	Advanced Consulting off Client's Site	Per hour	\$70.00						
012-04	Specialized Consulting on Client's Site	Per hour	\$100.00						
012-16	Specialized Consulting off Client's Site	Per hour	\$90.00						
012-10	Individual Contracts for Large or On-Going Projects		Negotiated Fee for Service						
012-13	Off Site ("send in") Computer Repair	warranty work)	\$100.00						
012-14	Bench Fee for Labor Less than 30 Minutes		\$50.00						
012-05	Data Transfer During Repair		\$50.00						
Telecommunications Specialist Services									
012-17	Telecommunication Specialist Consulting Services	Per hour	\$75.00						
012-18	Systems Operations and Administration		Negotiated Fee for Service						
002 Innovative Educational Services									
Technology Consulting									
274-01	Help Desk Support		\$70-\$80						
274-03	Network Systems Support on Client's Site	Per hour	\$90-\$100						
274-05	Network Systems Engineering	Per hour	\$110-\$120						
274-07	Web Page Development	Per hour	\$85-\$95						
274-08	IEP Writer Consortium		Negotiated Fee for Service						
274-09	Database Development	Per hour	\$90-\$100						
274-10	Custom Reporting	Per hour	\$90-\$100						
274-11	Customization and Support of Existing Database Systems	Per hour	\$90-\$100						
274-12	PIMS-Child Accounting/Data Governance	Per hour	\$90-\$100						
274-13	Data Governance	Per hour	\$90-\$100						
274-14	Network Architecture		\$130-\$140						
274-16	Enterprise Architecture	Per hour	\$150-\$160						
274-18	Technology Strategic Planning Consulting	Per hour	Negotiated Fee for Service						
274-19	Technology P.D. Facilitation, Leadership Consulting	Per hour	Negotiated Fee for Service						



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Octorara Area School District											
Program	Service	Description	Chester County Schools Pricing 2024-25		Cost	DP	MP	Annual Cost		Notes	
			Estimate (E)	Actual (A)				Estimate (E)	Actual (A)		
002	Innovative Educational Services (continued)										
274-20	Zoom Education License - Annual Subscription	Per license			\$40.00						
274-21	Zoom Large Room Add-on License Rental (up to 1,000 participants)	Per meeting			\$60.00						
274-22	Zoom Large Room Add-on License (up to 1,000 participants) - Annual Subscription	Per license			\$1,350.00						
274-23	Zoom Webinar Add-on License (up to 500 participants) - Annual Subscription	Per license			\$1,750.00						
274-24	Zoom Webinar Add-on License (up to 1,000 participants) - Annual Subscription	Per license			\$4,000.00						
274-25	LineWize School Manager (content filter): 1-Year Subscription	Per license			\$2.59						
274-26	LineWize School Manager (content filter): 3-Year Subscription	Per license			\$6.00						
274-27	LineWize Monitor (student safety): 1-Year Subscription	Per license			\$3.00						
274-28	LineWize Monitor (student safety): 3-Year Subscription	Per license			\$6.00						
274-29	Classwise (classroom management): 1-Year Subscription	Per license			\$2.30						
274-30	Classwise (classroom management): 1-Year Subscription	Per license			\$6.00						
274-31	LineWize Bundle (School Manager, Monitor, and Classwise): 1-Year Subscription	Per license			\$7.50						
274-32	LineWize Bundle (School Manager, Monitor, and Classwise): 3-Year Subscription	Per license			\$18.00						
274-33	LineWize Hardware Lease (Gateway SMG-30) 1-Year Subscription	Per device			\$1,800.00						
274-34	LineWize Hardware Lease (Gateway SMG-30) 3-Year Subscription	Per device			\$4,590.00						
274-35	LineWize Hardware Lease (Gateway SMG-40) 1-Year Subscription	Per device			\$3,000.00						
274-36	LineWize Hardware Lease (Gateway SMG-40) 3-Year Subscription	Per device			\$7,650.00						
274-37	LineWize Hardware Lease (Gateway SMG-50) 1-Year Subscription	Per device			\$5,500.00						
274-38	LineWize Hardware Lease (Gateway SMG-50) 3-Year Subscription	Per device			\$14,025.00						
274-39	ThingLink Student Creation Licenses (400 seat minimum): 1-Year Subscription	Per license			\$1.90						
274-40	ThingLink Student Learning Licenses (3-5 seats for instructional content creators): 1-Year Subscription	Per bundle			\$1,425.00						
274-41	ThingLink Student Learning Licenses (10-20 seats for instructional content creators): 1-Year Subscription	Per bundle			\$1,900.00						
274-42	ThingLink Single School Unlimited Bundle (Enrollment of 1,250+ students) 1-Year Subscription	Per bundle			\$2,375.00						
274-43	ThingLink District Unlimited Bundle (Enrollment of 2,500+ students) 1-Year Subscription	Per bundle			\$4,750.00						

CHESTER COUNTY INTERMEDIATE UNIT

Approved 2024-25 MARKETPLACE PROGRAMS PRICING

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Octorara Area School District		Chester County Schools Pricing 2024-25		Annual Cost			Notes
Program	Service	Description		Estimate (E) Actual (A)	DP	MP	
002 Innovative Educational Services (continued)							
274-44	ThingLink Student Creation Licenses (400 seat minimum) 2-Year Subscription	Per license/per year	\$1.71				
274-45	ThingLink Student Learning Licenses (3-5 seats for instructional content creators) 2-Year Subscription	Per bundle/per year	\$1,283.00				
274-46	ThingLink Student Learning Licenses (10-20 seats for instructional content creators) 2-Year Subscription	Per bundle/per year	\$1,710.00				
274-47	ThingLink Single School Unlimited Bundle (Enrollment of 1,250+ students) 2-Year Subscription	Per bundle/per year	\$2,137.00				
274-48	ThingLink District Unlimited Bundle (Enrollment of 2,500+ students) 2-Year Subscription	Per bundle/per year	\$4,275.00				
274-49	ThingLink Student Creation Licenses (400 seat minimum) 3-Year Subscription	Per license/per year	\$1.62				
274-50	ThingLink Student Learning Licenses (3-5 seats for instructional content creators) 3-Year Subscription	Per bundle/per year	\$1,211.00				
274-51	ThingLink Student Learning Licenses (10-20 seats for instructional content creators) 3-Year Subscription	Per bundle/per year	\$1,615.00				
274-52	ThingLink Single School Unlimited Bundle (Enrollment of 1,250+ students) 3-Year Subscription	Per bundle/per year	\$2,019.00				
274-53	ThingLink District Unlimited Bundle (Enrollment of 2,500+ students) 3-Year Subscription	Per bundle/per year	\$4,038.00				
274-54	ThingLink Student Creation Licenses (400 seat minimum) 4-Year Subscription	Per license/per year	\$1.52				
274-55	ThingLink Student Learning Licenses (3-5 seats for instructional content creators) 4-Year Subscription	Per bundle/per year	\$1,140.00				
274-56	ThingLink Student Learning Licenses (10-20 seats for instructional content creators) 4-Year Subscription	Per bundle/per year	\$1,520.00				
274-57	ThingLink Single School Unlimited Bundle (Enrollment of 1,250+ students) 4-Year Subscription	Per bundle/per year	\$1,900.00				
274-58	ThingLink District Unlimited Bundle (Enrollment of 2,500+ students) 4-Year Subscription	Per bundle/per year	\$3,800.00				
274-59	Managed Immutable Backup Service (powered by Rubrik & Wasabi)	Per terabyte (minimum purchase of 10 TB required)	\$850.00				
274-60	SentinelOne for workstations	Per license	\$23.00				
274-61	SentinelOne for servers	Per license	\$38.00				
274-62	Technology Audit		Negotiated Fee for Service				
274-63	Technology Review	Per hour	\$160-\$240				

# CHESTER COUNTY INTERMEDIATE UNIT

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Octorara Area School District		Service		Description		Chester County Schools Pricing 2024-25		Annual Cost		Cost		Notes	
Program								Estimate (E)	Actual (A)			DP	MP
002 Innovative Educational Services (continued)													
<b>Hosted Services</b>													
274-64		Co-Location		Per backup unit per month		Negotiated Fee for Service							
<b>Video Media Services</b>													
274-65		Discovery Education Streaming		Per student		\$2.25							
<b>Video Production</b>													
274-66		Script Writing/Editing		Per hour		\$80-\$90							
274-67		Video Editing		Per hour		\$80-\$90							
274-68		Computer Graphics and Animation		Per hour		\$80-\$90							
274-69		On Location Video Shoot		Per hour		\$105-\$115							
274-70		Video Digitizing and Compression		Per hour		\$80-\$90							
<b>Live Streaming Services</b>													
02-36		On-Site Support		Per hour per person		\$210-\$220							
<b>Teacher Center Services</b>													
02-04		Lamination		Per linear foot		\$0.60							
02-04.1		Lamination Requiring Double Pass				\$2.20							
<b>Full-Color Poster Printing</b>													
02-79		Jumbo 28" x 40"				\$5.65							
02-80		Large 22" x 34"				\$5.10							
02-81		Posterboard 22" x 28"				\$4.85							
02-82		Medium 17" x 22"				\$4.60							
02-82		Small 11" x 17"				\$4.05							
Note: Mounted on Posterboard add \$.50; Laminated add \$.75													
02-83		All Other Production		Per hour + materials		\$16.35							
<b>Curriculum/Technology Consulting</b>													
194-01		Curriculum Audits				Negotiated Fee for Service							
194-02		Customized Academic Instructional Coaching and Consultative Services		Per hour		\$160-\$240							
194-03		Curriculum Review and Standards Alignment		Per hour		\$160-\$240							
194-04		Customized Program Implementation Support				Negotiated Fee for Service							
194-05		Customized Professional Learning		Per hour		\$160-\$240							
<b>Online Curriculum/Technology Consulting</b>													
194-06		Online Learning Solutions Instructional Design		Per hour		\$105.30							
194-07		Digital Resource Creation and Support		Per hour		\$68.45							

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Octorara Area School District						
Program	Service	Description	Chester County Schools Pricing 2024-25	Annual Cost Estimate (E) Actual (A)	Cost	Notes
<b>277 Instructional Coaching</b>						
277-04	Fee for Service		Negotiated Fee for Service			
277-05	Executive Functioning - Coaching	Per hour	\$129.88			
277-06	Childhood Autism Team Check (Catch 2) Services	Per hour	\$218.24			
<b>010 IU General Administration</b>						
10-01	Business Office/Accounting Services		Negotiated Fee for Service			
10-02	Duplication					
10-03	Folding, Binding	Per hour	\$22.43			
10-04	Black & White Copying	Per copy single side	\$0.14			
10-05	Color Copying	Per copy single side	\$0.43			
10-06	8 1/2 X 11 and 11 X 14 Regular Paper	Per copy single side	\$0.46			
	8 1/2 X 11 and 11 X 14 Cover Stock	Per copy single side	\$0.67 - \$3.51			
	11 X 17 and 12 X 18 Bond Paper					
<b>011 Joint Purchasing Marketplace</b>						
11-03	Percentage of Award		No Charge			
<b>022 Management Consultation Service</b>						
22-01	Management Consultation		Negotiated Fee for Service			
22-02	Superintendent Search		No Charge			
<b>079 Occupational Education</b>						
79-01	Secondary Occupational Education	Per full time secondary student	\$21,516.00	A	\$ 733.337	
79-02	Secondary Occupational Education	Per half time secondary student	\$10,758.00			
79-03	Secondary Academic	Academic rate per FTE	\$10,378.00			
<b>CareerScope Assessment</b>						
79-50	Assessments for Students Attending the TCHS		No Charge			
79-51	Assessments for Individuals Not Attending the TCHS (two tier)	For up to 10 assessments	\$251.00			
<b>085 Practical Nursing</b>						
85-01	Student Tuition	Per hour of instruction	\$14.67			
85-02	Individualized Health-Related Training	Per hour (dependent on intensity of curriculum development)	\$25-\$50			
85-03	Continuing Education for Practicing LPN's	Per hour (dependent on intensity of curriculum development)	\$25-\$50			
85-04	Registration Fee	Per student/program	\$350.00			
85-05	Technology Fee	Per student/level	\$177.10			
85-06	Malpractice Insurance	Per student	\$50.00			
85-07	Graduation Fee	Per student/program	\$200.00			
85-09	Textbooks, Lab Kits, and Computer Programs	Current retail price				
85-10	Application Fee (includes entrance test fee)		\$75.00			
85-11	Lab Fee		\$156.25			

# CHESTER COUNTY INTERMEDIATE UNIT

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Octorara Area School District		Service		Description	Chester County Schools Pricing 2024-25		Annual Cost	Cost		Notes	
Program							Estimate (E)	Actual (A)	DP	MP	
038	Preschool Special Education Early Intervention Services										
38-00	Preschool Services					Negotiated Fee for Service					
	Tuition for Half Day Sessions for Non-Eligible Children to Attend Early Intervention Class			Per half day charge			\$15.30				
38-01	Speech Services/Case Mgmt (Individual)			Per hour			\$229.74				
38-06	Speech Services/Case Mgmt (Individual) - Telepractice			Per hour			\$229.74				
38-07	Speech Services/Case Mgmt (Group)			Per hour			\$114.88				
38-07.1	Speech Services/Case Mgmt (Group) - Telepractice			Per hour			\$114.88				
38-08	Itinerant Services/Case Mgmt (Individual)			Per hour			\$226.51				
38-08.3	Itinerant Services/Case Mgmt (Individual) - Telepractice			Per hour			\$226.51				
38-09	Itinerant Services/Case Mgmt (Group)			Per hour			\$113.27				
38-09.1	Itinerant Services/Case Mgmt (Group) - Telepractice			Per student			\$113.27				
38-11	Developmental Screening/Evaluation			Per student			\$857.89				
38-12	Speech/Language Screening/Evaluation			Per hour		Negotiated Fee for Service					
38-21	Evaluation Services			Per evaluation			\$29,468.29				
38-14	Early Intervention - First Steps			Per student			\$51,963.44				
38-18	Classroom Based - Full Day, Year Round			Per student			\$25,981.72				
38-19	Classroom Based - Half Day, Year Round			Per student			\$12,990.86				
38-20	Classroom Based - Half Day, Year Round 2 days per week			Per student							
38-22	LPN EI Services			Per hour		Negotiated Fee for Service					
38-23	RN EI Services			Per hour		Negotiated Fee for Service					
Occupational Therapy											
38-25	Austill's Travel - EI			Per hour		Negotiated Fee for Service	\$94.79				
38-26	OT (Individual)			Per hour			\$94.79				
38-26.2	OT (Individual) - Telepractice			Per hour			\$81.18				
38-26.1	COTA (Individual)			Per hour			\$47.23				
38-27	OT (Group)			Per hour			\$47.23				
38-27.2	OT (Group) - Telepractice			Per hour			\$40.43				
38-27.1	COTA (Group)			Per hour							
Physical Therapy											
38-28	PT (Individual)			Per hour			\$94.79				
38-28.2	PT (Individual) - Telepractice			Per hour			\$94.79				
38-28.1	PTA (Individual)			Per hour			\$81.18				
38-29	PT (Group)			Per hour			\$47.23				
38-29.2	PT (Group) - Telepractice			Per hour			\$47.23				
38-29.1	PTA (Group)			Per hour			\$44.46				
38-32	Add'l Services Preschool K-5 Eligible Students					Negotiated Fee for Service					
38-42	District PCA Services (SA) - Preschool (K-5)			Per hour		Negotiated Fee for Service					

# CHESTER COUNTY INTERMEDIATE UNIT

## Approved 2024-25 MARKETPLACE PROGRAMS PRICING

Please check the column labeled DP if your district is DEFINITELY Participating

Please check the column labeled MP if your district MAY Participate during the year (no charges will be levied unless services are requested by the district)

Octorara Area School District		Chester County Schools Pricing 2024-25		Annual Cost		Notes	
Program	Service	Description		Estimate (E) Actual (A)	Cost	DP	MP
<b>111 Prison Education Program</b>							
111-01	Student Tuition	Per year	1.5 times Host District's				✓
<b>184 Professional Learning</b>							
184-01	Continuing Professional Education Courses	Per credit plus materials		\$215.00			
184-02	Conferences, Seminars, Workshops			\$160-\$240			
<b>019 Public Relations Consultation</b>							
19-01	Communications and Marketing Consultation			Negotiated Fee for Service			
19-02	Communications Specialist on Assignment			Negotiated Fee for Service			
19-03	Brand Development (includes consultation, design and development)			\$10,004.00			
19-04	Communications Audit (includes up to four focus groups and surveys)			\$6,845.00			
19-05	Communications Audit (includes five or more focus groups and surveys)			Negotiated Fee for Service			
19-06	Communications Operational Audit (includes assessment, facilitation, and development)			\$4,738.50			
19-07	Content Development	Per hour (2 hour min)		\$72.85			
19-08	Layout/Graphic Design	Per hour (2 hour min)		\$64.57			
19-09	Photography	Per hour (2 hour min) plus		\$94.00			
19-10	Web Design	Per hour (2 hour min)		\$70.22			
<b>031 REACH/CARE</b>							
31-01	REACH	Per student per day		\$327.62			✓
31-01.2	CARE	Per student per day		\$346.72			
31-02	REACH Summer Program - ESY	Per student per day		Negotiated Fee for Service			
31-02.2	CARE Summer Program - ESY	Per student per day		Negotiated Fee for Service			
<b>037 School Based ACCESS Program</b>							
37-70	ACCESS Billing	Per transaction		\$2.16			✓
37-03.1	MA Medical Authorizations by CRNP	Per IEP		\$12.90			
37-03.2	MA Medical Authorizations by Physician for PCA and AT Services	Per IEP		\$40.30			

# CHESTER COUNTY INTERMEDIATE UNIT

## Approved 2024-25 MARKETPLACE PROGRAMS PRICING

Please check the column labeled DP if your district **DEFINITELY** Participating

Please check the column labeled MP if your district **MAY** Participate during the year (no charges will be levied unless services are requested by the district)

Octorara Area School District											
Program	Service	Description	Chester County Schools Pricing 2024-25		Annual Cost	Cost	DP	MP	Notes		
					Estimate (E)						
					Actual (A)						
030 Special Education											
Related Services for the Child Development Center:											
Speech Session - CDC											
30-05	Speech (Individual) - CDC	Per hour			\$192.22						
30-05.1	Speech (Individual) - CDC - Telepractice	Per hour			\$192.22						
30-06	Speech (Group) - CDC	Per hour			\$96.11						
30-06.1	Speech (Group) - CDC - Telepractice	Per hour			\$96.11						
30-06.2	Speech (Consultation) - CDC	Per hour			\$192.22						
30-06.3	Speech/Language Evaluation - CDC	Per day			\$957.86						
30-06.4	Specialized Speech/Language Evaluation - CDC	Per day			\$1,326.38						
Occupational Therapy - CDC											
30-07	Ausliff's Travel - CDC			Negotiated Fee for Service							
30-08	OT (Individual) - CDC	Per hour			\$86.41						
30-08.2	OT (Individual) - CDC - Telepractice	Per hour			\$86.41						
30-08.1	COTA Individual - CDC	Per hour			\$74.11						
30-09	OT Group - CDC	Per hour			\$45.21						
30-09.2	OT (Group) - CDC - Telepractice	Per hour			\$45.21						
30-09.1	COTA Group - CDC	Per hour			\$38.79						
Physical Therapy - CDC											
30-10	PT (Individual) - CDC	Per hour			\$86.41						
30-10.2	PT (Individual) - CDC - Telepractice	Per hour			\$86.41						
30-10.1	PT (Individual) - CDC - PTA	Per hour			\$74.11						
30-11	PT (Group) - CDC	Per hour			\$45.21						
30-11.2	PT (Group) - CDC - Telepractice	Per hour			\$45.21						
30-11.1	PT (Group) - CDC - PTA	Per hour			\$38.79						
CDC Other Programs											
30-12	Hearing Therapy - CDC	Per hour			\$234.54						
30-13	Itinerant Vision Services - CDC	Per hour			\$195.17						
30-13.1	Orientation & Mobility - CDC	Per hour			\$195.32						
Related Services for the Learning Center:											
Speech Session - Learning Center											
30-05.2	Speech (Individual) - LC	Per hour			\$192.22						
30-05.3	Speech (Individual) - LC - Telepractice	Per hour			\$192.22						
30-06.5	Speech (Group) - LC	Per hour			\$96.11						
30-06.6	Speech (Group) - LC - Telepractice	Per hour			\$96.11						
30-06.7	Speech (Consultation) - LC	Per hour			\$192.22						
30-06.8	Speech/Language Evaluation - LC	Per day			\$957.86						
30-06.9	Specialized Speech/Language Evaluation - LC	Per day			\$1,326.38						

# CHESTER COUNTY INTERMEDIATE UNIT

## Approved 2024-25 MARKETPLACE PROGRAMS PRICING

Please check the column labeled DP if your district is DEFINITELY Participating

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Octorara Area School District											
Program	Service	Description	Chester County Schools Pricing 2024-25	Annual Cost Estimate (E) Actual (A)	Cost	DP	MP	Notes			
030 Special Education (continued)											
Occupational Therapy - Learning Center											
30-07.1	Ausliff's Travel - LC		Negotiated Fee for Service								
30-08.3	OT (Individual) - LC	Per hour	\$86.41								
30-08.4	OT (Individual) - LC - Telepractice	Per hour	\$86.41								
30-08.2	COTA Individual - LC	Per hour	\$74.11								
30-09.3	OT Group - LC	Per hour	\$45.21								
30-09.4	OT (Group) - LC - Telepractice	Per hour	\$45.21								
30-09.5	COTA Group - LC	Per hour	\$38.79								
Physical Therapy - Learning Center											
30-10.3	PT (Individual) - LC	Per hour	\$86.41								
30-10.4	PT (Individual) - LC - Telepractice	Per hour	\$86.41								
30-10.5	PT (Individual) - LC - PTA	Per hour	\$74.11								
30-11.3	PT (Group) - LC	Per hour	\$45.21								
30-11.4	PT (Group) - LC - Telepractice	Per hour	\$45.21								
30-11.5	PT (Group) - LC - PTA	Per hour	\$38.79								
Learning Center Other Programs											
30-12.1	Hearing Therapy - LC	Per hour	\$234.54								
30-13.2	Itinerant Vision Services - LC	Per hour	\$195.17								
30-13.3	Orientation & Mobility - LC	Per hour	\$195.32								
Related Services for Cross District Programs:											
Speech/Language Therapy Session per Week											
30-23	Speech (Individual)	Per 1/2 hour	\$96.11								
30-23	Speech (Individual)	Per hour	\$192.24								
30-66.9	Speech (Individual) - Telepractice	Per hour	\$192.24								
30-24	Speech (Group)	Per hour	\$96.11								
30-67.1	Speech (Group) - Telepractice	Per hour	\$96.11								
30-24.6	Speech Consultation	Per hour	\$192.24								
30-67.2	Speech (Consultation) - Telepractice	Per hour	\$192.24								
Occupational Therapy											
30-26	OT (Individual)	Per hour	\$77.85								
30-26.4	OT (Individual) - Telepractice	Per hour	\$77.85								
30-26.1	COTA (Individual)	Per hour	\$66.71								
30-27	OT (Group)	Per hour	\$38.91								
30-27.2	OT (Group) - Telepractice	Per hour	\$38.91								
30-27.1	COTA (Group)	Per hour	\$38.91								
30-25	Ausliff's Travel		Negotiated Fee for Service								



# CHESTER COUNTY INTERMEDIATE UNIT

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Octorara Area School District			Chester County Schools Pricing 2024-25		Annual Cost Estimate (E) Actual (A)	Cost	DP	MP	Notes	
Program	Service	Description								
030	Special Education (continued)									
Physical Therapy										
30-28	PT (Individual)	Per hour			\$77.85					
30-28.4	PT (Individual) - Telepractice	Per hour			\$77.85					
30-28.1	PTA (Individual)	Per hour			\$66.71					
30-29	PT (Group)	Per hour			\$38.91					
30-29.1	PTA (Group)	Per hour			\$33.43					
30-29.2	PT (Group) - Telepractice	Per hour			\$38.91					
Itinerant Services:										
30-30	Itinerant Hearing Services	Per hour			\$234.54					
30-30.4	Group Hearing Services	Per hour			\$234.54					
30-30.1	Hearing Evaluation/Screening	Per hour			\$234.53					
30-30.2	Contracted Hearing Services			Negotiated Fee for Service						
30-31	Itinerant Vision Services	Per hour			\$195.17					
30-31.1	Orientation & Mobility	Per hour			\$195.17					
30-31.2	Vision Service Evaluation/Screening	Per hour			\$195.17					
30-31.3	Vision Service O&M Evaluation/Screening	Per hour			\$195.17					
30-31.4	Vision Assistive Technology Evaluation	Per hour			\$195.17					
30-31.5	Vision Service Purchase/Repair			Negotiated Fee for Service						
30-31.6	Contracted Vision Services			Negotiated Fee for Service						
30-31.7	Vision - Braille Transcription			Negotiated Fee for Service						
30-31.8	Vision - Telepractice			Negotiated Fee for Service						
30-31.10	Group Vision Service	Per hour			\$87.59					
Itinerant Services:										
30-32	Speech/Language Itinerant Teacher	Per position			\$145,559.09					
30-32.2	Speech/Language Telepractice Teacher	Per position			Negotiated Fee for Service					
30-66	Speech/Language Evaluation	Per day			\$957.86					
30-66.1	Bilingual Speech/Language Evaluation	Per evaluation			\$1,143.41					
30-66.2	Specialized Speech/Language Evaluation	Per evaluation			\$1,326.38					
30-66.3	Other Speech/Language Services			Negotiated Fee for Service						
30-66.4	Speech Therapist Emergency Certified	Long term			Negotiated Fee for Service					
30-66.5	Speech Therapist Emergency Certified	Per day (Less than 20 days)			\$321.21					
30-66.6	Feeding and Swallowing Services - Therapist	Per hour			\$192.22					
30-66.7	Feeding and Swallowing Services - Assistant	Per hour			\$48.13					
30-66.8	Speech Equipment Purchase/Repair			Negotiated Fee for Service						
30-33	Instruction in the Home - Homebound	Per hour			\$73.39					
Cross District Programs (CDX)										
30-22	Multiple Disabilities Support	Per student			\$17,223.73					
Support Services:										
30-35	Psychologist (190 days)			Negotiated Fee for Service						
30-35.1	Psychologist (per diem)			Negotiated Fee for Service						

# CHESTER COUNTY INTERMEDIATE UNIT

## Approved 2024-25 MARKETPLACE PROGRAMS PRICING

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Please check the column labeled MP if your district is DEFINITELY Participating

Octorara Area School District		Chester County Schools Pricing 2024-25		Annual Cost	Estimate (E)		Actual (A)		Notes	
Program	Service	Description			Cost	DP	MP			
030	Special Education (continued)									
	<i>Psychological Counseling</i>									
30-74	Individual Student(s)	Per half hour		\$86.95						
	30 Minute Session									
	Groups of Students									
30-74.1	Group (2 or more)	Per half hour		\$43.46						
30-67	Psychological Counseling - Hearing Impaired	Per hour		Negotiated Fee for Service						
30-47	Psychological Evaluation/Comprehensive Evaluation Report	Per day		Negotiated Fee for Service						
	Bilingual Psychological Evaluation (Spanish, Vietnamese, Mandarin and Chinese)									
30-41	Neuropsychological Evaluation			Negotiated Fee for Service						
30-47-1	Risk Assessment Services			Negotiated Fee for Service						
30-47.2				Negotiated Fee for Service						
	<i>Instructional and Personal Care Assistants and Nurses:</i>									
30-40	Personal Care Assistant - Other Locations	Per hour		Negotiated Fee for Service						
30-45	Personal Care Nurse - Other Locations	Per hour		Negotiated Fee for Service						
	<i>Interpreter for the Hearing Impaired</i>									
30-46	Individual (1 student)	Per hour		\$76.47						
30-49	Group	Per hour per student		\$38.16						
30-76	C-Print Services	Per hour per student		\$76.47						
30-77	Reimbursable Travel	Per mile		Current IRS rates						
30-78	Communication Facilitation - Hearing Impaired	Per hour		\$60.82						
30-81	Communication Facilitation/PCA - Hearing Impaired	Per hour		Negotiated Fee for Service						
30-82	Hearing Interpreter Services	Per hour		Negotiated Fee for Service						
	<i>AIM Center</i>									
30-84	Individualized Materials Modification	Per hour		\$37.11						
	<i>Audiology</i>									
30-85	Audiology Services	Per hour		\$234.54						
30-86	Audiology Evaluations	Per evaluation		\$533.49						
30-87	Audiology Staff Development	Per half day session		\$534.71						
30-88	Audiology Class Screenings	Per class of 3-10 students		\$533.49						
30-89	Audiology Equipment Rental	Per day		\$13.36						
30-90	Central Auditory Processing Assessment	Per hour		\$267.42						
30-91	Audiology Service Equipment Purchase/Repair			Negotiated Fee for Service						
	<i>Other Special Education Services</i>									
30-37	Contracted Personnel									
30-48.1	1306 Psychological Evaluations	Per student		Negotiated Fee for Service						
30-48.2	1306 Service Coordination	Per hour		\$137.36						
30-56	Psychiatric Evaluations	Per hour		Negotiated Fee for Service						
30-57	Transcript Typing	Per page		\$6.89						

# CHESTER COUNTY INTERMEDIATE UNIT

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Octorara Area School District				Chester County Schools Pricing 2024-25		Annual Cost Estimate (E) Actual (A)	Cost	DP	MP	Notes
Program	Service	Description								
030 Special Education (continued)										
Other Special Education Services										
30-59	Special Education Teacher				Negotiated Fee for Service					
30-60	Special Education Aide				Negotiated Fee for Service					
30-71	Other Fee for Service				Negotiated Fee for Service					
30-71.1	Reading Specialist Services - Telepractice				Negotiated Fee for Service					
30-93	School Based Mental Health				Negotiated Fee for Service					
30-93.1	School Based Mental Health - Telepractice				Negotiated Fee for Service					
30-94	Executive Function			Per IEP	Negotiated Fee for Service	\$8.00				
30-95	Digital Assessment Library Consortium				Negotiated Fee for Service					
30-99	Gifted Support - Itinerant					\$42.30				
30-100	Foreign Language Interpretation Services			Per hour		\$1.01				
30-100.1	Foreign Language Interpretation Services-Transperfect									
30-100.2	Foreign Language Interpretation Services Travel					Current IRS rates				
30-100.3	Foreign Language Interpretation Services - Telepractice					\$52.69				
034 Special Education Transportation										
34-01	Special Education Transportation				Daily Rate of Vehicle/# of Student Days + 15% Admin Cost					
34-02	AccuWeather Snow Calling Service			Per year		\$737.00				
014 Substitute Calling										
14-03	District Substitutes-Provided by Source4 Teachers				District Rate + 29.9%					
14-08	Processing Fee for Original Issuance of Emergency Certification				Negotiated Fee for Service					
14-09	Processing Fee for Renewal of Emergency Certification				Negotiated Fee for Service					
14-10	Registration Fee for Teacher Temp Training				Negotiated Fee for Service					
070 Summer Career Academies										
070-01	Student Tuition			Per academy		\$85-\$185				
208 TCHS - Special Education Programs										
208-03	Learning Support - Supplemental			Per year		\$14,838.25				
208-04	Learning Support - Itinerant			Per student per year		\$4,127.20				
208-10	Emotional Support - Itinerant			Per student per year		\$6,955.26				
208-33	Instruction in the Home			Per hour		\$73.39				
208-39.1	Instructional Assistant (Full Day, 6.5 hours)				Negotiated Fee for Service					
208-39.2	Instructional Assistant (Hourly)				Negotiated Fee for Service					
208-71	Other Fee for Service				Negotiated Fee for Service					
Social Work Counseling										
208-74	Individual Student(s)			Per hour		\$173.89				
	1 Hour Session			Per half hour		\$86.95				
208-74.1	30 Minute Session			Per half hour		\$43.46				
	Group									

# CHESTER COUNTY INTERMEDIATE UNIT

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Octorara Area School District									
Program	Service	Description	Chester County Schools Pricing 2024-25	Annual Cost Estimate (E) Actual (A)	Cost	DP	MP	Notes	
096 TEACH									
96-01	TEACH	Per student per day	\$310.26						
96-02	TEACH Summer Program - ESY	Per student per day	Negotiated Fee for Service						
228 Transitional Living Program									
228-01	Transitional Living Program	Per student annually	\$36,626.94						
228-71	Transitional Living Program Other Fee for Services		Negotiated Fee for Service						
228-74	Counseling - Individual	Per hour	\$173.89						
228-74.1	Counseling - Group	Per hour	\$86.94						
150 Transitional Work Program									
150-01	Tuition - Transitional Work Program	Per student full day	\$133.49						
150-04	Other Services		Negotiated Fee for Service						
150-05	Case Management - Transitional Work Program	Per student annually	\$12,355.42						
150-74	Counseling - Individual	Per hour	\$173.89						
150-74.1	Counseling - Group	Per hour	\$86.94						
293 Transitional Work Readiness Program									
293-01	Tuition - Transitional Work Readiness Program	Per student full day	\$35,418.94						
293-74	Counseling - Individual	Per hour	\$173.89						
293-74.1	Counseling - Group	Per hour	\$86.94						
094 Young Parents Child Care									
94-01	Tuition	Per child per day	\$15.70						
94-02	Infant	Per child per day	\$56.45						
94-03	Young Toddler	Per child per day	\$52.69						
94-04	Older Toddler	Per child per day	\$50.20						
94-05	Preschool Full Time	Per child per day	\$45.15						
94-07	Transportation (for student and infant)	Per day	\$22.59						

Signature

Title

Date

## Resolution in Support of Constitutional Funding of Public Schools and Opposed to Public Funding of Non-Public Schools

WHEREAS on February 7, 2023 the Commonwealth Court of PA ruled that the General Assembly has failed to uphold its constitutional obligation to provide for “the maintenance and support of a thorough and efficient system of public education” because our current funding system deprives students in low income districts with the same opportunities afforded students in wealthier ones; and

WHEREAS the General Assembly has been mandated to ensure that “*all students* have access to a comprehensive, effective, and contemporary system of *public education*.”; and

WHEREAS the Basic Education Funding Commission (BCEF) was tasked with gathering input from stakeholders, analyzing and evaluating options and making recommendations for meeting the court ordered obligation; and

WHEREAS on January 11, 2024 the BEFC released both a majority report and a report from the minority with substantial overlap in their recommendations, including acknowledging the inadequacy of current education funding as well as support for: Cyber Charter reform, Career and Technical Education programs, facilities improvements, student mental health programs, addressing the teacher shortage, and early literacy programs, any and all of which could have significant impact on school budgets and student outcomes; and

WHEREAS both the ruling of the Commonwealth Court and ACT 51 of 2014, which created the BEFC, focused their mandates exclusively on public education funding; and

WHEREAS proposals have been put forward that use public funds to create scholarships for non-public schools with the stated intention of providing school choice opportunities for low income students residing within the boundaries of low achieving schools; and

WHEREAS PA law already provides for public school choice opportunities in the form of charter schools; and

WHEREAS current proposals for non-public school scholarships allow for public funds to go to students who are neither low income nor residing within the boundaries of low achieving schools; and

WHEREAS a program already exists, in the form of the Educational Improvement Tax Credit (EITC)/ Opportunity Student Tax Scholarship (OSTC) that provides tax payer supported scholarships for low and moderate income students to attend non-public schools; and

WHEREAS there have been no studies done to indicate whether students who receive public funds from the EITC/OSTS programs achieve better academic outcomes, and

WHEREAS current versions of the non-public school scholarship program provide for no meaningful reporting requirement or accountability for the academic progress of students who receive the scholarships, and

WHEREAS current versions of the non-public school scholarship program provide for additional funds for students with special needs, but do not require that those funds be used for special education services; and

WHEREAS any program that diverts public money away from public schools and into non-public schools would make the court ordered mandate for the fair funding of public schools more difficult to achieve.

THEREFORE, BE IT RESOLVED that the Octorara Area Board of School Directors calls on Governor Shapiro and the General Assembly to work together to quickly enact legislation that builds upon the common ground provided in the two BCEF reports including specific adequacy funding targets and a timeline for implementation, and to forego discussion of any proposal that diverts additional public funds away from public education and into non-public schools until the court ordered mandate for fair funding has been met; and

BE IT FURTHER RESOLVED that the Octorara Area Board of School Directors calls on the General Assembly to ensure that any program that has the effect of diverting public funds into non-public schools must have specific fiscal and academic reporting and accountability requirements, and only provides funds for the lowest income students located in the boundaries of low achieving public schools.



Book	Policy Manual
Section	200 Pupils
Title	Student Discipline
Code	218
Status	First Reading
Adopted	February 15, 2021

### **Purpose**

The Board finds recognizes that student conduct is closely related to learning. An effective educational program requires a safe and orderly school environment.

### **Authority**

The Board shall establish fair, reasonable and nondiscriminatory rules and regulations regarding the conduct of all students in the district during the time they are under the supervision of the district or at any time while on district property, while present at district-sponsored activities, and while traveling to or from the district and district-sponsored activities.[1][2][3][4][5]

The Board shall adopt a Code of Student Conduct to govern student discipline, and students shall not be subject to disciplinary action because of race, sex, color, religion, sexual orientation, national origin or handicap/disability. Each student must adhere to Board policies and the Code of Student Conduct governing student discipline.[2][3][4][5][6][7]

The Board prohibits the use of corporal punishment by district staff to discipline students for violations of Board policies, the Code of Student Conduct, and district rules and regulations.[8]

Any student disciplined by a district employee shall have the right to notice of the infraction be informed of the nature of the infraction and the applicable rule or rules violated.[9]

Suspensions and expulsions shall be carried out in accordance with Board policy.[9]

In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.[5][10][11][12][13][14]

### **On and Off-Campus Activities**

This policy shall also apply to student conduct that occurs off district property and would otherwise violate the Code of Conduct if any of the following circumstances exist and the Code of Student Conduct apply to the behavior of students at all times during the time they are under the supervision of the school or any time while on district property, while present at district-



sponsored activities and while traveling to or from the district and district-sponsored activities or at other times while riding in district-provided means of transportation ("on-campus"). This policy and the Code of Student Conduct also apply to student behavior that occurs at other times and places ("off-campus") when:

1. ~~The conduct occurs during the time the student is traveling to and from the district or traveling to and from district-sponsored activities, whether or not via district furnished transportation.~~ The conduct involves, threatens or makes more likely violence, use of force or other serious harm directed at students, staff or the district environment;:-
2. ~~The student is a member of an extracurricular activity and has been notified that particular off-campus conduct could result in exclusion from such activities.~~[15][16]
3. ~~Student expression or~~ The conduct materially and substantially disrupts the operations of the district, or the administration reasonably anticipates that the expression or conduct is likely to materially and substantially disrupts or interferes with the district environment or the educational process, such as district activities, district work, discipline, safety and order on district property or at district functions;:- ~~the operations of the district.~~
4. The conduct interferes or threatens to interfere with the rights of the students or district staff or the safe and orderly operation of the district and their programs;
5. ~~The conduct has a direct nexus to attendance at the district or a district-sponsored activity, for example, a transaction conducted outside of the district pursuant to an agreement made in the district, that would violate the Code of Conduct if conducted in the district.~~
6. The conduct involves theft or vandalism;:- or
7. ~~There is otherwise a nexus between~~ The proximity-or, timing- or motive of the conduct in relation to the question or other factors pertaining to the conduct otherwise establish a direct connection to the student's attendance at the district or district-sponsored activities. This would include, but not limited to, conduct that would violate the Code of Student Conduct if it occurred in school that is committed in furtherance of a plan made or agreed to in school, or acts of vandalism directed at the property of district staff because of their status as district staff.

### **Delegation of Responsibility**

The Superintendent or designee shall ensure that reasonable and necessary rules and regulations are developed to implement Board policy governing student conduct.

The Superintendent or designee shall publish and distribute to all staff, students and parents/guardians the rules and regulations for student behavior contained in the Code of Student Conduct, the sanctions that may be imposed for violations of those rules, and a listing of students' rights and responsibilities. A copy of the Code of Student Conduct shall be available in each building library and building office and may be ~~printed~~ included in the student handbooks. [2][7]

The building principal or designee shall have the authority to assign discipline to students, subject to the Board policies, rules and regulations of the district, the Code of Student Conduct, and to the student's due process right to notice, hearing, and appeal.[17][18]

Teaching staff and other district employees responsible for students shall have the authority to take reasonable actions necessary to control the conduct of students in all situations and in all places where students are within the jurisdiction of this Board, and when such conduct interferes with the educational program of the district or threatens the health and safety of others:- in accordance with Board policies, rules and regulations of the district, and the Code of Student Conduct.[17]



Reasonable force may be used by teachers and district authorities under any of the following circumstances: to quell a disturbance, obtain possession of weapons or other dangerous objects, for the purpose of self-defense, and/or for the protection of persons or property.[8]

### Referral to Law Enforcement and Reporting Requirements

For reporting purposes, the term **incident** shall mean an instance involving an act of violence; the possession of a weapon; the possession, use, or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use, or sale of alcohol or tobacco products; or conduct that constitutes an offense listed under the Safe Schools Act in the school safety and security provisions of School Code.[19][20][21]

The Superintendent or designee shall immediately report required incidents and may report discretionary incidents committed by students on district property, at any district-sponsored activity or on a conveyance providing transportation to or from the district or district-sponsored activity to the ~~local police department~~ law enforcement agency that has jurisdiction over the district's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.[14][19][20][22][23][24]

The Superintendent or designee shall notify the parent/guardian of any student directly involved in an incident as a victim or suspect immediately, as soon as practicable. The Superintendent or designee shall inform the parent/guardian whether or not the ~~local police department~~ law enforcement agency that has jurisdiction over the district property has been or may be notified of the incident. The Superintendent or designee shall document attempts made to reach the parent/guardian.[14][20][25]

In accordance with state law, the Superintendent shall annually, by July 31, report all new incidents to the ~~Office for Safe Schools~~ PA Department of Education on the required form.[14][19][26][27][28][29]

When a student's behavior indicates a threat to the safety of the student, other students, district employees, district facilities, the community or others, district staff shall report the student to the threat assessment team, in accordance with applicable law and Board policy.

The Superintendent shall report to the Board the methods of discipline imposed by administrators and incidences of student misconduct, in the degree of specificity required by the Board.

#### Legal

- [1. 24 P.S. 510](#)
- [2. 22 PA Code 12.3](#)
- [3. 22 PA Code 12.4](#)
- [4. Pol. 103](#)
- [5. Pol. 103.1](#)
- [6. 22 PA Code 12.2](#)
- [7. Pol. 235](#)
- [8. 22 PA Code 12.5](#)
- [9. Pol. 233](#)
- [10. 22 PA Code 10.23](#)
- [11. 20 U.S.C. 1400 et seq](#)

[12. Pol. 113.1](#)  
[13. Pol. 113.2](#)  
[14. Pol. 805.1](#)  
[15. Pol. 122](#)  
[16. Pol. 123](#)  
[17. 24 P.S. 1317](#)  
[18. 24 P.S. 1318](#)  
[19. 24 P.S. 1303-A](#)  
[20. 22 PA Code 10.2](#)  
[21. 35 P.S. 780-102](#)  
[22. 24 P.S. 1302.1-A](#)  
[23. 22 PA Code 10.21](#)  
[24. 22 PA Code 10.22](#)  
[25. 22 PA Code 10.25](#)  
[26. Pol. 218.1](#)  
[27. Pol. 218.2](#)  
[28. Pol. 222](#)  
[29. Pol. 227](#)  
[22 PA Code 12.1 et seq](#)  
[22 PA Code 403.1](#)  
[20 U.S.C. 7114](#)  
[34 CFR Part 300](#)  
Pol. 805



Book	Policy Manual
Section	800 Operations
Title	School Calendar
Code	803
Status	First Reading
Adopted	November 15, 2021

### **Purpose**

The Board recognizes that preparation of an annual school calendar is necessary for the efficient operation of the district and communication with students, staff, parents/guardians and the district community.

### **Authority**

The Board shall determine annually the days and the hours when the schools will be in session for instructional purposes, in accordance with state law and regulations. This may include, as appropriate, activities qualifying as instructional days or hours under the direction of certified school employees for fulfilling the minimum required days or hours of instruction under law, and regulations, and state guidance.[1][2][3][4][5][6][7]

The district calendar shall normally consist of a minimum of 180 student days or 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level.[1][8][9]

The Board reserves the right to alter the district calendar when it is in the best interests of the district, including in cases of emergency, in accordance with applicable law and regulations. The Board shall take action to establish temporary provisions in cases of emergency, in accordance with law, and shall document such actions with the PA Department of Education when required.

~~When an emergency arises, which the Board could not anticipate or foresee, and such emergency results in the district being unable to provide for the in-person attendance of all students during the established length of school days, number of days per week or hours of classes, the Board may establish temporary provisions during the period of emergency. During an open regular or special Board meeting, the Board shall take action to identify the emergency and establish the temporary provisions. Such action shall be recorded in the Board minutes for the open meeting and certified with the Secretary of Education in the form prescribed by the PA Department of Education for review or approval. The Board shall enact the temporary provisions in response to the emergency, which may remain in effect for a period of no more than four (4) years.[10][11]~~

Temporary provisions established in accordance with law may include but are not limited to:[10]

1. Keeping schools in session such days and hours number of days per week as the Board deems necessary, which shall include maintaining the requirement for a minimum of 180

student days or 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level.

2. Reducing the length of time of daily instruction for courses and classes.

3. Implementing remote and other alternative methods of delivering instruction under the direction of certified school district employees.[Z]

### **Delegation of Responsibility**

The Superintendent shall annually prepare a district calendar for Board consideration.

The Superintendent or designee shall document alterations to the district calendar and any temporary provisions established in response to a designated emergency in accordance with law, regulations, guidance from the PA Department of Education or and Board policy.[12]

Legal

[1. 24 P.S. 1501](#)

[2. 24 P.S. 1501.9](#)

[3. 24 P.S. 1502](#)

[4. 24 P.S. 1503](#)

[5. 24 P.S. 1504](#)

[6. 24 P.S. 1506](#)

[7. 22 PA Code 11.2](#)

[8. 22 PA Code 4.4](#)

[9. 22 PA Code 11.1](#)

[10. 24 P.S. 520.1](#)

11. Pol. 006

12. Pol. 805